

# Application Guide



THE UNIVERSITY OF WINNIPEG

**Important:** Please read this Application Guide carefully. It is the applicant's responsibility to:

1. follow applicable deadline dates;
2. submit all documentation required; and
3. submit the appropriate application fee (non-refundable).

Questions can be directed to Student Services at 204.779-UWIN (8946) or [admissions@uwinnipeg.ca](mailto:admissions@uwinnipeg.ca)

## Application Deadline Dates

The following are Application Deadline Dates for Canadian Citizens and Permanent Residents. **International applicants should contact** International Admissions (telephone 204.779-UWIN (8946) or e-mail [international.admissions@uwinnipeg.ca](mailto:international.admissions@uwinnipeg.ca)) for an International Student Application form, information package and application deadline dates.

	Spring (May to August)	Fall (September to December)	Winter (January to April)
<b>Bachelor of Arts/Bachelor of Science/Bachelor of Business &amp; Administration/All Pre-Programs</b>			
Grade 11 Admission with final transcripts		December 1	
Grade 12 Early Admission		March 1	
Final date to apply		July 2	
<b>Bachelor of Education</b>			
Certified Teachers	March 31	May 1	December 1
After-Degree Applicants		February 12	
Early Admission (Applicants may apply until June 10; however, program spaces may be filled by early admission applicants.)		March 1	
High School Applicants (who have completed Grade 12)		March 1	
Mature Applicants		March 1	
Transfer Applicants		May 1	
<b>UW/RRC Joint Programs</b>			
Aboriginal Self-Governance		March 1	
Administrative Studies/Business Administration	March 31	March 1	December 1
Applied Biology		March 1	
Applied Chemistry		March 1	
Applied Environmental Studies		March 1	
Business Education		March 1	
Developmental Studies/Early Childhood Education	March 31	March 1	December 1
Developmental Studies Stream C: Child Development and Child Care	March 31	March 1	December 1
Geographic Information Systems		March 1	
Industrial Arts Education		March 1	
Joint Communications	March 31	March 1	December 1
Vocational Education	March 31	May 1	December 1

# Entrance Requirements

## High School i) Manitoba

### Advanced Early Admission Deadline (Fall and Winter terms) for Arts, Science, Business & Economics, Kinesiology only

- For Grade 12 students whose applications are received by December 1. These applicants will be admitted based upon final grade 11 transcripts. The applicant must ensure that they successfully complete Grade 12 courses for high school graduation and meet regular status admission into the faculty of their choice. Students must forward their official high school transcripts of all subjects and marks for **Grade 11 by December 10.**

### Early and Regular Status Admission

#### Grade 12 Early Admission Deadline (Fall and Winter Terms only): March 1

- for Grade 12 students whose applications are received by March 1. These applicants will be considered for Early Admission on the basis of their interim and final grades as of April.

#### Regular Admission Deadline:

- for applicants currently in high school (Fall and Winter Terms only) **June 10**
- for applicants not currently in high school (Fall and Winter Terms only) **July 2**

In order to qualify for Admission, students must meet the following requirements:

### Entrance Requirements for Admission to the Faculty of Arts, Science, Business and Economics, Kinesiology

- Be a high school graduate with at least 30 Manitoba high school credits, or hold a Mature Status Diploma and have completed courses required for Regular Status Entry
- Have completed five credits at the Grade 12 level, designated A, S or G level (of which three must be 40S)
- Present a minimum one credit of core English 40 (A or S level) and one credit of Mathematics 40S (Pre-Calculus, Applied, or Essential/Consumer)
- Have an average of at least 65% on the best three 40S courses including both core English 40 (A or S level) and Mathematics 40S, plus one other 40S credit from a different subject area

**Note:** Students wishing to complete a Bachelor of Business Administration must have Applied or Pre-Calculus Mathematics 40S. Students wishing to complete a Bachelor of Science are advised to check departmental high school prerequisites. Physical Education 30F or Physical Education 40F cannot be used as one of the 5 credits.

### Entrance Requirements for Admission to the Faculty of Education

- Be a high school graduate with at least 30 Manitoba high school credits, or hold a Mature Status Diploma and have completed courses required for Regular Status Entry.
- Have completed five credits at the Grade 12 level, designated A, S or G
- Must present standing in EITHER two credits of English 40 (A or S level) plus one credit of Mathematics 40S (Pre-Calculus, Applied or Essential/Consumer) OR one credit of English 40 (A or S level) plus Pre-Calculus Mathematics 40S

**Note:** The average calculation must cover three different subject areas and include at least one of English 40 (A or S level, two credits), Pre-Calculus Mathematics 40S or Applied Mathematics 40S.

## Approved Grade 12 Courses for Entrance to the Faculty of Education

Accounting Systems 40S	Français 40S	Music 40S
Anglais 40S	French 40S	(One of: Band, Choral, Guitar, Strings, Private Music Option)
Art 40S	Geography 40S	Physics 40S
Biology 40S	German 40S	Polish 40S
Chemistry 40S	Hebrew 40S	Portuguese 40S
Chinese (Cantonese) 41G	History of Western Civilization 40S	Psychology 40S
Chinese (Mandarin) 40S	Italian 40S	Spanish 40S
Computer Science 40S	Japanese 40S	Ukrainian 40S
Cree/Ojibway/Saulteaux 41G	Latin 40S	World Issues 40S
Dramatic Arts 40S	Law 40S	
Economics 40S	Mathematics:	
English 40 (A or S level, two credits)	Applied Mathematics 40S or Pre-Calculus 40S	
Family Studies 40S	Mathematics 40S	
Filipino 40S		

#### Notes:

- In place of English 40 (A or S level, two credits), Français and French Immersion students may present Anglais 40S or English 40 (A or S level, one credit) PLUS Français 40S or French 40S.
- Essential/Consumer Mathematics 40S cannot be used to calculate Education admission**

## High School ii) Out of Province

- Candidates must present standing in Grade 12 English.
- Normally students must meet at least university admission requirements of the province of origin as follows.

**Alberta** Grade 12 with a minimum average of 65% in English 30 and four other 30-level subjects

**British Columbia** Grade 12 with a minimum 65% average including English 12 and three approved courses. If optional provincial exams are written, the blended final average will be considered

**New Brunswick** Secondary School Diploma with five Grade 12 Courses (including English) at the 120, 121 or 122 level and a minimum average of 65%

**Newfoundland** Graduation requirements as set by the Department of Education, and a 70% average in five 3000-level courses (10 credits) including English 3201

**Northwest Territories** Grade 12 with a minimum 65% average in English 30 and four other 30-level subjects

**Nova Scotia** Five academic Grade 12 subjects, including English and Mathematics, with an overall minimum average of 70%

**Nunavut** Grade 12 with a minimum 65% average in English 30 and four other 30-level subjects

**Ontario** Applicants require six Grade 12 (4U or 4M) courses (including English 4U) with a minimum average of 70%

**Prince Edward Island** Grade 12 (University Preparatory Program) with a minimum 70% average in English, Math and three academic electives

**Quebec** First year CEGEP (12 credits) with satisfactory standing (normally a GPA of 2.0 or better or 65% or better)

**Saskatchewan** Grade 12 standing and a minimum 70% average in five subjects including English A30 and B30

**Yukon** Grade 12 with a minimum 65% average including English 12 and three approved courses

# Entrance Requirements cont'd

## Transfer Students

Applicants who have been pursuing post-secondary studies at another institution may apply for admission to the University, seeking to complete a first Bachelor's degree. Such applicants must be students in good standing at their former institution. Applicants who are academically suspended from another university must have completed the suspension period specified by that university before they will be considered for admission to The University of Winnipeg.

## Mature

To be considered for Mature Status Admission, you must be a Canadian citizen or permanent resident, and must turn at least 21 years of age in the calendar year in which you register for courses for the first time. You must also meet certain conditions. Mature Status is a probationary status and your course load will be limited until you achieve a satisfactory level of performance in your university courses.

## Mature Access

Applicants who do not meet Mature Status Admission requirements may qualify for this status. The resident and age eligibility is the same as for Mature Status. Applicants for Mature Access are required to submit a statement Letter of Intent.

## Concurrent

Those students who need to complete three or fewer high school credits to meet Regular Status admission requirements may apply for Concurrent Status. They will be considered for a limited University program while completing their high school studies at The University of Winnipeg Collegiate. Concurrent Status is granted for Fall, Winter and Spring terms.

## Accelerated

Those high school students who have earned at least 22 credits in three calendar years or less, and who have completed at least one credit at the 40S or 41G level may apply to take a partial first year Arts or Science program while simultaneously completing the subjects necessary to meet University entrance requirements. Under some circumstances students who have completed fewer than 22 credits may also be considered for admission at the discretion of the Registrar.

## Home School

If you have been home-schooled, you will be considered for admission to The University of Winnipeg on an individual basis. To be eligible, you must provide a portfolio with proof of completion of grade 12 or equivalent including Mathematics and English.

## Visiting

Those applicants who are currently enrolled in a program of studies at another post-secondary institution and who wish to complete University of Winnipeg courses for transfer credit. An official Letter of Permission from the home institution is required.

## Not Seeking a Degree

Those applicants who have already completed a degree program or otherwise qualify for admission and who wish to complete courses for interest only.

## Second Degree

Those applicants who have obtained a first degree and wish to complete courses towards a second degree. These students should indicate their program of study, as pre-requisites may be required for registration in some courses.

## Auditing

Those applicants who wish to take courses without receiving academic credit towards a degree.

## English Language Proficiency Requirement - Effective September 2011

The language of instruction at The University of Winnipeg is English. That means you must have a level of ability in English that allows you

to participate in all aspects of university study, including lectures, reading, writing, and discussion. If English is not your first/primary language, you must show that you are ready to study here by meeting one of the following requirements. No applicant will be admitted until this requirement has been met.

Applicants whose previous schooling has been outside Canada and whose first language is not English must submit any one of the 10 options below:

- A minimum TOEFL\* score of 550 (paper based) or 213 (computer-based) or 80 (internet-based) with a minimum 19 in listening, reading and writing; or
- CanTest: Average score of 4.5 in Listening and Reading; a score of 4.0 in Writing. Applicants with a 3.5 in Writing may be admitted, depending on their proposed program of study, and provided they register in Academic Writing Extended (ESL); or
- A minimum IELTS score of 6.5 based on Module A, B or C (the General Training Module is not acceptable); or
- A score of C on the Cambridge Certificate of Proficiency in English (CPE) exam; or
- A minimum score of 80% on the Michigan English language Assessment Battery (METLAB); or
- A minimum score of 60 on the Canadian Academic English Language Assessment (CAEL); or
- Achieve a minimum of score of 58 in the Pearson Test of English (Academic); or
- Successful completion of Academic Level 5, in The University of Winnipeg's English Language Program or
- The University Preparation (UPREP) Program for Newcomers in the English Language Program (minimum C+ in Academic Writing 1 and 2); or
- Successful completing of AEPUCE.

**Note:** Tests taken more than two years prior to application will not be considered. A waiver for TOEFL may be granted for students if evidence can be provided of three or more years of education in a recognized secondary and/or post-secondary institution in which the language of instruction is English.

## English Language Proficiency Requirement Waiver

Under certain circumstances you may request a waiver of the English language proficiency requirement. You will need to provide supporting documentation to show that you meet **one** of the 5 options below to receive the waiver:

1. Ten consecutive years of residency in Canada that may include years of study in Canada. The period of residency will be the time lapsed between the "Landed On" date on the "Record of Landing" document and July 1 of the year of application
2. a) Successful completion of a three year secondary school program in Canada, or a three year post-secondary education in Canada, or any combination of three successful years of secondary and post-secondary education in Canada  
b) Graduation from a Manitoba high school, with five credits at the Grade 12 level, which include 1 credit or core/focus 40S (Grade 12) English with a minimum grade of 70%
3. Achieved a grade of four or greater on the International Baccalaureate Higher Level English course, or a grade of four or greater on the Advanced Placement English examination (Language Composition; Literature and Composition).
4. Verify conditions equivalent to 1 or 2 listed above in a country where English is the primary language.
5. On the recommendation of an Admissions Officer of The University of Winnipeg, write an English language waiver test at the English Language Centre.

# Documentation required

All documentation submitted must be ORIGINAL. Photocopies will not be accepted unless notarized.

- Applications are not complete until necessary documents have been received.
- If documents are written in a language other than English, an official, notarized English translation must be submitted with the original documents.
- Applicants who have attended other institutions of higher learning (applied, Bible or technical college) must submit official transcripts from each institution.
- Students applying to transfer from a university or college must submit an official transcript of all work completed. Student copies or grade reports are not acceptable.
- It is the student's responsibility to provide certified English translations of all official transcripts, course descriptions and/or syllabi which are in languages other than English.
- Detailed course outlines or course syllabi must be provided if transfer credit is being sought for course work completed at other post-secondary institutions.
- High school students applying on the basis of foreign, AP or IB qualifications must provide official documentation showing all courses taken, grades achieved, and proof of graduation. Student copies are not acceptable.
- High school graduates who have completed their Grade 12 program at the time of application must provide official high school transcripts and proof of graduation. Student copies are not acceptable.

- Home school applicants should contact the Admissions Office to obtain a copy of the admission policy which lists required documentation.
- Applicants wishing to audit a course must submit an Application to Audit with written permission from the appropriate professor.
- Married persons whose academic credentials may be in their birth name or previous married name/s must submit a marriage certificate for each change.
- Changes of name for reasons other than marriage must also be substantiated by appropriate certification.
- Accelerated and Collegiate/Concurrent applicants must provide official high school transcripts. Student copies are not acceptable.
- Applicants who are admitted but do not register within one year of their acceptance will be required to re-apply and re-submit documentation.
- Visiting students must present an official Letter of Permission from their home institution which indicates the specific course(s) for which permission has been granted.
- Mature and Mature Access student applicants must provide official proof of date of birth (i.e., a birth certificate, driver's license, passport) along with the other required documentation for admission.
- Immigration Documents:
  - i) Permanent Residents and Visitors are required to provide proof of immigration status as well as the "Landed On" date.
  - ii) Citizens who were born outside of Canada must present proof of Canadian Citizenship.

## Application checklist

Use this checklist to ensure you submit a complete application

- Application for Admission: Be sure to sign and date the last page.
- Application Fee (non-refundable): Remember this must accompany your application form!
- Documents Required: With the exception of current Canadian high school students who are expected to graduate in June and who apply prior to June 10, official academic transcripts showing final grades must accompany the application form. In the event final grades are not available, you must make arrangements for them to be forwarded to the Admissions Office. Note that student copies or photocopies will not be accepted. Should you not wish to submit original documentation, notarized copies can be submitted.

**Note:** All documents submitted in support of an application must be originals. Student copies or uncertified photocopies are not acceptable. Replaceable documents submitted with an application become the property of the University and will not be returned.

Please be aware that if any of the above items are missing, your application will not be evaluated. Only when ALL relevant documentation is received can an assessment begin. If you are unsure about your particular submission requirements, please contact Student Services at 204.779-UWIN (8946) or e-mail [admissions@uwinnipeg.ca](mailto:admissions@uwinnipeg.ca)

