**Faculty of Arts Council**

**Minutes**

**Wednesday, September 25, 2019**

**12:30-1:30 PM**

Adina Balint, Rachel Berg, Christopher Brauer, Brandon Christopher, Roewan Crowe, Peggy Day, Joan Grace, Angela Failler, Chantal Fiola, Barbara Foucault, Matt Gibbs, Kelly Gorkoff, James Hanley, Peter Ives, Shauna MacKinnon, Lisa McLean, Jacqueline Romanow, Stephanie Stobbe, Catherine Taylor, Doug Williams

**Regrets**: Roy Loewen, Tracy Whalen

**Motion** to approve the agenda (B. Christopher/ K. Gorkoff): in addition to student evaluation process. **Approved.**

**Motion** to approve the minutes of May 8, 2019 (D. Williams/ R. Crowe): remove Lisa McLean from those attending. **Approved.**

Arts Awards

Time was taken to acknowledge the winners of the 2019 Arts Excellence in Teaching and Excellence in Research awards. Two winners and their nominees were present. In introducing Andrew McGillivray for the teaching award, Jaqueline McLeod Rogers noted that he is both an accomplished teacher and a researcher. He assists with the student journal *Roots in Rhetoric*. He offers a monthly feedback program. Angela Failler introduced Chantal Fiola from UIC. Chantal was recognized for her work with Sharanpal Ruprai of WGS in co-chairing the C2C conference in 2018. The conference celebrated the communities of two-spirit people and queer people of colour.

Administrative deadlines

DPC committee rosters should have already been submitted to the Dean as October 1 was the deadline for submitting Department members to TPCAC if the Department has a candidate for promotion. Glenn noted that DPC membership is a full-year commitment.

Faculty should be submitting activity reports for October 1, as these need to come to the Dean by Nov 15. Study leave applications should be sent to Tabitha Wood in Science by Oct 15.

Those Chairs whose terms are expiring should notify Catherine about his or her intentions. A process of review, reappointment or search needs to take place.

DPC workshop

Glenn has scheduled a DPC workshop. Chairs and DPC members can attend either Wednesday October 9 in 3C12 at 12:30, or Thursday from 1:00 to 2:15 in 4CM31.

In reading reports and evaluations *en masse,* Glenn has noticed issues he wants to call to the attention of DPCs. For example, he has noticed variations in terms used in the evaluation of male and female members. He will raise these issues about perception to better the evaluation process.

Saturday exams

There has been the assumption that Saturday exams were scheduled to accommodate the time lost with Reading Week. But rather, exams are held on Saturday to support the large multi-section courses that need a same-day exam. Members noted issues with child care for both students and faculty. To some, it seems as if the Saturday numbers are increasing.

Glenn noted that this scheduling pattern is being reviewed this year.

Events

There was discussion about opportunities and costs for scheduling academic-related events. There are costs to book such events. Roewan found that the West End Cultural Centre could offer a cheaper venue. The question is if UW which wants to recover its costs, it may be pricing itself out of the market and, thus, losing revenue. Lisa and Glenn indicated that the Arts budget does have some funding to sponsor events.

SET: instructor evaluations

The system is now fully electronic. The feeling among faculty is that not enough students participate. Those going online to complete the survey seem to be the extremes either positive or negative. The lower participation rate might be more problematic for CAS instructors who need to offer evidence of teaching ability.

**Motion** to adjourn: (D. Williams/ J. Grace): **Approved**.

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Glenn Moulaison