



# THE UNIVERSITY OF WINNIPEG

## Clarence Atchison Award for Excellence in Community Service Nomination Form

This award is given to recognize an employee of The University of Winnipeg for excellence in community service, and was established in the name of Mr. Clarence Atchison, a former Chair of the University's Board of Regents. All full-time employees of the University are eligible for this award.

### Nominations:

A completed nomination package includes the following:

- This completed *Nomination Form*
- 1-2 page nomination letter, to include:
  - the programs/activities the nominee has been involved in that have been of significant benefit to the community;
  - whether these contributions were local, regional, national or international in nature;
  - length of time the nominee has been involved in these activities;
  - a description of the skills/abilities the nominee has brought to the initiatives;
  - the impact on the community as a result of these initiatives; and
  - any other documentation or information that the Committee may find useful in understanding the full impact of the nominee's contributions.
- Up to 4 reference letters
- Up to 10 pages of supporting documents defining the nominee's contributions to community service, inclusive of attachment and appendices

### Please submit your completed form to:

Terri Einarson  
University Secretary and General Counsel Office  
710 – 491 Portage Avenue

NOMINEE DETAILS	
Name	
Current Position and Department/Faculty	
Email Address	
Phone Number	

NOMINATOR DETAILS	
Name	
Email Address	
Phone Number	