



THE UNIVERSITY OF  
WINNIPEG



# GRADUATE STUDENT TRAVEL GRANT APPLICATION (GS-TRAVEL)

Maximum: \$750.00

Deadline October 15 & March 15  
2 COPIES (double-sided preferred)

**Note: Incomplete applications will not be considered for funding**

*This form current until  
May 31<sup>st</sup> 2013*

Date: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_

## APPLICANT INFORMATION

|                |                   |
|----------------|-------------------|
| Surname: _____ | Given Name: _____ |
|----------------|-------------------|

Program:    ☐ BioScience    ☐ ACS    ☐ Indigenous Studies    ☐ English    ☐ MDP  
☐ JMP- History    ☐ JMP- PA    ☐ JMP- Religious Studies    ☐ Theology    ☐ MMFT  
☐ JMP- Peace and Conflict Studies    ☐ ERDE

## PRESENTATION INFORMATION

Title of paper / poster / presentation: \_\_\_\_\_

Total Amount Requested: \$ \_\_\_\_\_

## UNIVERSITY DECISION

*(For office use only)*

Approved \_\_\_\_\_ Denied \_\_\_\_\_ AMOUNT GRANTED: \_\_\_\_\_

## CONDITIONS:

Dean of Graduate Studies: \_\_\_\_\_ Date: \_\_\_\_\_

# TRAVEL

|   | YES | NO |
|---|-----|----|
| 1. Did you submit an abstract / précis in response to a "Call for Papers"?  |     |    |
| 2. Was your submission peer-reviewed?   |     |    |
| 3. At this time, has your submission been accepted?   |     |    |
| 4. In addition to presenting your paper what, if any, other roles will you be fulfilling at the conference. <i>Check all that apply. Provide supporting documentation for each.</i><br><br><input type="checkbox"/> Conference Chair <input type="checkbox"/> Session Chair<br><br><input type="checkbox"/> Discussant <input type="checkbox"/> Workshop Leader / Facilitator<br><br><input type="checkbox"/> Keynote Speaker <input type="checkbox"/> Representative of Society / Association<br><br><input type="checkbox"/> Other ( <i>Specify</i> ) _____ |     |    |

## CONFERENCE INFORMATION

- Name and Location of Meeting \_\_\_\_\_
- Dates of Meeting      From \_\_\_\_\_ to \_\_\_\_\_
- Is the meeting      ☐ Regional    ☐ National    ☐ International
- Is the meeting      ☐ Annual      ☐ Biennial    ☐ Triennial    ☐ Other

NB:      *Travel arrangement must comply with the University's Travel Policy.*

# TRAVEL

## BUDGET SUMMARY

|  |    |
|--|----|
| 1. Airfare / Transportation  | \$ |
| 2. Accommodations  | \$ |
| 3. Conference Registration Fees                                    | \$ |
| 4. Subsistence (\$45/day in Canada<br>\$70.00/day Internationally) | \$ |
| 5. Other Expenses ( <i>specify</i> )                               | \$ |
| TOTAL COSTS  | \$ |
| Total available from other sources                                 | \$ |
| <b>TOTAL GRANT REQUESTED</b>                                       | \$ |

1. List other funding sources to which you have applied or may be applying for support of this travel:

2. Is the conference / meeting able to provide funds in support of your travel? ☐ Yes ☐ No

If yes, indicate approximate amount \$ \_\_\_\_\_

The funds are to support ☐ Travel ☐ Subsistence ☐ Registration ☐ General

# TRAVEL

## DEPARTMENTAL EVALUATION – PLEASE TYPE

The Office of Graduate Studies values the Graduate Program Advisor's input on project proposals. Applicants should allow adequate time for their Advisor's reviews to be completed. **This review MUST be completed.** Applicants may **NOT** review their own application. Advisors should ensure that they have addressed the two assessment points below.

**NOTE:** *This evaluation is required from the Student's Department.*

a) Graduate Program Advisor's Review

Please comment on the following:

1. The scholarly significance of this presentation
2. The significance of the conference to the applicant's field of research

Signature of Graduate Program Advisor: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

# TRAVEL

b) Departmental Graduate Program Committee Chair's Review

Please comment on the benefits expected to accrue to the scholar and the University from the conference

Signature of Departmental Graduate Program Committee Chair: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

c) Applicant's acknowledgment of above comments      Signature: \_\_\_\_\_

☐ I would like my supervisor to be informed of the results of this competition by the Graduate Studies Office.

# TRAVEL

## ATTACHMENTS

### CONFERENCE DETAILS

- ☐ Provide conference details through a URL address or 1-2 (max) printed pages
- ☐ Precis / abstract of your paper / poster
- ☐ Copy of invitation (*if invited*)
- ☐ Copy of acceptance (*if submission is accepted*)
- ☐ Please describe the importance of this conference in your area of study, and explain how the format of your participation is appropriate for this venue.

### RESEARCH HISTORY

- ☐ List all grants awarded over the past 5 years. For each, include the following information:
  - a) the year(s)
  - b) the granting agency,
  - c) the title of the project,
  - d) the amount of the grant,
  - e) the amount remaining.
- ☐ List all publications for the past 5 years. (*Exclude book reviews and similar material.*)
  - a) Provide complete citations for all documents listed (including co- authors, title, publisher, journal, volume, date of publication, page numbers, etc.).
  - b) Indicate with an asterisk (\*) which publications are refereed.
  - c) Specify your role for co-authored publications.
  - d) Do **NOT** attach a full CV.