

**Faculty of Arts Council Minutes
Wednesday, May 4, 2022
12:30-1:30 PM via Zoom**

Present: Adina Balint, Ben Nobbs-Thiessen, Brandon Christopher, Derrick Bourassa, Glenn Moulaison, Jackie Benson, Jacqueline McLeod Rogers, Joan Grace, Jonathon Franklin, Kelly Gorkoff, Lisa McLean, Mark Meuwese, Peter J. Miller, Rachel Berg, Shailesh Shukla, Sharanpal Ruprai, Shauna Therese MacKinnon, Suellen Ribeiro, Stephanie Stobbe, W. Rory Dickson.

Regrets: Christopher Brauer, Kirit Patel, Tracy Whalen.

Agenda of May 4, 2022

Motion to adopt and approve the agenda. (B. Christopher / P.J. Miller). **Approved.**

Remarks from the Chair

Glenn reminded everyone that the end of term is approaching and the deadline for submitting grades is in a week. Glenn also mentioned that the cafeteria is open for a few hours during this spring term. Glenn shared that the power point presentation of the Annual Faculty of Arts Council that he gave last week is now available at the Arts website. Glenn will share a zoom link to those faculty members interested in participating in the Tenure/Promotion workshop he will be giving. Glenn will be sending out the call for Valedictorians soon and students should not be made aware of nominations by professors or chairs.

Minutes of April 6, 2022

Motion to approve the minutes of April 6, 2022 (A. Balint / J. Grace). **Approved.**

Business Arising from the Minutes

N/A

Arts Award Committees - Volunteers

Glenn mentioned that he is still looking for volunteers to serve in the Committees. If the Arts office does not receive enough nominations for volunteers by Friday, May 6, 2022, Glenn will start inviting/assigning people directly.

Research Office and Research Ethics

Chair asked if any other department knows what might be going on at the Research Office since their department is encountering a lot of issues with ethics reviews, that could be due to lack of training or staffing at the Research Office, which is making the process of applications short on transparency of rules, good/useful feedback, and it is not being done in a timely manner – it is

taking months to hear back from them. Other Chairs commented that the Research Office is running on low staff and that sometimes the process and its questions are non-stop and that they are not sharing a proper protocol between staff or on the Ethics Committees. Chairs also shared that the application form available on their website needs updating, so that it makes it clearer for Indigenous people what are the requirements they need to follow.

Chairs pointed that the committees are usually great at methodology but not in the ethics portion of applications, and that is a big issue since departments are already covered on catching methodology issues by themselves.

Glenn will check in with other Deans to make sure that the ethics committee knows what they are supposed to be evaluating/looking for in those applications.

Spring Sessions Covid-19 Protocol

If instructors get sick and need adjusting of a few lectures to be delivered online, it is ok and Glenn does not need to approve every small request like those. On the other hand, if the change is for an accommodation and long term, Chairs should send the instructor to HR (Linda Harrison).

If changes are related to operational reasons, then Glenn would be the person to evaluate and approve/allow or not for the request to be granted.

Raiser's Edge Presentation

Mark Bezanson has requested to be part of the June 1st Arts Council meeting to give a presentation on his department's Technology Products that are available to all departments at the University, and if Chairs are interested in any of the products offered by his department, there will be an opportunity for booking private appointments with him to go over what types of solutions they can accommodate.

Other

- Glenn mentioned that he would like for the last meeting before summer break to be an in-person event for good-byes and refreshments.

Next meeting

Wednesday, May 18, 2022.

Motion to adjourn (B. Christopher / S. Ruprai). **Approved.**

Glenn Moulaison

Date