

<b>Company Name</b>	ONBusiness Chartered Professional Accountants Inc.
<b>Company Contact Name</b>	Melissa Lennox
<b>Email - Company Contact</b>	melissay@onbusiness.ca
<b>Position Type</b>	Co-op Winter
<b>Job Posting - Position Title</b>	CPA Student - Winter Co-op
<b>Company Website</b>	<a href="http://onbusiness.ca">http://onbusiness.ca</a>
<b>Job Posting Deadline</b>	Oct 04, 2021
<b>Application Process:</b>	Submit your application to the UW CPA Coordinator, Christy Campbell

### **Job Posting - Position Description:**

Headquartered in Winnipeg, Manitoba at 25 St. Anne's Road with a second office on Main Street, and a fully operational satellite office in Steinbach, Manitoba, our team is constantly growing and is currently comprised of approximately 50 professionals, each fully committed to helping our clients and fellow team members successfully reach their objectives.

With our relaxed, family oriented office environment comes flexibility and familiarity in our student support. On the job training is provided by more senior team members and by the office as a whole. Our relatively simple office structure ensures that the entire office interacts daily, guaranteeing that senior management notes each team members performance.

We offer the highest level of service to our clients, with client relationships encouraged at all staff levels. In our team you will not simply be performing the work behind the scenes, as opportunities present themselves, we will place you in direct contact with our clients, allowing you to see the impact of your work on their businesses.

The combination of our diverse client base, strong relationships, open office environment and flexible support for our students' results in what we believe to be an ideal environment for maximum learning and progression through the CPA Professional Education Program.

Our Financial Services Division offers traditional accounting services, such as audit, assurance and compilation services, along with corporate and personal tax preparation. While offering traditional services we expand upon this by acting as trusted advisors, working with our clients to identify opportunities for improvements that go beyond financial results. This includes personal financial planning, tax minimization and deferral, and operational reviews of the business. We work with our clients on areas that are causing them concern and with the unique perspectives from our multi-disciplined team, work to assist them in addressing these areas and improving their business, and their life.

As a member of our financial services team (at our St. Anne's Road office) you will be responsible for the preparation of compilation, review and audit engagements. Work within our financial services division is full cycle which provides students the opportunity to gain experience in all stages of the file completion, including preparing tax returns, and financial statements. As a c-op student, you will be able to work with privately held companies and not-for-profit organizations varying in size and industry in order to have a well-rounded experience that will complement the academic portion of the CPA program.

Reporting directly to the Managers of the Financial Services Division, the successful candidate will be responsible for providing the highest level of service to our clients on all assignments. These assignments will consist of the preparation and completion of work of the Financial Services Division, including:

- Preparation of review and notice to reader working paper files
- Conduct external financial statement audits
- Perform financial and systems analysis.
- Preparation of corporate, personal and trust income tax returns

Depending on work assignments available, the successful candidate may also be tasked with other work as necessary, reporting to other experienced Advisors/Managers.

There is additional information on the firm culture, etc. at <https://onbusiness.ca/resources/join-the-team/>.