

## Faculty of Arts Council

### Minutes

Wednesday, September 21, 2016

12:30-1:30 PM

**Present:** Christopher Brauer, Karen Barkhouse, Brandon Christopher, Jim Clark, Carlos Colorado, Linda DeRiviere, Barbara Foucault, Matt Gibbs, Pauline Greenhill, James Hanley, Catherine Hunter, Roy Loewen, Lisa McLean, Jaqueline McLeod Rogers, Glenn Moulaison, Jacqueline Romanow, Jim Silver, Sante Viselli, Michael Weinrath.

**Regrets:** Neil Funk-Unrau, Fiona Green, Lisa McLean, Roy Loewen.

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**Motion** to approve the agenda (P. Greenhill/J. Romanow). Approved.

**Motion** to approve the minutes (C. Hunter/J. McLeod Rogers). Approved.

Glenn will distribute information from Institutional Analysis on a 2% reduction in Arts FCEs.

#### Cultural Studies

Heather Snell, the Coordinator of Graduate Program in Cultural Studies, and Angela Failler, the new CRC in Culture and Public Memory, came to re-acquaint Council with the role that Cultural Studies plays in the Arts Faculty. The program was confirmed as a priority in the current UW 5-year plan. The MA program is now five year olds. Students come from a variety of Arts departments here and across Canada. International applications are growing.

There is now a Cultural Studies Research Group that is active. Angela invited interested faculty to join. This group intersects with the work of CLASS (Centre for Liberal Arts in a Secular Society), the Centre for Interdisciplinary Justice, the Oral History Centre, the Centre for Children's Literature, and the Anthropology Museum. The CSRG may also become a formal centre or institute in the years ahead.

Angela asked Chairs to consult with department colleagues about related teaching and research opportunities.

She also reported an interest in a minor in cultural studies similar to the minor in comparative literatures that Council supported last year.

#### Staffing

New staffing tables have been sent. Glenn asks all departments to use these tables when submitting information.

The likelihood of a department being awarded more than one tenure-track position is slim. He asks that requests be realistic but also clear about needs.

### Departmental Assistants

Glenn met with the department assistants last spring. He invited Dan Elves to come and speak about record-keeping. The minutes of departmental committee meetings quickly became a focus.

Glenn indicated that minutes should be brief. Comments by individuals should not be part of the record. Minutes should record only decisions made, motions filed and reports submitted, etc.

The goal is to report only decisions made not how the decisions were discussed. For the DPC the minutes are the recommendations; similarly, for the DCC, the minutes are the forms sent to the Curriculum Committee.

### Chair Searches

With eight Chairs currently in an acting role, the chances for each Chair to be called to serve on a Chair Search Committee are quite high. Chairs can expect an invitation.

### TPCAC

This year Glenn hopes to begin the next level of the promotion process in October rather than November. He will start with those departments in which all candidates' external reviews received.

According to the Collective Agreement, the University is expected to offer training to committee members in apprehension of bias and conflict of interest. Two sessions will be offered: Wednesday, Sept 28 at 12:30 in 3M59 and another on Wednesday, Oct 19.

### CTLT

James Currie, the Deputy Provost and Associate VP Academic, is responsible for the Centre for Teaching, Learning and Technology. In that capacity, he will be sending out a questionnaire to determine both the Centre's effectiveness and opportunities.

### Glenn's house

On Saturday, October 8, Glenn is inviting Chairs to his home for the evening. He will email address and directions.

**Motion** to adjourn (B. Christopher/C. Brauer). Approved.