



MAJOR RESEARCH GRANT APPLICATION (MAJOR)

(Maximum: \$5,000)

Deadline: November 15, April 15

Refer to "Research Policies & Procedures" for Program details.

2 COPIES (double-sided preferred)

Note: Incomplete applications will not be considered for funding Only typewritten applications will be accepted

This form current until April 1, 2011

Date: _____

Phone ext.: _____

Applicant's Signature: _____

PRIMARY INVESTIGATOR INFORMATION

Table with 2 columns: Surname, Given Name, Rank, Dept.

Appointment:

- Professor Emeritus/Senior Scholar, Tenured and Continuing Appointment, Probationary / Tenure Track, Sessional*

* Terms of the contract: Start date (MM/YY) End date (MM/YY)

Faculty: Arts, Science, Theology, Education, Business and Administration

Primary Focus of Application: Research, Research in Support of Teaching

PROJECT INFORMATION

Title of Research Project: Total Amount Requested: \$

CONDITIONS:

Ethics Authorization: Completed, In Process, Not Applicable

Research Committee (Chair): Date:

VP (Research): Date:

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BUDGET SUMMARY

1. Personnel Costs	\$
2. Transportation	\$
3. Subsistence / Accommodations	\$
4. Equipment	\$
5. Other Expenses	\$
TOTAL COSTS	\$
Total available from other sources	\$
TOTAL GRANT REQUESTED	\$

DETAILED PROJECT BUDGET

- PERSONNEL COSTS** – Justification for the hiring of all personnel must be presented in the project description. Specify whether personnel are full or part-time, periods of employment and provide hours to be worked.

You must verify the rate of pay and benefit costs with Human Resources (Dianne Caldwell – ext. 9132) and refer to "Thinking of Hiring a Research Assistant?" (<http://www.uwinnipeg.ca/index/hr-rahiring>)

Items	F/t or P/t	#	Hourly Rate	Period of Employment	Amount Requested
Undergraduate Student					
Graduate Student					
PERSONNEL TOTAL					\$

- TRANSPORTATION** – Identify person(s) for whom a transportation allowance is requested and list the place(s) to be visited. Economy air fare is allowed, but charter flights should be used where possible. Travel must be justified in the project description and comply with the University's Travel Policy. *Reminder: "Application for Travel" form must be completed prior to UW Faculty travel occurring.*

Name(s)	Destination	Dates of Travel	Mode of Travel	Source of Quote	Amount Requested
TRANSPORTATION TOTAL					\$

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3. SUBSISTENCE / ACCOMMODATIONS – Identify person(s) for whom subsistence is claimed and indicate duration of visit in each location. Specify per diem amounts claimed. Subsistence must be justified in the project description and comply with the University’s Travel policy.

Name(s)	Location	# of Days	Source of Quote	Amount Requested
SUBSISTENCE TOTAL (\$45 domestic & \$70 international)				\$

4. EQUIPMENT – Justify each piece of equipment requested in the project description. Give models, manufacturers, and prices, indicating whether the equipment will be purchased or rented. Attach additional pages as necessary.

Type of Equipment	Purchase or Rental	Model	Manufacturer	Price
EQUIPMENT TOTAL				\$

5. OTHER EXPENSES – items should be identified and justified in the project description. Attach additional pages as necessary.

Items	Source of Quote	Amount Requested
Technical Services (<i>specify</i>)		\$
Supplies and Materials (<i>specify</i>)		\$
Communication (<i>specify</i>)		\$
Other Expenditures (<i>specify</i>)		\$
		\$
		\$
OTHER EXPENSES TOTAL		\$

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6. RESEARCH FUNDS -Please provide a separate sheet for the Principal Investigator and for each of the Co-Applicants.

Do you currently have or are applying for external research funding?

If yes, what is its relationship to this project?

7. RESEARCH WORKLOAD

If this is a research team, please identify the percentage of work and the duties of each member for this project.

ETHICS APPROVAL

If research related to your proposed project involves human or animal subjects, your signature below will be interpreted as confirmation that it has been reviewed by the appropriate departmental ethics committee, and reviewed and approved by the appropriate senate ethics committees, OR that the process will be completed prior to the undertaking of such research.

STATUS OF ETHICS APPLICATION: (check one)

Completed

In-Process

Not-Applicable

Applicant's Signature: _____

No research funds will be released until appropriate ethics vetting has been completed.

PROJECTED CASH FLOW

January – March \$ _____

April – June \$ _____

July – September \$ _____

October – December \$ _____

Provide a total amount contributed to this project by the Research Committee to date: \$ _____

(Estimate if necessary – Do **NOT** leave blank)

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DEPARTMENTAL EVALUATION – PLEASE TYPE

The Research Committee values Departmental input on project proposals. Applicants should allow adequate time for the Department Research Committee and Department Chair's reviews to be completed. Both reviews **MUST** be completed by two different people. Applicants may **NOT** review their own application. Department reviewers should ensure that they have each addressed the two assessment points below. Also, signatories **CANNOT** be applying for the same grant in this competition or be a current member of the Research Committee.

NOTE: *This evaluation is required from the P.I.'s Department, and is optional from UW Co-Applicant's Department(s).*

- a) Department Research Committee's Review

Please comment on the scholarly significance of this project

Signature of Evaluator / Research Committee Chair: _____

PRINT NAME: _____

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b) Department Chair's Review

- Please comment on the following:
1. The applicant's research productivity
 2. The applicant's ability to carry out the research

Signature of Department Chair: _____

PRINT NAME: _____

c) Applicant's acknowledgment of above comments Signature: _____

I would like my department chair(s) to be informed of the results of this competition by the Research Office.

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ATTACHMENTS

PROJECT SUMMARY

- Provide a 200 word summary of the proposed research project. Use non-technical language (i.e., minimal academic terminology).

PROJECT DESCRIPTION

- Please provide enough information under the following headings, as applicable, to permit informed judgment by committee members. Project description should not to exceed 2,500 words.
- Scope;
 - Objectives;
 - Scholarly Significance;
 - Theoretical Approach or Conceptual Framework;
 - Research Plans and Methods;
 - Work already completed, in progress, and/or to be undertaken.
 - The Research Team: roles of all members of the research team.
 - The Budget: justification for all expenditures.
 - Bibliography of all references
 - Student Training Opportunities

Research and Publication History Over the Last 6 Years **(Please DO NOT attach a Full CV)**

1. Group your contributions by category in the following order, listing your most recent contributions first. New scholars, please include your dissertations.
2. Indicate with an asterisk (*) which publications are peer reviewed.
3. Identify all authors and classify your role within publications.
4. Indicate with a "UW" which publications have been supported by The University of Winnipeg's Research Committee.

- List all research and travel grants awarded. For each, include the following information:
- a) the year(s)
 - b) the granting agency,
 - c) the title of the project,
 - d) the amount of the grant,
 - e) the amount remaining and if/what it is designated for.

- Peer Reviewed Publications:**
Peer Reviewed Books
Peer Reviewed Journal Articles
Peer Reviewed Books, Book Chapters and/or Monographs
Peer Reviewed Abstracts
Peer Reviewed Case Studies
For forthcoming publications, please indicate one of the following statuses: "**submitted**" or "**in press**"

- Peer Reviewed Conferences and Workshops** (e.g., conference proceedings and posters, keynotes, discussants or other invited lectures).

- Other Scholarship: Textbooks, Chapters in a Textbook or Reader, Encyclopedia Entries, Blog or Web entries, Work in edited volumes and others (e.g. news paper articles, editorials and dissertations)