

HOW TO ACCESS CLASS NOTES FROM THE AS VOLUNTEER NOTE TAKING PORTAL:

1. Go to UW Accessibility Services Home Page, <https://www.uwinnipeg.ca/accessibility-services/>. Scroll down and click “Student - Course Notes Portal”

Accessibility Services

Accessibility Services (AS) & Deaf and Hard of Hearing Services (DHHS)

Accessibility Services

In collaboration with students, faculty, and staff at The University of Winnipeg, Accessibility Services (AS) and Deaf & Hard of Hearing Services (DHHS) facilitate and promote the ongoing development of an accessible learning environment which provides students with disabilities, mental health concerns, medical conditions and temporary injuries the opportunity to

Home

Information for Students

Information for Instructors

Student – Course Notes Portal

Deaf and Hard of Hearing Services (DHHS)

ASL Booking Form

2. Click ‘3. Access Course Notes and view Notetakers’ and log in with your WebAdvisor username and password.

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Welcome to the Accessibility Services Student Web Portal

Please select an option from the menu below to either schedule an accommodated test/exam, view the accommodation letters you have sent, or request accommodations for an upcoming/new course:

1. Request Accommodations or View Current Accommodation Letters
2. Schedule a Test/Exam or View Current Bookings
3. Access Course Notes and view Notetakers

3. Click ‘Courses/Notes’ at the top left to see a table with a list of your courses.

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Courses / notes

Courses

Your courses are listed below. Please ensure the 'I require a note taker' reads 'Yes' for each course that you require notes for.

Show term: Summer Session 2020 Refresh

Course name	I require a note taker	Note taker availability	My lecture notes
VNT 101 001 view download history	No change this		N/A

Go to the Column titled ‘I require a note taker’.

Below the title, click on ‘Change This’ and click ‘Yes’. A pop-up appears asking if you are sure you require a notetaker. Click OK.

- Click the 'select a notetaker' button that will appear in the next column titled 'Note taker availability'. If no one has volunteered, there will be nothing displayed. Keep checking back for note taker availability.

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Main menu | Courses / notes | FAQ | Submit a comment | Help | 41T . log_out

Courses

Your courses are listed below. Please ensure the 'I require a note taker' reads 'Yes' for each course that you require notes for.

Show term: Summer Session 2020 Refresh

Course name	I require a note taker	Note taker availability	My lecture notes
VNT 101 001 view download history	Yes change this	select a notetaker	Notes

- If volunteers have registered, there will be a list of Notetakers with sample notes. View the notes by clicking 'Check sample notes'. If the notes are satisfactory, click 'Choose this notetaker' in the 'Action' column.

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Main menu | Courses / notes | FAQ | Submit a comment | Help | 41T . log_out

Select a note taker for VNT 101 001

Notetaker	Sample notes	Action
★ Notetaker 5	Check sample notes	Choose this notetaker

Note: The star identifies notetakers who are currently providing notes to one or more students for this course. identifies notetakers who are currently providing notes to one or more students for this course.

Cancel

- The chosen notetaker will be notified to keep uploading notes. You will be notified by email when notes have been uploaded. To keep accessing notes, log into the portal (steps 1 and 2). You will see a list of lecture notes available for download. You will be notified by email when new notes have

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Main menu | Courses / notes | FAQ | Submit a comment | Help | 41T . log_out

Lecture Notes for VNT 101 001 [Back to courses](#)

[view download history](#)

Lecture date	Notetaker	Comments	Download
July 28 (Tue)	Notetaker 5	notes	View notes
July 6 (Mon)	Notetaker 5		View notes

[Back to courses](#)

been uploaded.