



**Request for Refund due to COVID-19  
(Undergraduate International Students)**

**Student Information**

Student ID: \_\_\_\_\_

Full Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**Refund Information**

Reason for refund: \_\_\_\_\_

Amount requested: \_\_\_\_\_

How did you pay?: \_\_\_\_\_

Mail cheque to address above (In Canada Payment only)

*International flywire and wire payments will be returned to the point of origin.  
Credit card payments are returned to the credit card used for payment.*

Administrative fees held against tuition pre-payments and deposits will be waived for all students who are starting in Spring 2020 and are currently affected by the COVID-19 situation.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**Office Use**

Rec'd By	Account Balance	Processed By	Date

Withdrawn prior to start of study?  Yes  No      Visa Refusal required?  Yes  No

Notes

Approved by