

**Faculty of Arts Council**  
**Minutes**  
**Wednesday, November 6, 2019**  
**12:30-1:30 PM**

**Present:** Adina Balint, Rachel Berg, Christopher Brauer, Peggy Day, Joan Grace, Barbara Foucault, Matt Gibbs, Kelly Gorkoff, James Hanley, Peter Ives, Shauna MacKinnon, Lisa McLean, Stephanie Stobbe, Tracy Whalen, Doug Williams.

**Regrets:** Brandon Christopher, Roewan Crowe, Roy Loewen, Jacqueline Romanow, Catherine Taylor

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**Motion** to approve the agenda (T. Whalen/M. Gibbs): **Approved.**

**Motion** to approve the minutes of October 3, 2019 (D. Williams/K. Gorkoff): with amendment. **Approved.**

Chair Remarks

Congratulations go out to the Theatre and Film Department for being nominated for Evies at the 2019 Winnipeg Theatre Awards. Christopher Brauer, Chair, and Melinda Tallin, D.A. were honoured as were other faculty members and graduates. See the Department website for a listing of winners.

Jenny Heijun Wills of the English Department was just awarded The Hilary Weston Writers' Trust Prize for Nonfiction for her book, *Older Sister. Not Necessarily Related*. Chairs want to acknowledge that this is a tremendous accomplishment.

Skywalk Lecture Series

The series is in need of a speaker for February 19 at noon. Glenn will send a request to Chairs.

TPCAC

On Wednesday, Nov 13, there will a workshop on procedural issues related to tenure and promotion. All Department TPCAC members are encouraged to attend.

Future Student Night

This recruitment event will be held on Wednesday, November 26 in the evening. Departments will need to contact Sylvia Wittmaier to arrange for a booth.

Guidelines Related to Hiring

Glenn circulated material gathered by him to assist Departments in developing their own procedures and guidelines to direct the hiring process.

The goal is to, as much as possible, standardize the procedures. All candidates should receive similar treatment and similar questions.

There was also discussion about what materials should be kept and for how long.

TSC

An issue was raised concerning TSC. In all other Departments, a name is attached to the email and if further assistance is needed, faculty and staff can call that person. TSC provides no name. All contact is basically anonymous. Some members find that the process is slowed. There was also talk about the confusion associated with responding to autoticket updates. Some members find the policies related to computer purchase and support problematic.

Council would like to hear from both Financial Services and TSC. Glenn will contact both departments.

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Glenn Moulaison

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Date