

Faculty of Arts Council

Minutes

Wednesday, October 18, 2017

12:30-1:30 PM

Present: Tim Babcock, Rachel Berg, Brandon Christopher, Linda DeRiviere, Barbara Foucault, Matt Gibbs, Colin Goff, Hugh Grant, James Hanley, Steven Kohm, Shauna MacKinnon, Glenn Moulaison, Jacqueline Romanow, Catherine Taylor, Sante Viselli, Doug Williams

Regrets: Carlos Colorado, Roewan Crowe, Neil Funk-Unrau, Roy Loewen, Jaqueline McLeod Rogers

Motion to approve the agenda ((B. Christopher/T. Babcock). **Approved.**

Motion to approve the minutes (S. Viselli /S. Kohm). **Approved.**

Business Arising

- Bookstore: Glenn met with Charmaine, the Manager. She agreed that there were more problems this year. A new assistant manager had just been hired, and this situation may have caused some confusion. Winter orders can now be sent.
- PSAC: Again, vacation was an issue. A key person took vacation and these offices do not have the personnel to handle all functions.

Both Marni Yasumatsu and Dan Elves agree transcript access cannot be given automatically. Transcripts can be accessed if collected for that purpose. The solution proposed would be to add a line to the advertisement asking applicants for such access. It was also noted that such an access line should be nearer to the top of the application form, so that the request is not lost in the boilerplate text required in such ads. In fact, Chairs urged that all job specific input be sought at the top of page one.

- Equity hiring: there is no official equity policy, and so there are no enforceable actions required. Glenn will work to assist Departments to pay for ads that increase the diversity pool.
- Security has been an issue. Some feel that there needs to be notice of events. Graham Hall experienced theft and vandalism to an office, and there was little notice. Glenn reported that Laurel Repski is looking at procedures. With regard to Graham Hall, Glenn reported that Salto access will now be required for stair and elevator access after regular hours and on weekends.

It was felt that the University Safety Committee should be more involved in developing policies and conducting audits of emergency procedures.

- AMA training has been separated from Nexus. Doing this is seen as making training more accessible. But Chairs noted that departments must find funds for the training time required of TAs and CAS faculty. Chairs support the training but note that work and costs are downloaded to departments. In their view, such costs should be an HR responsibility.

6-Credit Hour Courses

Glenn raised this issue to canvas Departments on whether the continuation of 6-credit hour courses is helpful for students and for Departments. The question is if these offer students less flexibility in scheduling. History found that changing to 3-credit hour courses increased the participation of RAS instruction. There appear to be a range of responses to this issue. All felt that the issue should be discussed in their respective Departments.

Glenn Moulaison

Date