

Faculty of Arts Council Minutes
Wednesday, February 8, 2023
12:30-1:30 PM 3C12

Present: Aaron Moore, Alan Srinivasachari, Christopher Brauer, Derrick Bourassa, Doris Wolf, Glenn Moulaison, Jaqueline McLeod Rogers, Jonathon Franklin, Kelly Gorkoff, Mark Meuwese, Peter J. Miller, Samantha Cook, Shailesh Shukla, Sharanpal Ruprai, Suellen Ribeiro, Tracy Whalen, W. Rory Dickson.

Guests: N/A

Regrets: Ben Nobbs-Thiessen, Jackie Benson, Kirit Patel, Lisa McLean, Shauna T. MacKinnon, Stephanie Stobbe.

Agenda of February 8, 2023

Motion to adopt and approve the agenda. (C. Brauer / S. Ruprai). **Approved.**

Remarks from the Chair

Glenn reminded everyone about the Arts Excellent Awards deadline and the need for volunteers to serve on the committees. Glenn mentioned that procedure documents/guidelines documents will be forwarded soon about submitting CAS activity reports and for CAS advertising. Glenn also mentioned that there is a new acting VPA, Jino Distasio, until July 1, 2023.

Minutes of January 11, 2022

- Change “late overcome” to “late turnover”.

Motion to approve the minutes of November 30, 2022 (K. Gorkoff / P. J. Miller). **Approved.**

Business Arising from the Minutes

N/A

Support for ICR courses

Glenn said that at some point there was doubt on it being available or not, and he confirmed that there is indeed the possibility for applying for these funds, and that Ramona Hallett, from the VPA office, is the contact person for applications and questions.

#UWRW2023

The research office has organized the Research Week event that will take place in March, the poster with more information has been forwarded to Chairs before the meeting, so it can be circulated with the departments.

Security

For the desktop emergency button, the information is that it needs three clicks in order to work, and there will be a new communication email at some point this year about this feature. For physical panic buttons, testing needs to be coordinated with Security and they also provide new batteries for the ones that are currently not working.

Events

Chair wanted to check with other departments if they were also having issues to get authorization from Events to have small events on campus since their students were not allowed to do a bake sale. Other departments had issues, but they were told it was related to Covid concerns when it comes to selling food. Chairs shared that as long as the event does not have food for sale, there should not be any issues to have these events.

RoFR

A Chair would like to know how the process for a member gain RoFR and what it entitles. CAS Collective agreement has all the requirements a member needs to fulfill in order to achieve RoFR status, how it can be used, and what could result in losing their RoFR status.

Hiring

- a. Employment Equity Consultant
The Deans' Office was contacted about letting departments know that there is a need for more EEC volunteers since this year that is a large number of leaves. Training is provided and volunteering on a trial basis is also allowed.
- b. Other
Chair wanted to know which departments got positions, Glenn mentioned the departments and reminded that those were all based on recent vacancy necessities.

Adobe Acrobat

Chair mentioned the necessity of having adobe acrobat pro at their department on multiple computers since all documents and processes are now done electronic and asked if there are specific funds to cover the licenses or if the Faculty of Arts could get a deal if ordering as a group. Acrobat pro licenses are purchased through the Purchasing department, and their price

is already discounted as a University deal. Glenn will check with TSC If they still have an alternative program.

Space

Chair shared that there has been a constant issue with some of their department's 3 hours lectures being scheduled in rooms that are not comfortable or ideal for lengthy classes. The issue has been reported multiple times. Chairs pointed out the need for better classrooms for smaller groups.

Open House

Glenn explained that departments can have basically what they want in their tables/booths. There are first come, first serve funds available from events to pay for students' hours that will be at the booths, once those funds are gone, if departments still need to request funds for their participants, Glenn said that the Faculty will cover as long as the number of students invited is reasonable.

Other

The department of Theatre and Film invites all to join/watch Mary Zimmerman's production called The Secret in the Wings from February 14-18.

Next meeting

- a. The next meeting will take place on March 8th, 2023.

Motion to adjourn (C. Brauer / M. Meuwese). **Approved.**

Glenn Moulaison

Date