

**UNIVERSITY OF WINNIPEG
FACULTY OF THEOLOGY
INTERNET REQUEST FORM
(TSC - Technical Solutions Centre)**

Steps to Activate Internet Access:

1) fill out and return form to:

University of Winnipeg / Faculty of Theology / 515 Portage Ave

Wpg., MB / R3B 2E9

Attention - Eric Benson

(204) 786 – 9390 / Toll Free (North America): (800) 679 – 8496 / fax: (204) 772 - 2584

2) once completed, the Theology Office will:

a) contact TSC to activate your account **OR** b) inform you that you do not qualify for an account

b) contact you (upon receipt of applicable account information from TSC - ie: your account number and initial password) for pick up

3) all technical help will derive from the Help Desk (information will be enclosed with your account information)

NOTE: your account will expire 1 month after the last day of your latest course in the year

ie: if your course is from May 1 to June 30, your account will be set up from May 1 to July 31

Steps to Extend Internet Access:

1) as long as your account has not been cancelled, your account may be extended, otherwise, you'll need to fill out another request form

2) be sure to contact the office if you register for another course after you've handed in your original Internet Access request form; this new registration may permit you to extend your account

Applicant's Name: _____

Address: _____ Phone (hm): _____ (wk): _____

City: _____ Prov: _____ Postal Code: _____

Applicant's Signature: _____ Date: _____

To be filled out by Theology Office:

Sponsoring Faculty's Name: FACULTY OF THEOLOGY

Office Phone: (204) 786 - 9390

Requested Beginning Date: _____

End Date: _____

Signature: _____ Date: _____