

Faculty of Arts Council
Minutes
Wednesday, February 12, 2020
12:30-1:30 PM

Present: Adina Balint, Rachel Berg, Brandon Christopher, Rory Dickson, Joan Grace, Pauline Greenhill, Kelly Gorkoff, James Hanley, Peter Ives, Jaqueline McLeod Rogers, Peter Miller, Glenn Moulaison, Jacqueline Romanow, Melinda Tallin, Catherine Taylor, Doug Williams.

Regrets: Christopher Brauer, Peggy Day, Roy Loewen, Shauna MacKinnon, Lisa McLean, Jonathan Sears

Motion to approve the agenda (P. Greenhill/J. Grace). **Approved.**

An editorial change made under “Search Guidelines” where it refers to Stacey Belding’s presentation. It should read, “Human Resources encourages departments to keep records of searches”

The last sentence under “Search Guidelines” should read, “Going forward, reference checking of the person being recommended for hire will occur.”

Motion to approve the minutes of January 29, 2020 (J. Romanow/J.Hanely): minutes approved as corrected. **Approved.**

Experiential Learning – N. Ali

Nyala Ali was present to speak more about her role as Coordinator of Experiential Learning and Internships. Her role involves developing more work-integrated learning and focuses on setting up internship placements for students. As Coordinator she can source placement for students based on the student’s interest and what works for the professor. Right now, they are looking for projects that have an experiential learning component for students as well as projects that involve UW partnerships with community groups or national/international groups. More examples of projects are available on the website.

There is a bursary fund available to students. Commencing in Fall 2020, there are 5 bursaries valued at \$500 each; geared towards low-income, working, or marginalized students. Applications are available to any interested departments offering courses with an unpaid EL internship component. Applications will be vetted by Nyala and a committee consisting of past recipients of EL Fund awards.

The 2020 Experiential Learning Fund is open to all UW faculty for submission. Application deadline is March 13, 2020. Proposals can be submitted to Nyala with a cc to Glenn.

Experiential Learning Expo is on Tuesday, March 31, 2020 from 12:30-4:30 in room 2M70. Last year's funded projects will be showcased. Career Services will talk about job services offered to students, and Jessica Adkin from the coop program in Business will be there to talk about opportunities available to students. Lunch will be provided.

If anyone in your department is interested in sourcing a placement for a student or needs help developing or incorporating internship learning into an existing course can contact Nyala for more information.

The distinction between an internship and a research assistantship would be an internship has course credit associated with it.

Some examples of internships Nyala is currently working on are the two in Rhetoric – one with the West End Cultural Centre and one with Manitoba Music.

Most internships are tied to a 4-credit hour course and will be largely consist of unpaid work. James Hanley wondered if the University would be willing to waive the tuition and students take the course for free.

If you have questions about the field trip forms, please contact Nyala. The new university policies for field trips are in the works. More information and forms are available on the website.

Equity/Preferential Hiring – P. Miller

Peter Miller learned that even though candidates were able to self-identify in the new HR system, HR will not provide this information to the hiring committee. He was told by Jane that they cannot consider diversity and equity in hiring until they get two identical candidates and then decide from there, which seems to conflict with the employment equity policy. The University welcomes diversity, yet the process in place does not allow the departments to access this information.

Glenn advises that target/preference hiring can be done, but it has to be done at the beginning of the search, and the ad must reflect that preference will be given to these groups. HR will select the qualifying applicants based on self-identification and the hiring committee will be provided a list based on that criteria.

Glenn will have a discussion with Human Resources and get more definite answers about accessing the data about people who have self-declared.

Irregular Timeslots

Joan Grace expressed some concerns about the timetable not having 3-hour slots in it. It's not only Honours seminar courses and all other courses that clash, but it's Grad Programs as well. Scheduling MWF for 50 minutes is not a seminar. She wondered if we can work towards a new timetable; building 3-hour slots into the timetable.

James commented on the difficulties it creates for Chairs with their members every time Scheduling throws out a new redline. Anything that introduces friction into this process should be avoided. Glenn recognized adding to the friction, and apologized for not having talked about this with Chairs before it was signed off at the Deans level.

There must be a solution to getting 3-hour slots into the timetable – they're important for these seminar courses. It seems ridiculous that the only option is the 3-hour slot on Friday afternoon or evenings.

Not all departments are affected by this. The process has been working for some. Glenn suggested the possibility of departments meeting with Shauna at the beginning of the process. Glenn will have a discussion with Shauna about this issue.

Posting for CAS for Spring

U of M postings were out a long time ago, and we compete with those same individuals. Departments have been given permission to get these out after reading week, but it would be great if departments could get these out in January. Glenn will be meeting about the Arts budget on February 26.

Announcements

The Open House is next week and the break is next week.

Next meeting will be Wednesday, February 26.

Meeting adjourned at 1:27 p.m.

Glenn Moulaison

Date