

Preamble

The Terms of Reference for the Joint Senate Committee on Master's Programs can be found online at:

[University of Manitoba - Joint Senate Committee on Master's Programs \(umanitoba.ca\)](http://umanitoba.ca)

Observations**1. Committee Membership (as of December 22, 2022):**

Dr. Royce Koop	Political Studies, UM, <b>Chair</b>		
Dr. Dawn Sutherland, designate	Graduate Studies, UM, <i>ex officio</i>	Dr. Manish Pandey	Graduate Studies, UW, <i>ex officio</i>
Dr. Sean Byrne	Peace & Conflict Studies, UM	Dr. Laura Forsythe	Education, UW
Dr. Richard Jochelson	Law, UM	Dr. Darlene Abreu-Ferreira	History, UW
Dr. Andrea Rounce	Political Studies, UM	Dr. Carlos Colorado	Religion, UW
Ms. Leigh Anne Caron	Graduate Studies, UM Student Representative	Ms. Megan Lindell	Graduate Studies, UW Student Representative

**2. Email Vote of May 24, 2022:**

The Committee voted via email on May 24, 2022 to approve JMP History (Archival stream) supplementary regulation changes and (1) course deletion, HIST 7390, and (1) course introduction, HIST 7394. The Archival Studies stream will no longer require a thesis and has been replaced by a Major Research Paper. The changes were subsequently approved by the UM Senate (June 22, 2022).

**3. Meeting of December 9, 2022:***Master of Public Administration Cycle #2 Review:*

UM Senate Committee on Academic Review (SCAR) requested a more comprehensive review summary including action items for follow-up for the second cycle Master of Public Administration review from 2019/20. Dr. Susan Prentice, who has been appointed Interim Chair of the MPA for a one-year term as of July 1, 2022, joined the meeting to provide a summary of the program's challenges since its external review (2019), and to explain her observations of some of the key issues facing the program. Dr. Prentice emphasized that she is still in an investigative phase as Interim Chair and not yet in a position to recommend action. Dr. Koop, Chair, concluded that the JSC's report to SCAR will be framed in such a way to show that MPA's work is ongoing. Dr. Prentice requested that she return to the JSC within six months of meeting with the Deans of Graduate Studies to provide an update to the committee (early summer 2023).

*Cycle #3 Program Reviews:*

The third cycle of UM Senate-mandated program reviews is underway. The program review process at the undergraduate and graduate levels has historically been separate – home faculties initiated and oversaw the administrative processes of their own undergraduate reviews as did the UM Faculty of Graduate Studies for all graduate level reviews (with the exception of the four joint Master's which are initiated by the JSC). The undergrad and graduate processes have now been combined and their schedules aligned such that the

undergrad and graduate programs within the same department/unit are reviewed at the same time. The entire process is initiated and overseen by the UM Vice-Provost (Academic Planning & Programs) Office. Outcomes of all reviews have been and presently continue to be reported to SCAR on a regular basis.

The JSC felt it needed more information to agree to delegate the oversight to the Vice-Provost's Office. Specifically, how will both institutions be involved in the review process and what does the revised, combined process entail.

#### **4. Meeting of January 30, 2023:**

##### *Cycle #3 Program Reviews:*

The JSC considered the revised program review policy and procedures and the proposed schedule of the four cycle #3 JMP reviews.

The revised program review process is now led by the UM's Provost's office. A major change with the upcoming cycle of reviews is that graduate and undergraduate programs are reviewed at the same time (i.e., during the same site visit by the same reviewers). The exception will be for the Joint Master's program reviews which will be reviewed in the same *term* (wherever possible) as their undergraduate (and graduate, if applicable) counterparts. For instance, the History B.A. and Ph.D. programs would be reviewed together, but the JMP History would be reviewed separately within the same term.

A committee member commented that perhaps some JMPs would prefer to have the option to have their JMP reviewed at the same time as their undergrad and graduate counterparts. That said, if that is not the preference of the unit, synchronizing the reviews is still very useful. The JSC felt it to be beneficial for units to have input in terms of whether the graduate programs from one unit (e.g., the JMP and the Ph.D.) are reviewed at the same time.

The JMP review schedule is proposed as: PACS (Winter 2023); Religion (Winter 2024); History (Fall 2026); Public Administration (Fall 2029). JSC wished to be consulted about the proposed JMP review schedule before it is finalized. It is critical that the revised policy and procedures build in a mechanism to consult with individual JMPs about their review schedule and the way their JMP will be reviewed (combined vs. stand-alone) before the review process commences.

##### *Master of Public Administration Cycle #2 Review:*

The Chair's report to SCAR was reviewed by the Interim Chair of the MPA and the JSC and subsequently submitted to the Vice-Provosts of both institutions (UM and UW).

#### **5. Upcoming Meeting of April 20, 2022:**

The JSC plans to discuss its terms of reference.

#### **6. Future Meetings**

The JSC will be considering changes to its terms of reference. Members are asked to contemplate how the JSC may better support JMPs individually and collectively.

The JSC also plans to review the document "Joint Senate Committee Regulations Governing Joint Master's Programs" to ensure its policies and procedures accurately reflect current practice.

Respectfully submitted,

Dr. Royce Koop, Chair  
Joint Senate Committee

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The Terms of Reference for the Joint Senate Committee on Master's Programs Appeals can be found online at:

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Observations

1. The Committee membership presently stands vacant until such time as the Committee is required.
2. No appeals were referred to the Committee for consideration; therefore, no meetings were held during the reporting period of May 2022 - April 2023.