



Application for Admission

Your application must include the following:

- Official transcripts demonstrating successful completion of 45 credit hours of university education or an undergraduate degree.
Application essay
Payment of the \$100 non-refundable application fee (one-time payment, will be applied to tuition if accepted to program)
Submission of an academic or professional reference letter
Non-native speakers of English: official documentation that the language requirement has been met

Program: [] Full-Time [] Part-Time [] Online [] Customized

Term: [] Fall [] Winter [] Spring [] Summer Year: _____

Fees: Full time: \$2,000.00 CDN Tuition Fee and \$250 CDN Practicum Fee (not including textbooks)
Part-time and Online: \$500.00 CDN Tuition Fee/course and \$250 CDN Practicum Fee (not including textbooks)

PLEASE PRINT CLEARLY Country of Citizenship: _____

Last Name(s) First (Given) Name Middle Name(s)

Home Address

City/Town Province Postal Code

Contact Telephone Number E-Mail Address Birth-date

Program Notes:

TESL Canada Certification:

- (a) The University of Winnipeg's ESL Teacher Certificate Program (ESLTCP) is fully accredited with TESL Canada. For questions about this accreditation, please contact The University of Winnipeg or check with the TESL Canada website at www.teslcanada.ca
(b) Students who complete the ESL Teacher Certificate Program but have not yet completed an undergraduate degree will not be qualified for TESL Canada professional certification. Contact TESL Canada at www.tesl.ca or admin@tesl.ca.

Program Certificate:

Students must submit graduation application and all other required documents before graduation will be processed. After approval from The University Senate, students will receive a University of Winnipeg ESL Teacher Certificate and official transcript.

Payment and Refund Policy:

At the time of application, students must pay a \$100 non-refundable application fee. Full payment of the tuition is due two weeks before the program begins. If the full tuition fees are not paid two weeks before the program begins, a seat in the program will not be held for you. The tuition fee will be reimbursed up to one week prior to the start of the program. After that point, the tuition fee is non-refundable.

I have read and understood the program notes above. In addition, the information that I have included on this application form is true and accurate. I have included all relevant supporting documentation.

Signature

Date

Submit your application:

By Mail: ESL TCP Program Coordinator The University of Winnipeg 515 Portage Ave., Winnipeg, MB, R3B 2E9
In Person: ESL TCP Rice Building 491 Portage Ave., (1st Floor office, past elevator)

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT (FIPPA)

The University of Winnipeg will use the personal information collected on this form for registration, accounting and correspondence purposes related to fee payment only. It is collected under the general authority of The University of Winnipeg Act, in conformity with, and protected under, the Manitoba Freedom of Information and Protection of Privacy Act.

Elements of your personal information may also be provided to program staff to inform you of program and community events, and to Advancement Services/University of Winnipeg Foundation for alumni contact purposes. Finally, personal information may be used to conduct research into program enrolment and related statistical profiling activities. If you have any questions about the collection and use of this information please contact:

Wendy Abendschoen, ELP FIPPA Contact

E-mail: w.abendschoen@uwinnipeg.ca

I have read and understood the FIPPA statement above.

Signature

Date

For Office use only: (Please indicate date received.)

Original Transcripts Language Requirement Documentation (if applicable) Application Essay:
Application Fee Receipt Number Tuition Payment Receipt Number