



THE UNIVERSITY OF WINNIPEG

# You of W

where you matter most

Division of Continuing Education



## Timetable

Fall 2009, Winter and Spring 2010



# Degree Credit Courses

## Faculty of Business and Economics

### Sample courses

#### Introduction to Business I

BUS-1201(3) Business Administration

Learn fundamental concepts related to current business trends, business ownership and entrepreneurship.

#### Introduction to Business II

BUS-1202(3) Business Administration

This course features basic terminology and concepts in the most functional areas of business.

#### Introduction to Economics: Micro

ECON-1102(3) Economics

Gain insights into the introductory analysis of contemporary economic institutions and the application micro-economic theory to current economic problems.

#### Introduction to Economics: Macro

ECON-1103(3) Economics

Learn macro-economic concepts in areas such as fiscal policy, the role of money and the banking system.

## Faculty of Science

### Sample courses

#### Introduction to Computers

ACS-1453(3) Applied Computer Science

Discover the basic concepts of computers from hardware & software to different application systems.

#### Biology and Human Concerns

BIOL-1102(6) Biology

This course deals with the chemistry of life, cellular structure and function along with several other topics.

#### Introduction to the Chemical Properties of Matter

CHEM-1111(3) Chemistry

Learn about atomic and molecular structure, chemical bonding and chemical reactivity.

#### Introduction to Earth Science

GEOG-1202(3) Geography

This course introduces students to geomorphology along with the study of landforms and landscapes on the surface of the Earth.

#### Concepts in Science

MULT/BIO/PHYS-1005(6) Multidisciplinary/Biology/Physics

This course explores science at a qualitative level with an aim to foster scientific literacy and develop critical thinking skills.

## Faculty of Arts

### Sample courses

#### Intro Criminal Justice

CJ-1101(6) Criminal Justice

Learn about the contemporary criminal justice system from the initial contact with the offender through incarceration and release to the community.

#### Introductory Spanish

SPAN-1001(6) Spanish Studies

Gain working knowledge of one of the world's most popular languages.

#### Introduction to Japanese Language

REL-2020(6) Religious Studies

Gain a solid base in vocabulary, grammar and pronunciation of Japanese.

#### Intro Film Studies

THFM-1010(6) Theatre and Film

Learn the various aspects of the art of film through lectures, screenings and practical involvement in the filmmaking process.

#### Introduction to Women's and Gender Studies

WGS-1232(6) Women's and Gender Studies

This course provides an introduction to the theories, methods and issues of women's and gender studies.

## For More Information

Go to [www.uwinnipeg.ca/index/services-registration](http://www.uwinnipeg.ca/index/services-registration) for full timetable, course Calendar and registration info.

Prospective students can inquire about enrolling at **204.786.9844** or [welcome@uwinnipeg.ca](mailto:welcome@uwinnipeg.ca).

If you are interested in on-campus housing, check out the Student Housing website at <http://housing.uwinnipeg.ca> or contact [housing@uwinnipeg.ca](mailto:housing@uwinnipeg.ca) or **204.786-9900**.



# Community Programs Area

## NEW Series *offered in collaboration with the National Research Council*

### Frontiers in Neuroscience: A Lecture Series

Register for individual lectures at only \$25 each or register for the whole series at a discounted rate of \$225!

Course #	Course Name	Instructor	Days	Times	Date	Cost
<b>FALL 2009</b>						
DMISC 23033 0900	Frontiers in Neuroscience: A Lecture Series	Various	10 Thu	6:30-9:30pm	Sep 24-Nov 26	\$225
DMISC 23033 0901	Temporal Lobe - Memory & Emotionality	B. Bolster & S. Smith	1 Thu	6:30-9:30pm	Sep 24	\$25
DMISC 23033 0902	Dealing with Pain	U. Frankenstein	1 Thu	6:30-9:30pm	Oct 1	\$25
DMISC 23033 0903	Vision: A Window into the World?	P. Pearson	1 Thu	6:30-9:30pm	Oct 8	\$25
DMISC 23033 0904	Animal Models of Addictions	H. Aujla	1 Thu	6:30-9:30pm	Oct 15	\$25
DMISC 23033 0905	Positive Psychology	M. McIntyre	1 Thu	6:30-9:30pm	Oct 22	\$25
DMISC 23033 0906	Structural & Functional Neuro-imaging: School Age Children	B. Bolster & K. Malisza	1 Thu	6:30-9:30pm	Oct 29	\$25
DMISC 23033 0907	Expert Imaging: Neck & Spine	J. Kornelson	1 Thu	6:30-9:30pm	Nov 5	\$25
DMISC 23033 0908	Brain Fitness	D. Ommanney & I. Bilan	1 Thu	6:30-9:30pm	Nov 12	\$25
DMISC 23033 0909	Uncovering the Mysteries of Disease Deep Inside the Living Brain	M. Martin	1 Thu	6:30-9:30pm	Nov 19	\$25
DMISC 23033 0910	Brain Basis of Language	S. Smith	1 Thu	6:30-9:30pm	Nov 26	\$25

### NEW Music Series

Course #	Course Name	Instructor	Days	Times	Date	Cost
DMISC 23032 0901	Evolution of the String Quartet: From Bach to Bartók and Beyond	D. Anderson	8 Thur	6:00pm-8:00pm	Feb 25-Apr 15	\$125*

This course ends with a mini recital by the Winnipeg Chamber Music Society on Friday, April 16.

*\*Student will receive a tax deductible receipt for a portion of the course cost in support of the Opportunity Fund.*

### Introduction to University\*

Course #	Course Name	Instructor	Days	Times	Date	Cost
<b>SUMMER 2009</b>						
DMISC 16476 0902	Introduction to University	D. Fredrickson	12 Tue/Thu	3:00-6:00pm	July 14-Aug 20	\$375
<b>FALL 2009</b>						
DMISC 16476 0906	Introduction to University	D. Fredrickson	12 Wed	5:30-8:30pm	Sep 09-Dec 02	\$375
DMISC 16476 0907	Introduction to University	E. Challis	12 Tue/Thu	11:30-12:45pm	Sep 10-Dec 01	\$375
DMISC 16476 0908	Introduction to University	E. Challis	12 Tue	5:30-8:30pm	Sep 15-Dec 01	\$375
<b>WINTER 2010</b>						
DMISC 16476 0909	Introduction to University	D. Fredrickson	12 Tue	5:30-8:30pm	Jan 05-Mar 23	\$375
DMISC 16476 0910	Introduction to University	E. Challis	12 Tue/Thu	11:30-12:45pm	Jan 5-Apr 01	\$375
<b>SPRING 2010</b>						
DMISC 16476 1001	Introduction to University	D. Fredrickson	12 Tue/Thu	5:15-8:15pm	May 04 - Jun 10	\$375

*\*texts required*

# 4 Community Program Area

## 55 Plus

Course #	Course Name	Instructor	Days	Times	Date	Cost
<b>FALL 2009</b>						
D55 21027 0901	Western Esoteric Traditions 1: A Brief History of Forbidden Knowledge and Secret Societies: Renaissance to the Early Modern Period. *	F. Albo	8 Mon/Wed	10:00am-12:00pm	Aug 31-Sep 28	\$60
D55 21030 0901	Western Esoteric Traditions 2: A Brief History of Forbidden Knowledge and Secret Societies: Rosicrucianism to New Age Religion *	F. Albo	8 Thu/Fri	10:00am-12:00pm	Sep 03-Sep 25	\$60
D55 21421 0901	Well Being for Seniors 1	B.Trunzo/L.Berube	12 Mon	10:30am-12:00pm	Sep 14-Dec 07	\$81
D55 21031 0901	The Seven Deadly Sins...Finding Your Favourite	K. Toole	12 Mon	12:30pm-2:20pm	Sep 14-Dec 07	\$81
D55 21032 0901	World Issues I – Speaker Series	Various	12 Tue	10:00am-12:00pm	Sep 08-Nov 24	\$81
D55 20133 0901	Fabulous Films from the Forties	S. Minuk	12 Tue	12:30pm-3:20pm	Sep 08-Nov 24	\$81
D55 21034 0901	The Accessible Arctic	K. Monson	6 Wed	10:00am-12:00pm	Oct 07-Nov 18	\$45
D55 21035 0901	A Brief History of Ancient Greece	B.Gold	12 Wed	12:30pm-2:20pm	Sep 09-Dec 02	\$81
D55 21017 0901	Aging Smart: The Science & Practice of Brain Fitness	D. Ommanney & I. Bilan	8 Thu	10:00am-12:00pm	Oct 08-Nov 26	\$60
D55 21036 0901	Europe Between the World Wars	R. Young	12 Thu	12:30pm-2:20pm	Sep 10-Nov 26	\$81
D55 21037 0901	Talking About Sex	S. Kirby	6 Fri	10:00am-12:00pm	Oct 02-Nov 06	\$45

## WINTER 2010

D55 21039 0901	The History of the Book	R. Robinson	12 Mon	12:30pm-2:20pm	Jan 04-Mar 29	\$81
D55 21040 0901	World Issues II – Speakers Series	Various	12 Tue	10:00am-12:00pm	Jan 05-Mar 30	\$81
D55 21041 0901	Into the Moral Maze: Ethics in Health Care	WRHA	6 Tue	12:30pm-2:20pm	Jan 05-Feb 09	\$45
D55 21422 0901	Well Being for Seniors II	B. Trunzo/L. Berube	12 Tue	10:30am-12:00pm	Jan 26-Apr 20	\$81
D55 21042 0901	Russia's Greatest Tsars	D. Stone	8 Wed	10:00am-12:00pm	Jan 06-Mar 03	\$60
D55 21043 0901	Jazz as an Evolving Art Form	V. Simosko	12 Wed	12:30pm-2:20pm	Jan 06-Mar 31	\$81
D55 21044 0901	Five Women Novelists*	C. Kear	12 Thu	10:00am-12:00pm	Jan 07-Apr 01	\$81
D55 21046 0901	Story at the Core	B. Richardson	12 Fri	12:30pm-2:20pm	Jan 08-Apr 09	\$81
D55 21045 0901	War & Conflict at the Roof of the World	P. St. John	6 Fri	10:00am-12:00pm	Feb 26-Apr 09	\$45

\*texts required

55 Plus Classes held at 515 Portage Ave.

No Classes held Reading Week Feb. 15 - 19

## Writers Series

Course #	Course Name	Instructor	Days	Times	Date	Cost
<b>FALL 2009</b>						
DWRT 15295 0901	Intermediate Creative Writing	V. Warkentin	7 Wed	6:00-9:00pm	Oct 07 - Nov 25	\$275
<b>WINTER 2010</b>						
DWRT 15296 0901	Advanced Creative Writing	V. Warkentin	7 Wed	6:00-9:00pm	Feb 03-Mar 17	\$275
<b>SPRING 2010</b>						
DWRT 15294 1001	Introductory Creative Writing	V. Warkentin	7 Wed	6:00-9:00pm	Apr 14-May 26	\$275

# Educational Assistant Diploma Program

## EADP Part-Time Program

**FALL 2009**

Course #	Course Name	Instructor	Days	Times	Date	Cost
<b>Courses</b>						
DEA 15128 0902	Working with Exceptional Children <b>LRSD</b>	P. Baker	10 Mon	6:00-9:00pm	Sep 14-Nov 23	\$240
DEA 16439 0902	Working with Challenging Behaviours <b>PTSD</b>	J. Davidson	10 Tues	6:00-9:00pm	Sep 8-Nov 10	\$240
DEA 15154 0903	Working Effectively with Violent and Aggressive Students (WEVAS®) <b>LRSD</b>	B. Wolfe	5 Tue	6:00-9:00pm	Sep 15-Oct 13	\$135
DEA 25147 0902	Helping the EAL Child in the Classroom <b>SOSD</b>	S. Banman	10 Wed	6:00-9:00pm	Sep 9-Nov 18	\$240
DEA 16440 0902	Cross Cultural Awareness	B. Wolfe	10 Thu	6:00-9:00pm	Sep 10-Nov 12	\$240
<b>Workshops</b>						
DEA 16358 0901	Mentally Challenged: Social and Sexual Development	J. Davidson	1 Sat	9:00-4:00pm	Sep 26	\$65
DEA 15219 0904	Nonviolent Crisis Intervention (NVCi)©	R. Gillies	1 Fri/Sat	6:00-10:00pm/ 8:00-4:00pm	Oct 23 & 24	\$130
DEA 15912 0901	Reading Strategies	D. Wellman	1 Sat	9:00-4:00pm	Nov 7	\$65
DEA 16304 0901	Caring for a Child with a Disability	TBA	1 Sat	9:00-4:00pm	Dec 5	\$65

## EADP Part-Time Program

**WINTER 2010**

Course #	Course Name	Instructor	Days	Times	Date	Cost
<b>Courses</b>						
DEA 15153 0904	Developing Capable People: Educators and Parents (DCP) <b>PTSD</b>	L. Bleeks	10 Mon	6:00-9:00pm	Jan 11-Mar 22	\$280
DEA 16472 0905	Language & Learning <b>LRSD</b>	TBA	10 Mon	6:00-9:00pm	Jan 11-Mar 22	\$240
DEA 15127 0903	Helping Children Learn in a School Setting <b>SOSD</b>	P. Baker	10 Tue	6:00-9:00pm	Jan 12-Mar 16	\$240
DEA 15125 0904	Introduction to EADP <b>LRSD</b>	P. Baker	5 Wed	6:00-9:00pm	Jan 13-Feb 10	\$120
DEA 15143 0901	Developing Reading Skills	D. Wellman	5 Thu	6:00-9:00pm	Jan 14-Feb 11	\$120
DEA 15126 0902	Observation Skills & Record Keeping	P. Baker	5 Wed	6:00-9:00pm	Feb 24-Mar 24	\$120
DEA 25142 0903	Supporting the ADHD Child	B. Wolfe	5 Thu	6:00-9:00pm	Feb 18-Mar 18	\$120
<b>Workshops</b>						
DEA 25090 0902	Supporting the Child with Autism Spectrum Disorder	B. Wolfe	2 Sat	9:00-4:00pm	Jan 23 & 30	\$130
DEA 15913 0901	Working with At Risk Students	TBA	1 Sat	9:00-4:00pm	Feb 27	\$65
DEA 15219 0906	Nonviolent Crisis Intervention (NVCi)©	R. Gillies	1 Fri/Sat	6:00-10:00pm/ 8:00-4:00pm	Mar 12 & 13	\$130

## EADP Part-Time Program

**SPRING 2010**

Course #	Course Name	Instructor	Days	Times	Date	Cost
<b>Courses</b>						
DEA 15139 1001	Learning Disabilities I	D. Wellman	5 Mon	6:00-9:00pm	Apr 12-May 10	\$120
DEA 15128 1001	Working with Exceptional Children <b>PTSD</b>	P. Baker	10 Tue	6:00-9:00pm	Apr 6-Jun 8	\$240
DEA 15154 1001	Working Effectively with Violent and Aggressive Students (WEVAS®) <b>LRSD</b>	B. Wolfe	5 Wed	6:00-9:00pm	Apr 7-May 5	\$135
DEA 15138 1001	Human Development <b>SOSD</b>	TBA	10 Thu	6:00-9:00pm	Apr 8-June 10	\$240
DEA 15141 1001	Learning Disabilities II	D. Wellman	5 Mon	6:00-9:00pm	May 17-Jun 21	\$120
DEA 15145 1001	The Writing Process <b>LRSD</b>	TBA	5 Wed	6:00-9:00pm	May 12-Jun 9	\$120
<b>Workshops</b>						
DEA 15243 1001	Cooperative Discipline	TBA	1 Sat	9:00-4:00pm	Apr 24	\$65
DEA 15230 1001	Stress in Children	TBA	1 Sat	9:00-4:00pm	May 8	\$65
DEA 15453 1001	Bullyproofing our Schools	TBA	1 Sat	9:00-4:00pm	Jun 5	\$65
DEA 15219 1001	Nonviolent Crisis Intervention (NVCi)©	R. Gillies	1 Fri/Sat	6:00-10:00pm/ 8:00-4:00pm	Jun 11 & 12	\$130

**LRSD** Louis Riel School Division - Classes held at Louis Riel Arts & Technology 5 deBourmont Ave.

**PTSD** Pembina Trails School Division - Classes are held at Administration office 181 Henlow Bay

**SOSD** Seven Oaks School Division - Classes are held at Edmund Partridge Community School 1874 Main St.

# Educational Assistant Diploma Program

## EADP Full-Time Program\*

**FALL 2009**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DEA 25095 0902	Supporting the Child with FAS/FAE	C. Sloan	1 Mon	9:00-4:00pm	Oct 19	\$65
DEA 16520 0903	First Aid/CPR	Heartbeat Inc.	1 Tue	9:00-4:00pm	Oct 20	\$90
DEA 16520 0904	First Aid/CPR	Heartbeat Inc.	1 Wed	9:00-4:00pm	Oct 21	\$90
DEA 16349 0902	Stress Management	B. Wolfe	1 Thu	9:00-4:00pm	Oct 22	\$65
DEA 15125 0903	Introduction to EADP	J. Baker	1 Mon-Fri	9:00-12:00pm	Oct 26-30	\$120
DEA 15126 0902	Observation Skills & Record Keeping	J. Baker	1 Mon-Fri	1:00-4:00pm	Oct 26-30	\$120
DEA 15154 0904	Working Effectively with Violent and Aggressive Students (WEVAS®)	B. Wolfe	1 Mon-Fri	9:00-12:00pm	Nov 2-6	\$135
DEA 25090 0902	Supporting the Child with Autism Spectrum Disorder	B. Wolfe	1 Mon/Tue	9:00-4:00pm	Nov 9 & 10	\$130
DEA 15219 0905	Nonviolent Crisis Intervention (NVCi)®	R. Gillies	1 Thu/Fri	9:00-4:00pm	Nov 12 & 13	\$130
DEA 16440 0903	Cross Cultural Awareness	B. Wolfe	2 Mon-Fri	9:00-12:00pm	Nov 16-27	\$240
DEA 15153 0903	Developing Capable People: Educators and Parents (DCP)	D.Shore	2 Mon-Fri	1:00-4:00pm	Nov 16-27	\$280
DEA 25147 0903	Helping the EAL Child in the Classroom	S. Banman	2 Mon-Fri	9:00-12:00pm	Nov 30-Dec 11	\$240
DEA 16472 0904	Language & Learning	TBA	2 Mon-Fri	1:00-4:00pm	Nov 30-Dec 11	\$240
DEA 25142 0902	Supporting the ADHD Child	B. Wolfe	1 Mon-Fri	9:00-12:00pm	Dec 14 - 18	\$120
DEA 15138 0902	Human Development	A. Bowd	2 Mon-Fri	9:00-12:00pm	Jan 4-15	\$240
DEA 15127 0902	Helping Children Learn in a School Setting	C. Hill	2 Mon-Fri	1:00-4:00pm	Jan 4-15	\$240
DEA 15453 0902	Bullyproofing our Schools	C. Hill	1 Mon/Tue	9:00-12:00pm	Jan 18 & 19	\$65
DEA 15128 0903	Working with Exceptional Children	C. Hill	2 Mon-Fri	1:00-4:00pm	Jan 18-29	\$240
DEA 15226 0901	Highly Effective Habits of EAs	C. Hill	1 Wed/Thu	9:00-12:00pm	Jan 20 & 21	\$65
DEA 16439 0903	Working with Challenging Behaviours	B. Wolfe	2 Mon-Fri	9:00-12:00pm	Jan 25-Feb 5	\$240

\*limited space available to part time students in some courses/workshops

I was in the Canadian Military for 25 years, it has been a huge career change and The University of Winnipeg EADP program has helped greatly. I have a 14-year-old son who has special needs and this program has not only made me a better Educational Assistant, but it has also helped me work with my son in some situations at home.

*Mark Wilson, Educational Assistant Part Time*



# International Languages Program

## International Languages Program\*

**FALL 2009**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DIL-16129 0903	French Placement Test	L. Dorge	1 Wed	5:30-7:30pm	Aug 26	\$0
DIL-16129 0904	French Placement Test	L. Dorge	1 Sat	1:00-3:00pm	Aug 29	\$0
DIL-16130 0903	Spanish Placement Test	L. Dorge	1 Wed	5:30-7:30pm	Aug 26	\$0
DIL 16130 0904	Spanish Placement Test	L. Dorge	1 Sat	1:00-3:00pm	Aug 29	\$0
DIL-15216 0902	Arabic Level I	A. Khatib	12 Tue	6:00-9:00pm	Sep 15-Dec 1	\$225
DIL-15218 0902	Arabic Level II	R. Azzahrawi	12 Thu	6:00-9:00pm	Sep 17-Dec 03	\$225
DIL-15269 0902	French Level I	P. Gautron	12 Tue	6:00-9:00pm	Sep 15-Dec 01	\$225
DIL-15275 0902	French Level II	P. Gautron	12 Wed	6:00-9:00pm	Sep 16-Dec 09	\$225
DIL-15276 0902	French Level III	A. Arpin	12 Thu	6:00-9:00pm	Sep 17-Dec 03	\$225
DIL-15277 0902	French Level IV	A. Arpin	12 Mon	6:00-9:00pm	Sep 14-Dec 07	\$225
DIL-16133 0902	French Level V	T. Krylov	12 Tue	6:00-9:00pm	Sep 15-Dec 01	\$225
DIL-15281-0902	French Level VI	TBA	12 Wed	6:00-9:00pm	Sep 16-Dec 09	\$225
DIL-16339-0901	French Level VII	P. Gautron	12 Thu	6:00-9:00pm	Sep 17-Dec 03	\$225
DIL-15028 0902	German Level I	S. Stetefeld	12 Mon	6:00-9:00pm	Sep 14-Dec 07	\$225
DIL-15032 0902	German Level II	TBA	12 Wed	6:00-9:00pm	Sep 16-Dec 09	\$225
DIL-15221 0902	German Level III	TBA	12 Thu	6:00-9:00pm	Sep 17-Dec 03	\$225
DIL-15163 0902	Italian Level I	S. Cedolini	12 Wed	6:00-9:00pm	Sep 16-Dec 09	\$225
DIL-15164 0902	Italian Level II	S. Cedolini	12 Thu	6:00-9:00pm	Sep 17-Dec 03	\$225
DIL-15198 0902	Japanese Level I	J. Bailey	12 Mon	6:00-9:00pm	Sep 14-Dec 07	\$225
DIL-15200 0902	Japanese Level II	J. Bailey	12 Tue	6:00-9:00pm	Sep 15-Dec 01	\$225
DIL-15213 0902	Korean I	Y. Kang-Bohr	12 Thu	6:00-9:00pm	Sep 17-Dec 03	\$225
DIL-45230 0901	Korean IV	Y. Kang-Bohr	12 Mon	6:00-9:00pm	Sep 14-Dec 07	\$225
DIL-15209 0902	Mandarin Level I	Y. Shao	12 Mon	6:00-9:00pm	Sep 14-Dec 07	\$225
DIL-15210 0902	Mandarin Level II	Y. Shao	12 Wed	6:00-9:00pm	Sep 16-Dec 09	\$225
DIL-15205 0902	Portuguese Level I	C. Mota	12 Tue	6:00-9:00pm	Sep 15-Dec 01	\$225
DIL-15206 0902	Portuguese Level II	C. Mota	12 Wed	6:00-9:00pm	Sep 16-Dec 09	\$225
DIL-15195 0902	Russian Level I	T. Krylov	12 Mon	6:00-9:00pm	Sep 14-Dec 07	\$225
DIL-15035 0902	Spanish Level I	E. Spencer	12 Tue	6:00-9:00pm	Sep 15-Dec 01	\$225
DIL-15129 0902	Spanish Level II	TBA	12 Thu	6:00-9:00pm	Sep 17-Dec 03	\$225
DIL-15136 0902	Spanish Level V	M. Zuniga	12 Mon	6:00-9:00pm	Sep 14-Dec 07	\$225
DIL-15140 0902	Spanish Level VI	J. Herrera	12 Tue	6:00-9:00pm	Sep 15-Dec 1	\$225
DIL-16127 0901	Private Tutorial (Phone 982-1811)	Various	Block of 10 hours	Flexible	Flexible	\$450

\*Courses with insufficient enrollment will be cancelled 1 week prior to the course start date. Register early!

The central location, diverse selection of classes, instructor experience, and small class size led me to pursue my education at the University of Winnipeg. In studying at DCE, I learned that when you open your mind to new experiences, and new ways of thinking, the places it can lead you are endless. Learning is a life-long experience that opens the doors to new opportunities. I will continue to further my education as long as I am able; who knows what I will become.

**Rebecca Craig,**  
LEED® and Project Closeout Coordinator, Wardrop Engineering  
Public Relations Diploma



# 8 English Language Programs

## English as an Additional Language Teacher's Certificate Program (EALTCP)

**FALL 2009**

Course #	Course Name	Instructor	Days	Times	Date	Cost
<b>Full-Time</b>						
DTCP 16298 0902	EAL Teacher Certificate Program	Various	TWThF	9:00am-4:00pm	Sep 22-Nov 13	\$2,000
<b>Part-Time</b>						
DTCP 46390 0901	TCP Teaching Grammar in EAL classes	R. Hiebert	8 Sat	9:30am-12:30pm	Sep 26-Nov 21	\$500
DTCP 46391 0902	TCP Curriculum and Methodology in EAL classes Part 1	TBA	8 Thu	6:00-9:30pm	Sep 24-Nov 12	\$500
DTCP 46392 0902	TCP Curriculum and Methodology in EAL classes Part 2	R. Hiebert	8 Tue	6:00-9:30pm	Sep 22- Nov 10	\$500
DTCP 46389 0902	TCP Stand-alone Practicum	TBA		Various	Flexible	\$500

## Part-time English as an Additional Language Program

**FALL 2009**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DEAL 15225 0902	Refining Your Accent and Pronunciation	R. Robinson	9 Tue	5:00-7:00pm	Sep 15-Nov 10	\$120
DEAL 16044 0902	Improving Your Conversational Skills	C. Martin	12 Wed	6:00-9:00pm	Sep 16-Dec 09	\$215
DEAL 41003 0902	Improving Your Conversational Skills for Business	TBA	12 Mon	6:00-9:00pm	Sep 21-Dec 14	\$215
DEAL 16046 0902	Basic Grammar and Writing	E. Viologo	6 Sat/5 Sat	9:30am-1:00pm/ 9:30am-12:30pm	Sep 19-Dec 05	\$215
DEAL 16047 0902	Intermediate Grammar and Writing	D. Mason	6 Sat/5 Sat	9:30am-1:00pm/ 9:30am-12:30pm	Sep 19-Dec 05	\$215
DEAL 41004 0902	Vocabulary Expansion in Academic Readings	TBA	12 Tue	6:00-9:00pm	Sep 15-Dec 08	\$215
DEAL 16049 0902	TOEFL Preparation (iBT)	TBA	12 Tue	6:00-9:00pm	Sep 15-Dec 08	\$215
DEAL 16127 0902	Private Tutorial (phone 982-1141)	Various	Block of 10 hours	Flexible	Flexible	\$450
DEAL 41005 0902	Grammar and Academic Essay Writing	TBA	6 Sat/5 Sat	9:30am-1:00pm/ 9:30am-12:30pm	Sep 19-Dec 05	\$215
DEAL 41006 0902	Grammar and Writing Research Papers at University Level	TBA	6 Sat/5 Sat	9:30am-1:00pm/ 9:30am-12:30pm	Sep 19-Dec 05	\$215
DEAL 41008 0902	Improving Public Speaking and Presentation Skills	TBA	12 Thu	6:00-9:00pm	Sep 17-Dec 03	\$215

## English for Specific Purposes Program

**FALL 2009**

Course #	Course Name	Instructor	Days	Times	Date	Cost
<b>For Internationally Educated Professionals</b>						
DIEA 40000 0902	English for Internationally Educated Accountants	I. Warner	12 Mon/12 Wed	6:00-9:00pm	Sep 09-Dec 14	-
DESP 40000 0902	English for Internationally Educated Agrologists	P. Graham	12 Mon/12 Wed	6:00-9:00pm	Sep 09-Dec 14	-
DESP 40001 0902	English for Engineering Professionals	TBA	12 Tue/12 Thu	6:00-9:00pm	Sep 08-Nov 26	-
DESP 40003 0902	English for Engineers Online	TBA	12 wks of guided study		Sep 08-Nov 26	-
DESP 40008 0902	English for IT Professionals	E. Viologo	12 Mon/12 Wed	6:00-9:00pm	Sep 09-Dec 14	-
DITT 16396 0902	Communication for Internationally Educated Teachers	J. Pregnall	12 Tue	6:00-9:00pm	Sep 08-Nov 26	-
DITT 16480 0901	English for Internationally Educated Teachers Online	B. Reid	12 wks of guided study		Sep 08-Nov 26	-
<b>The University Preparation Program for Newcomers</b>						
DESP 40004 0901	English for Academic Writing 1	K. Quinn	12 Mon/12 Sat	6:00-9:00pm/ 9:30am-12:30pm	Sep 14-Dec 07	-
DESP 40006 0901	English for Academic Speaking	B. Lake	12 Tue/12 Thu	6:00-9:00pm	Sep 08-Nov 26	-
DESP 40009 0901	Foundations for Academic English	K. Quinn	12 Thu/12 Sat	6:00-9:00pm/ 1:00-4:00pm	Sep 10-Nov 26	-

# Information Technology Program Area

## CERTIFICATE AND DIPLOMA PROGRAMS

### Web Design Certificate

**FALL/WINTER 2009-2010**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DIT 15969 0902	Prog Tech Level 1.1: Intro to Programming and Software Development	M. Simonson	7 Tue/Thu	6:00-9:00pm	Sep 08-29	\$470*
DIT 15519 0901	Web Design Level 1: Photoshop	R. Ruda	6 Mon/Wed	6:00-9:00pm	Oct 07-28	\$410*
DIT 15521 0901	Web Design Level 2: Design Principles	B. Freeman	6 Mon/Wed	6:00-9:00pm	Nov 02-23	\$410*
DIT 15517 0902	Web Design Level 3: XHTML Introduction	J. Isfeld	7 Mon/Wed	6:00-9:00pm	Nov 30-Dec 21	\$470*
DIT 31000 0902	Web Design Level 4: XHTML Advanced	J. Isfeld	7 Mon/Wed	6:00-9:00pm	Jan 11-Feb 01	\$470*
DIT 15522 0902	Web Design Level 5: DHTML Introduction	G. Lanoie	7 Mon/Wed	6:00-9:00pm	Feb 08-Mar 03	\$470*
DIT 15523 0902	Web Design Level 6: DHTML Advanced	G. Lanoie	7 Mon/Wed	6:00-9:00pm	Mar 08-29	\$470*
DIT 15915 1001	Web Design Level 7: XML	G. Lanoie	6 Mon/Wed	6:00-9:00pm	Apr 05-21	\$410*
DIT 15572 0902	E-Business the Knowledge Economy	E.Barron	3 Sat	10:00am-2:00pm	Sep 19-Oct 03	\$275

\* Cost includes resource material, which is provided at first class

### Web Development Diploma

**FALL/WINTER 2009-2010**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DIT 15969 0902	Prog Tech Level 1.1: Intro to Programming and Software Development	M. Simonson	7 Tue/Thu	6:00-9:00pm	Sep 08-29	\$470*
DIT 15517 0902	Web Design Level 3: XHTML Introduction	G. Lanoie	7 Mon/Wed	6:00-9:00pm	Nov 30-Dec 21	\$470*
DIT 31000 0902	Web Design Level 4: XHTML Advanced	J. Isfeld	7 Mon/Wed	6:00-9:00pm	Jan 11-Feb 01	\$470*
DIT 15522 0902	Web Design Level 5: DHTML Introduction	G. Lanoie	7 Mon/Wed	6:00-9:00pm	Feb 08-Mar 03	\$470*
DIT 15523 0902	Web Design Level 6: DHTML Advanced	G. Lanoie	7 Mon/Wed	6:00-9:00pm	Mar 08-29	\$470*
DIT 15915 1001	Web Design Level 7: XML	G. Lanoie	6 Mon/Wed	6:00-9:00pm	Apr 05-21	\$410*
DIT 31001 0901	Web Development Level 1: Apache Introduction	L. Goldenstein	8 Mon/Wed	6:00-9:00pm	Sep 09-Oct 05	\$500
DIT 15528 0901	Web Development Level 2: Perl	K. Sharrif	5 Thu	6:00-9:00pm	Oct 15-Nov 12	\$320*
DIT 15529 0901	Web Development Level 3: PHP Introduction	M. Simonson	8 Mon/Wed	6:00-9:00pm	Nov 23-Dec 16	\$500
DIT 15530 0901	Web Development Level 4: MySQL Introduction	L. Goldenstein	8 Tue/Thu	6:00-9:00pm	Jan 12-Feb 04	\$500
DIT 31002 0902	Web Development Level 5: PHP Advanced	M. Simonson	8 Tue/Thu	6:00-9:00pm	Feb 09-Mar 04	\$500
DIT 15544 0901	Linux Level 1: Power User	T. Fudyk	Online		Sep 08-Oct 30	\$465*
DIT 15572 0902	E-Business the Knowledge Economy	E.Barron	3 Sat	10:00am-2:00pm	Sep 19-Oct 03	\$275

\* Cost includes resource material, which is provided at first class or available online

### Information Assurance and Security Certificate

**WINTER/SPRING 2009-2010**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DIT 15535 0901	Information Security Level 1: Information Security Management	F. Guimont	6 Mon/Wed	6:00-9:00pm	Jan 11-27	\$380
DIT 15536 0902	Information Security Level 2 : Cryptography and Encryption	J. Berti	6 Mon/Wed	6:00-9:00pm	Feb 01-22	\$380
DIT 15537 0902	Information Security Level 3: Safeguards and Countermeasures	F. Guimont	6 Mon/Wed	6:00-9:00pm	Mar 01-17	\$380
DIT 15914 0901	Information Security Level 4: Incident Response	F. Guimont	8 Mon/Wed	6:00-9:00pm	Mar 22-Apr 14	\$500

### Did you know?

We can create a learning plan that suits your individual schedule. Courses start throughout the year and new courses are always being added. Give us a call to find out more.

# Information Technology Program Area

## Business Systems Analyst Diploma

**FALL/WINTER 2009-2010**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DIT 16292 0902	Introduction to Business Analysis	M. Antonio	10 Mon/Wed	6:00-9:00pm	Sep 09-Oct 14	\$625
DIT 16293 0901	Joint Solutions Development	M. Antonio	7 Mon/Wed	6:00-9:00pm	Oct 19-Nov 09	\$440
DIT 16295 0901	Advanced Business Analysis: Business Intelligence	M. Antonio	4 Sat	9:00am-5:00pm	Jan 16-Feb 06	\$625
DIT 15535 0801	Information Security Level 1: IS Management	TBA	6 Mon/Wed	6:00-9:00pm	Jan 11-27	\$380
DIT 15572 0902	E-Business the Knowledge Economy	E.Barron	3 Sat	10:00am-2:00pm	Sep 19-Oct 03	\$275
DIT 36013 0901	CBAP Exam Preparation	M. Antonio	4 Sat	9:00am-5:00pm	Nov 07-28	\$550

## Internet Site Administration Diploma

**FALL/WINTER 2009-2010**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DIT 15531 0901	Network Tech Level 1: Topologies, Basic Protocols	B. Gidzak	6 Mon/Wed	6:00-9:00pm	Sep 09-28	\$380
DIT 15532 0901	Network Tech Level 2: Intermediate Protocols	B. Gidzak	6 Mon/Wed	6:00-9:00pm	Sep 30-Oct 21	\$380
DIT 15544 0901	Linux Level 1: Power User	T. Fudyk	Online		Sep 08-Oct 30	\$465*
DIT 15545 0901	Linux Level 2: Linux OS System Administration	T. Fudyk	7 Mon/Wed	6:00-9:00pm	Dec 01-17	\$465
DIT 15546 0901	Linux Level 3: Linux OS Web Master	T. Fudyk	7 Mon/Wed	6:00-9:00pm	Jan 12-Feb 02	\$465
DIT 15572 0901	E-Business the Knowledge Economy	E.Barron	3 Sat	10:00am-2:00pm	Sep 19-Oct 03	\$275
DIT 15517 0902	Web Design Level 3: XHTML Introduction	G. Lanoie	7 Mon/Wed	6:00-9:00pm	Nov 30-Dec 21	\$470*
DIT 31000 0902	Web Design Level 4: XHTML Advanced	G. Lanoie	7 Mon/Wed	6:00-9:00pm	Jan 11-Feb 01	\$470*
DIT 15535 0901	Information Security Level 1: Information Security Management	TBA	6 Mon/Wed	6:00-9:00pm	Jan 11-27	\$380
DIT 15536 0902	Information Security Level 2 : Cryptography and Encryption	J. Berti	6 Mon/Wed	6:00-9:00pm	Feb 01-22	\$380
DIT 15537 0902	Information Security Level 3: Safeguards and Countermeasures	TBA	6 Mon/Wed	6:00-9:00pm	Mar 01-17	\$380
DIT 15914 0901	Information Security Level 4: Incident Response	TBA	8 Mon/Wed	6:00-9:00pm	Mar 22-Apr 14	\$500
DIT 15538 0902	Windows Administration Level 1: Introduction	B. Gidzak	7 Tue/Thu	6:00-9:00pm	Feb 09-Mar 02	\$440
DIT 15539 0902	Windows Administration Level 2: Network Infrastructure	B. Gidzak	7 Tue/Thu	6:00-9:00pm	Mar 09-30	\$440
DIT 15540 1001	Windows Administration Level 3: Active Directory	B. Gidzak	7 Tue/Thu	6:00-9:00pm	April 06-27	\$440
DIT 31002 0901	Web Development Level 1: Apache Introduction	L. Goldenstein	8 Mon/Wed	6:00-9:00pm	Sep 09-Oct 05	\$500
DIT 15528 0901	Web Development Level 2: Perl	K. Sharrif	5 Thu	6:00-9:00pm	Oct 15-Nov 12	\$320
DIT 15529 0901	Web Development Level 3: PHP Introduction	G. Lanoie	8 Mon/Wed	6:00-9:00pm	Nov 23-Dec 16	\$500
DIT 15530 0901	Web Development Level 4: MySQL Introduction	L. Goldenstein	8 Tue/Thu	6:00-9:00pm	Jan 12-Feb 04	\$500
DIT 31002 0901	Web Development Level 5: PHP Advanced	M. Simonson	8 Tue/Thu	6:00-9:00pm	Feb 09-Mar 04	\$500

\* Cost includes resource material, which is provided at first class or available online

This course gave me a good knowledge of IT. By using this knowledge, I can advance my career easier.

I chose U of W DCE because it accommodates my work and family life. The Network Security program has friendly approachable instructors and staff.

*Toan Dang, Manitoba Lotteries Corporation  
Technical Infrastructure Specialist*



# Information Technology Program Area

## Network Security Diploma

**FALL/WINTER 2009-2010**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DIT 15531 0901	Network Tech Level 1: Topologies, Basic Protocols	B. Gidzak	6 Mon/Wed	6:00-9:00pm	Sep 09-28	\$380
DIT 15532 0901	Network Tech Level 2: Intermediate Protocols	B. Gidzak	6 Mon/Wed	6:00-9:00pm	Sep 30-Oct 21	\$380
DIT 15533 0901	Network Tech Level 3: TCP/IP Protocol and Subnetting	B. Gidzak	6 Mon/Wed	6:00-9:00pm	Oct 26-Nov 19	\$380
DIT 15534 0901	Network Tech Level 4: Advanced Network Design	B. Gidzak	6 Mon/Wed	6:00-9:00pm	Nov 23-Dec 09	\$380
DIT 15544 0901	Linux Level 1: Power User	T. Fudyk	N/A	Open Registration	Sep 08-Oct 30	\$465*
DIT 15545 0901	Linux Level 2: Linux OS System Administration	T. Fudyk	7 Mon/Wed	6:00-9:00pm	Dec 01-17	\$465
DIT 15546 0901	Linux Level 3: Linux OS Web Master	T. Fudyk	7 Mon/Wed	6:00-9:00pm	Jan 12-Feb 02	\$465
DIT 15535 0901	Information Security Level 1: Information Security Management	TBA	6 Mon/Wed	6:00-9:00pm	Jan 11-27	\$380
DIT 15536 0902	Information Security Level 2 : Cryptography and Encryption	TBA	6 Mon/Wed	6:00-9:00pm	Feb 01-22	\$380
DIT 15537 0902	Information Security Level 3: Safeguards and Countermeasures	TBA	6 Mon/Wed	6:00-9:00pm	Mar 01-17	\$380
DIT 15914 0901	Information Security Level 4: Incident Response	TBA	8 Mon/Wed	6:00-9:00pm	Mar 22-Apr 14	\$380
DIT 15538 0901	Windows Administration Level 1:Introduction	B. Gidzak	7 Tue/Thu	6:00-9:00pm	Feb 09-Mar 02	\$440
DIT 15539 0901	Windows Administration Level 2: Network Infrastructure	B. Gidzak	7 Tue/Thu	6:00-9:00pm	Mar 09-Mar 30	\$440
DIT 15540 0901	Windows Administration Level 3: Active Directory	B. Gidzak	7 Tue/Thu	6:00-9:00pm	April 06-27	\$440

\* Cost includes resource material, which is provided at first class or available online

## Database Administration Diploma

**FALL/WINTER 2009-2010**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DIT 15531 0901	Network Tech Level 1: Topologies, Basic Protocols	B. Gidzak	6 Mon/Wed	6:00-9:00pm	Sep 07-23	\$380
DIT 15547 0901	Database Tech Level 1: Intro to Databases with Access	G. Lanoie	4 Tue/Thu	6:00-9:00pm	Sep 08-17	\$275
DIT 15548 0901	Database Tech Level 2: Multi-table Access Databases	G. Lanoie	6 Tue/Thu	6:00-9:00pm	Sep 22-Oct 08	\$380
DIT 15549 0901	Database Tech Level 3: Application Development with Access	G. Lanoie	6 Tue	6:00-9:00pm	Oct 13-Nov 17	\$380
DIT 15572 0901	E-Business the Knowledge Economy	E.Barron	3 Sat	10:00am-2:00pm	Sep 19-Oct 03	\$275
DIT 15544 0702	Linux Level 1: Power User	T. Fudyk	N/A	Open Registration	Sep 08-Oct 30	\$465*
DIT 15545 0902	Linux Level 2: Linux OS System Administration	T. Fudyk	6 Tue/Thu	6:00-9:00pm	Dec 01-17	\$465
DIT 15546 0902	Linux Level 3: Linux OS Web Master	T. Fudyk	7 Tue/Thu	6:00-9:00pm	Jan 12-Feb 02	\$465
DIT 15538 0902	Windows Administration Level 1:Introduction	B. Gidzak	7 Tue/Thu	6:00-9:00pm	Feb 09-Mar 02	\$440
DIT 15539 0902	Windows Administration Level 2: Network Infrastructure	B. Gidzak	7 Tue/Thu	6:00-9:00pm	Mar 09-Mar 30	\$440
DIT 15540 1001	Windows Administration Level 3: Active Directory	B. Gidzak	7 Tue/Thu	6:00-9:00pm	Apr 06-27	\$440
DIT 15553 0901	Database Tech Level 6.1: Oracle Level 1	G. Ford	4 Sat	9:00am-1:30pm	Sep 12-Oct 03	\$380
DIT 15554 0901	Database Tech Level 6.2: Oracle Level 2	G. Ford	4 Sat	9:00am-1:30pm	Oct 14-Nov 07	\$380

\* Cost includes resource material, which is provided at first class or available online

## Fast Track Your Program

Ask how they can fit into your part-time program and complete your program faster. Call 982-1156 for course dates.

Introduction and Advanced Unix  
 Photoshop  
 XHTML  
 Online Databases (PHP, Perl & MySQL)  
 CGI Programming  
 DHTML  
 Flash  
 XML  
 Introduction to Java

Advanced Java  
 ASP.Net  
 Networking & TCP/IP  
 Internet Site Administration  
 Securing the Web  
 Pay-per-click Marketing Fundamentals  
 Social Networking and Marketing  
 Printing Concepts for Business  
 Viral Marketing Fundamentals

Creating Audio and Video Podcasts  
 Email Marketing Fundamentals  
 Marketing Tools: Podcasting  
 Marketing Tools: Blogging  
 Marketing Tools: YouTube  
 Analytics and Stats: Confirming Results  
 Search Engine Marketing Fundamentals  
 Mobile Marketing: Reaching the Smart Phone Crowd

# Information Technology Program Area

## Software Development Diploma

**FALL/WINTER 2009-2010**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DIT 15969 0901	Programming Tech Level 1.1: Intro to Programming and Software Development	Lanoie/ M. Simonson/ C. Sousa	7 Mon/Wed	6:00-9:00pm	Sep 08-29	\$470*
DIT 15968 0901	Programming Tech Level 1.2: Intro to Object Oriented Programming	Lanoie	4 Tue/Thu	6:00-9:00pm	Oct 01-13	\$250
DIT 15956 0901	VB.Net Level 1: Fundamentals	Apptius	8 Tue/Thu	6:00-9:00pm	Oct 20-Nov 12	\$500
DIT 15957 0901	VB.Net Level 2: Validation and Data Access	Apptius	8 Tue/Thu	6:00-9:00pm	Nov 17-Dec 10	\$500
DIT 15958 0901	VB.Net Level 3: Building Classes	Apptius	8 Mon/Wed	6:00-9:00pm	Jan 11-Feb 03	\$500
DIT 15572 0901	E-Business the Knowledge Economy	E.Barron	3 Sat	10:00am-2:00pm	Sept 19-Oct 03	\$275
DIT 15559 0901	Java Level 1: Object Oriented Programming	G. Barbon	8 Mon/Wed	6:00-9:00pm	Jan 11-Feb 03	\$500
DIT 15560 0901	Java Level 2: Graphical Applications	G. Barbon	8 Mon/Wed	6:00-9:00pm	Feb 08-Mar 08	\$500
DIT 15561 0901	Java Level 3: Advanced Packages and Practices	G. Barbon	8 Mon/Wed	6:00-9:00pm	Mar 15-Apr 07	\$500

\* Cost includes resource material, which is provided at first class or available online

## Serious Games Certificate \*NEW\*

**FALL/WINTER 2009-2010**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DIT 31005 0901	Introduction to Game Based Learning	TBA	10 Tue/Thu	6:00- 9:00pm	Sep 08-Oct 08	\$600
DIT 31006 0901	Introduction to Game Design	TBA	10 Tue/Thu	6:00 - 9:00pm	Oct 13-Nov 12	\$600
DIT 31007 0901	Elements of Game Play	TBA	10 Tue/Thu	6:00 - 9:00pm	Nov 17-Dec 17	\$600
DIT 31008 0901	Introduction to Learning Management Systems	TBA	10 Tue/Thu	6:00 - 9:00pm	Jan 12-Feb 11	\$600
DIT 31009 0901	Learning Theory for the Game Environment	TBA	7 Tue	6:00 - 9:00pm	Feb 16-Mar 30	\$600
DIT 31013 0901	Introduction to Development of Serious Games	TBA	7 Thu	6:00 - 9:00pm	Feb 18-Apr 01	\$600

## Additional Courses

**FALL/WINTER 2009-2010**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DIT 16247 0901	Microsoft Office Certification	Staff	N/A	N/A	Online Crse	\$250*
DIT 36005 0901	Ajax Development	M. Simonson	3 Sat	9:00am-4:00pm	Oct 24-Nov 07	\$600*
DIT 36008 0901	Effective Web Communications	B. Boughton	3 Sat	10:00am-2:00pm	Nov 14-28	\$300
DIT 16126 0901	CISSP Bootcamp *includes exam*	TBA	Mon-Sat	9:00am -5:00pm	Oct 26-31	\$1799
DIT 36013 0901	CBAP Exam Preparation	M. Antonio	4 Sat	9:00am-5:00pm	Nov 07-28	\$550

\* Cost includes resource material, which is provided at first class or available online

I had worked with ISSD graduates in the past and knew the skill set was what I was looking for. Although the ISSD program looked intense, it could also be completed within a single year.

The program covers a wide range of technologies. Each course builds on the last, adding new skills, new knowledge, shedding new light and insight onto the courses that came before. As a whole, the program is comprehensive and thorough.

**Steve George, Full-Time Student**  
Internet Systems Specialist Diploma



# Professional Studies Program Area

## CERTIFICATE AND DIPLOMA PROGRAMS

### Fast-Track Options - full-time programs

Course #	Course Name	Instructor	Days	Times	Date	Cost
	Project Management Diploma				September 2009 - June 2010	
	Public Relations Diploma				September 2009 - June 2010	
	Human Resource Management Diploma				October 2009 - June 2010	

Want a career, not just a job? Please contact Colleen Little at 204.982.1165 for further information.

### Fast-Track Options - day courses

Ask how you can complete your program faster by opting into day courses.

Please contact Kelsey Davis at 204.982.1143 or refer to the website for further information.

### Management Certificate

**FALL 2009**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179 0902	Learning Techniques/Info Session	M. Antaya/ A. Wilson	1 Tue	5:30-9:00pm	Sep 01	\$50
DPS 15179 0903	Learning Techniques/Info Session	K. Hasselriis/ A. Wilson	1 Wed	5:30-9:00pm	Sep 09	\$50
DPS 15117 0905	Effective Oral Communication	G. Hunter	12 Mon	6:00-9:00pm	Sep 14-Dec 07	\$450
DPS 15117 0906	Effective Oral Communication	D. Kristjansson	12 Tue	6:00-9:00pm	Sep 15-Dec 01	\$450
DPS 15117 0907	Effective Oral Communication	L. Crawford	12 Wed	6:00-9:00pm	Sep 16-Dec 09	\$450
DPS 15117 0908	Effective Oral Communication	G. Hunter	12 Thu	6:00-9:00pm	Sep 17-Dec 03	\$450
DPS 15119 0904	Effective Written Communication	J. Vogan	12 Tue	6:00-9:00pm	Sep 15-Dec 01	\$450
DPS 15119 0905	Effective Written Communication	K. Hasselriis	12 Thu	6:00-9:00pm	Sep 17-Dec 03	\$450
DPS 15119 0906	Effective Written Communication	K. Hasselriis	7 Sat	9:00-3:00pm	Sep 19-Nov 07	\$450
DPS 15228 0902	Essential Skills for Managers	G. MacIntyre	12 Mon	6:00-9:00pm	Sep 14-Dec 07	\$450
DPS 15121 0902	Organizational Behaviour	N. Iafolla	12 Mon	6:00-9:00pm	Sep 14-Dec 07	\$400
DPS 16149 0903	Business Fundamentals	L. Gervino	12 Wed	6:00-9:00pm	Sep 16-Dec 09	\$400
DPS 15245 0902	Principles of Human Resource Management	T. Cole	12 Wed	6:00-9:00pm	Sep 16-Dec 09	\$400
DPS 15486 0903	Managing Conflict	M. Labun	12 Thu	6:00-9:00pm	Sep 17-Dec 03	\$425
DPS 15187 0901	Project Management 1: Fundamentals	J. Henry	12 Thu	6:00-9:00pm	Sep 17-Dec 03	\$450

### Human Resource Management Diploma

**FALL 2009**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179 09	Learning Techniques/Info Session (refer to Management area for schedule)					
DPS 15117 09	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119 09	Effective Written Communication (refer to Management area for schedule)					
DPS 15228 0902	Essential Skills for Managers	G. MacIntyre	12 Mon	6:00-9:00pm	Sep 14-Dec 07	\$450
DPS 15121 0902	Organizational Behaviour	N. Iafolla	12 Mon	6:00-9:00pm	Sep 14-Dec 07	\$400
DPS 15251 0903	Recruitment and Selection	D. Furlan	12 Mon	6:00-9:00pm	Sep 14-Dec 07	\$400
DPS 16436 0903	Human Resource Legislation	I. Restall	6 Tue	6:00-9:00pm	Sep 15-Oct 20	\$250
DPS 16149 0903	Business Fundamentals	L. Gervino	12 Wed	6:00-9:00pm	Sep 16-Dec 09	\$400
DPS 15486 0903	Managing Conflict	M. Labun	12 Thu	6:00-9:00pm	Sep 17-Dec 03	\$425
DPS 15245 0902	Principles of Human Resource Management	T. Cole	12 Wed	6:00-9:00pm	Sep 16-Dec 09	\$400
DPS 16403 0902	Workplace Health and Safety	Y. Thompson	6 Tue	6:00-9:00pm	Oct 27-Dec 01	\$265

# Professional Studies Program Area

## Marketing Management Diploma

**FALL 2009**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179 09	Learning Techniques/Info Session (refer to Management area for schedule)					
DPS 15117 09	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119 09	Effective Written Communication (refer to Management area for schedule)					
DPS 16149 0903	Business Fundamentals	L. Gervino	12 Wed	6:00-9:00pm	Sep 16-Dec 09	\$400
DPS 15187 0901	Project Management 1: Fundamentals	J. Henry	12 Thu	6:00-9:00pm	Sep 17-Dec 03	\$450
DPS 16329 0901	Marketing Math	R. Shura	3 Sat	9:00-4:30pm	Sep 19 & Oct 03	\$250

## Project Management Diploma

**FALL 2009**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179 09	Learning Techniques/Info Session (refer to Management area for schedule)					
DPS 15117 09	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119 09	Effective Written Communication (refer to Management area for schedule)					
DPS 15228 0902	Essential Skills for Managers	G. MacIntyre	12 Mon	6:00-9:00pm	Sep 14-Dec 07	\$450
DPS 15121 0902	Organizational Behaviour	N. Iafolla	12 Mon	6:00-9:00pm	Sep 14-Dec 07	\$400
DPS 15187 0901	Project Management 1: Fundamentals	J. Henry	12 Thu	6:00-9:00pm	Sep 17-Dec 03	\$450

## Public Relations Diploma

**FALL 2009**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179 09	Learning Techniques/Info Session (refer to Management area for schedule)					
DPS 15117 09	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119 09	Effective Written Communication (refer to Management area for schedule)					
DPS 15187 0901	Project Management 1: Fundamentals	J. Henry	12 Thu	6:00-9:00pm	Sep 17-Dec 03	\$450
DPS 16095 0901	Writing for Public Relations I	L. Hunter	12 Thu	6:00-9:00pm	Sep 17-Dec 03	\$400

## Advanced Diploma in Leadership in Early Childhood Care and Education Program

**FALL 2009**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179 09	Learning Techniques/Info Session (refer to Management area for schedule)					
DPS 15117 09	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119 09	Effective Written Communication (refer to Management area for schedule)					
DEV 3100 050	The Child, Family and Social Policy	D. Mayer	12 Thu	6:00-9:00pm	Sep 10-Nov 26	TBA*
DPS 15228 0902	Essential Skills for Managers	G. MacIntyre	12 Mon	6:00-9:00pm	Sep 14-Dec 07	\$450
DPS 15121 0902	Organizational Behaviour	N. Iafolla	12 Mon	6:00-9:00pm	Sep 14-Dec 07	\$400
DPS 16149 0903	Business Fundamentals	L. Gervino	12 Wed	6:00-9:00pm	Sep 16-Dec 09	\$400
DPS 15245 0902	Principles of Human Resource Management	T. Cole	12 Wed	6:00-9:00pm	Sep 16-Dec 09	\$400

\*For registration information and breakdown of fees please call 204.786.9767

## Arts and Cultural Management Certificate

**FALL 2009**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15117 09	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119 09	Effective Written Communication (refer to Management area for schedule)					
DPS 15228 0902	Essential Skills for Managers	G. MacIntyre	12 Mon	6:00-9:00pm	Sep 14-Dec 07	\$450
DPS 16069 0901	Intro to Arts and Cultural Management	N. Colledge	12 Tue	6:00-9:00pm	Sep 15-Dec 01	\$400

# Professional Studies Program Area

## Professional Edge Seminars

**FALL 2009**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15315 0903	Negotiation and Influencing Skills	P. Hirst	2 Wed	9:00-5:00pm	Oct 14 & 21	\$350
DPS 16394 0902	Problem Solving and Decision Making	L. Lindberg	1 Thu	9:00-5:00pm	Oct 15	\$195
DPS 15301 0902	Behaviour Description Interviewing	E. Challis	1 Sat	9:00-4:30pm	Oct 17	\$195
DPS 15188 0901	Excellence in Customer Relations	E. Calisto-Tavares	1 Sat	9:00-4:30pm	Oct 24	\$195
DPS 16385 0902	Working with Difficult Colleagues	G. Macintyre	1 Fri	9:00-4:30pm	Oct 30	\$195
DPS 59005 0901	Establishing Effective Employee Relations	D. Furlan	1 Tue	9:00-5:00pm	Nov 03	\$195
DPS 15306 0901	Establishing & Monitoring a Budget	R. Shura	1 Thu	9:00-5:00pm	Nov 05	\$195
DPS 15316 0901	Effective Feedback Skills and Strategies	G. Macintyre	1 Sat	9:00-4:30pm	Nov 07	\$195
DPS 15338 0901	Performance Management	P. Hirst	1 Mon	9:00-5:00pm	Nov 09	\$195
DPS 59003 0905	Managing Projects for Better Results	L. Lindberg	2 Fri	9:00-4:30pm	Nov 13 & 20	\$350
DPS 15201 0901	Strategic Planning	J. Henry	1 Wed	9:00-5:00pm	Nov 18	\$195
DPS 15192 0902	Creative Thinking for Problem Solving	D. Kristjansson	1 Sat	9:00-4:30pm	Nov 21	\$195
DPS 59011 0902	Brain Friendly Ways to Manage	I. Bilan	1 Tue	9:00-5:00pm	Dec 01	\$195
DPS 59012 0901	Cross-Cultural Awareness	E. Challis	1 Thu	9:00-5:00pm	Dec 03	\$195
DPS 59016 0901	Creating a Respectful Workplace	D. Kristjansson	1 Fri	9:00-4:30pm	Dec 11	\$195

## Full-time Programs

### Move your career beyond the want ads

Know how to keep current in a world of constant change. In today's competitive job market, employers are seeking highly skilled employees with industry-focused training and the practical skills sets that make them indispensable to an organization. Division of Continuing Education full-time programs are evolving continually to keep pace with industry and deliver the know how you need to succeed in it. Full-time programs offer you an opportunity to:

- Earn an industry-recognized credential in less than a year
- Enhance a university degree or college diploma
- Validate informal learning acquired through work experience

#### FULL-TIME PROGRAMS

- Educational Assistant Diploma - October 2009
- Human Resource Management Diploma - October 2009
- Indigenous Police Preparation Diploma - September 2009
- Internet Systems Specialist Diploma - October 2009
- Marketing Management Diploma - September 2009
- New Media Marketing Diploma - September 2009
- Project Management Diploma - September 2009
- Public Relations Diploma - September 2009



# Professional Studies Program Area

## PROFESSIONAL DESIGNATIONS

### Canadian Risk Management Program\*

**FALL 2009**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15518 0901	Risk Assessment	V. Barber	12 Wed	6:00-9:00pm	Sep 16-Dec 09	\$450

\*For more information on CRM designation go to [www.rims.org](http://www.rims.org)

### Canadian Payroll Association (CPA)\*

**FALL 2009**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 16400 0901	CPA: Payroll Compliance Legislation	S. Paterson	13 Tue	6:00-9:15pm	Sep 15-Dec 15	\$742
DPS 16432 0901	CPA: Payroll Fundamentals II	S. Paterson	13 Thu	6:00-9:15pm	Sep 17-Dec 17	\$742

\*A CPA Annual Membership fee of \$165 is required to register for CPA courses. For more information and course registration please go to [www.payroll.ca](http://www.payroll.ca)

### Winnipeg Transition Centre - The Career and Employment Coach Certificate Program\*

**FALL 2009**

Course #	Course Name	Instructor	Days	Times	Date	Cost
	Facilitation "FUN"damentals		1 Wed	6:00-8:00pm	Sep 02	\$25
	Resume Development Coach		1 Mon/Tue	8:30am-4:00pm	Sep 28 & 29	\$315
	Career Planning Coach		1 Mon/Tue	8:30am-4:00pm	Oct 26 & 27	\$330.75
	Job Search Coach		1 Mon/Tue	8:30am-4:00pm	Nov 23 & 24	\$315
	Interview Skills Coach		1 Mon/Tue	8:30am-4:00pm	Dec 14 & 15	\$315

\*For more information and course registration please call 204.338.3899

## SCHULICH EXECUTIVE EDUCATION CENTRE PROGRAMS

Course #	Course Name	Instructor	Days	Times	Date	Cost
DSCHU 15619 0901	Masters Certificate in Project Management	Various	18 Various	8:30am-5:00pm	Oct 02-Feb 20	\$7,800
DSCHU 51013 0901	Prince2 Project Management Certification (Foundation & Practitioner)	J. Grabb	1 Mon-Fri	8:30am-4:30pm	Oct 19-Oct 23	\$3,495
DSCHU 51014 0901	Prince2 Foundation Certificate	J. Grabb	1 Mon-Wed	8:30am-4:30pm	Oct 19-Oct 21	\$2,295
DSCHU 51015 0901	Prince2 Practitioner Certificate	J. Grabb	1 Thu-Fri	8:30am-4:30pm	Oct 22-Oct 23	\$1,795

## CERTIFICATE AND DIPLOMA PROGRAMS

### Management Certificate

**WINTER 2010**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179 0904	Learning Techniques/Info Session	K. Hasselriis/ A. Wilson	1 Wed	5:30-9:00pm	Jan 06	\$50
DPS 15117 0909	Effective Oral Communication	D. Kristjansson	11 Mon	6:00-9:15pm	Jan 11-Mar 29	\$450
DPS 15117 0910	Effective Oral Communication	G. Hunter	12 Tue	6:00-9:00pm	Jan 12-Mar 30	\$450
DPS 15117 0911	Effective Oral Communication	L. Crawford	11 Wed	6:00-9:15pm	Jan 13-Mar 24	\$450
DPS 15119 0907	Effective Written Communication	J. Vogan	11 Wed	6:00-9:15pm	Jan 13-Mar 24	\$450
DPS 15119 0908	Effective Written Communication	K. Hasselriis	11 Thu	6:00-9:15pm	Jan 14-Mar 25	\$450
DPS 15182 0901	Accounting Fundamentals	R. Shura	11 Mon	6:00-9:15pm	Jan 11-Mar 29	\$400
DPS 16220 0902	Leadership Development	M. Hollingsworth	11 Mon	6:00-9:15pm	Jan 11-Mar 29	\$495
DPS 15350 0902	Marketing Fundamentals	L. Tinley	11 Mon	6:00-9:15pm	Jan 11-Mar 29	\$400
DPS 16149 0904	Business Fundamentals	L. Gervino	12 Tue	6:00-9:00pm	Jan 12-Mar 30	\$400
DPS 15228 0903	Essential Skills for Managers	G. MacIntyre	11 Thu	6:00-9:15pm	Jan 14-Mar 25	\$450
DPS 15121 0903	Organizational Behaviour	C. Harrison	11 Thu	6:00-9:15pm	Jan 14-Mar 25	\$400

# Professional Studies Program Area

## Human Resource Management Diploma

**WINTER 2010**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179 09	Learning Techniques/Info Session (refer to Management area for schedule)					
DPS 15117 09	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119 09	Effective Written Communication (refer to Management area for schedule)					
DPS 15252 0904	Compensation and Benefits	C. Schinkel	11 Mon	6:00-9:15pm	Jan 11-Mar 29	\$400
DPS 16220 0902	Leadership Development	M. Hollingsworth	11 Mon	6:00-9:15pm	Jan 11-Mar 29	\$495
DPS 16149 0904	Business Fundamentals	L. Gervino	12 Tue	6:00-9:00pm	Jan 12-Mar 30	\$400
DPS 15866 0902	Collective Bargaining	B. Lockie	12 Tue	6:00-9:00pm	Jan 12-Mar 30	\$400
DPS 15228 0903	Essential Skills for Managers	G. MacIntyre	11 Thu	6:00-9:15pm	Jan 14-Mar 25	\$450
DPS 15121 0903	Organizational Behaviour	C. Harrison	11 Thu	6:00-9:15pm	Jan 14-Mar 25	\$400
DPS 15246 0902	Training and Development	I. Friesen-Hughes	11 Thu	6:00-9:15pm	Jan 14-Mar 25	\$400

## Marketing Management Diploma

**WINTER 2010**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179 09	Learning Techniques/Info Session (refer to Management area for schedule)					
DPS 15117 09	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119 09	Effective Written Communication (refer to Management area for schedule)					
DPS 16149 0904	Business Fundamentals	L. Gervino	12 Tue	6:00-9:00pm	Jan 12-Mar 30	\$400
DPS 16330 0901	Customer Relationship Management	J. Henry	12 Wed	6:00-9:00pm	Jan 13-Mar 31	\$400
DPS 15350 0902	Marketing Fundamentals	L. Tinley	12 Wed	6:00-9:15pm	Jan 13-Mar 31	\$400

## Project Management Diploma

**WINTER 2010**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179 09	Learning Techniques/Info Session (refer to Management area for schedule)					
DPS 15117 09	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119 09	Effective Written Communication (refer to Management area for schedule)					
DPS 16220 0902	Leadership Development	M. Hollingsworth	11 Mon	6:00-9:15pm	Jan 11-Mar 29	\$495
DPS 15228 0903	Essential Skills for Managers	G. MacIntyre	11 Thu	6:00-9:15pm	Jan 14-Mar 25	\$450
DPS 15121 0903	Organizational Behaviour	C. Harrison	11 Thu	6:00-9:15pm	Jan 14-Mar 25	\$400

## Public Relations Diploma

**WINTER 2010**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179 09	Learning Techniques/Info Session (refer to Management area for schedule)					
DPS 15117 09	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119 09	Effective Written Communication (refer to Management area for schedule)					
DPS 16084 0901	Public Relations Fundamentals I	C. Radimer	6 Sat	9:00-4:00pm	Feb 20-Mar 27	\$400

### Where Do I Find Course Scheduling?

For complete and up-to date course scheduling, fees and course information, visit [dce.UWinnipegCourses.ca](http://dce.UWinnipegCourses.ca).

# Professional Studies Program Area

## Advanced Diploma in Leadership in Early Childhood Care and Education Program

**WINTER 2010**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179 09	Learning Techniques/Info Session (refer to Management area for schedule)					
DPS 15117 09	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119 09	Effective Written Communication (refer to Management area for schedule)					
DEV 3630 001	Advanced Internship**	D. Mayer				TBA*
DPS 16220 0902	Leadership Development	M. Hollingsworth	11 Mon	6:00-9:15pm	Jan 11-Mar 29	\$495
DEV 3610 050	Topics ECCE Leadership**	D. Mayer	12 Mon	6:00-9:00pm	Jan 11-Apr 05	TBA*
DPS 16149 0904	Business Fundamentals	L. Gervino	12 Tue	6:00-9:00pm	Jan 12-Mar 30	\$400
DPS 15228 0903	Essential Skills for Managers	G. MacIntyre	11 Thu	6:00-9:15pm	Jan 14-Mar 25	\$450
DPS 15121 0903	Organizational Behaviour	C. Harrison	11 Thu	6:00-9:15pm	Jan 14-Mar 25	\$400
DPS 15246 0902	Training and Development	I. Friesen-Hughes	11 Thu	6:00-9:15pm	Jan 14-Mar 25	\$400

\* For registration information and breakdown of fees please call 204.786.9767

\*\* DEV-3630-001 Advanced Internship is a field practicum, which is completed concurrently with DEV-3610-050 Topics ECCE Leadership

## Arts and Cultural Management Certificate

**WINTER 2010**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15117 09	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119 09	Effective Written Communication (refer to Management area for schedule)					
DPS 16076 0901	Policy and Leadership in the Cdn Cultural Sector	P. Bovey	8 Tue/2 Sat	6:00-9:00pm	Jan 12-Mar 02	\$400
DPS 15228 0903	Essential Skills for Managers	G. MacIntyre	11 Thu	6:00-9:15pm	Jan 14-Mar 25	\$450

## Professional Edge Seminars

**WINTER 2010**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 16424 0901	Developing Personal Resilience	D. Latimer	1 Thu	9:00-5:00pm	Jan 21	\$195
DPS 15194 0901	Managing Your Priorities	M. Antaya	1 Mon	9:00-5:00pm	Jan 25	\$195
DPS 15317 0902	Enhancing Communication in the Workplace	L. Kornelsen	1 Sat	9:00-4:30pm	Jan 30	\$195
DPS 59014 0901	Coaching New Employees	D. Kristjansson	1 Fri	9:00-4:30pm	Feb 05	\$195
DPS 15907 0901	Presenting to Challenging Audiences	L. Kornelsen	1 Tue	9:00-5:00pm	Feb 16	\$195
DPS 16505 0902	Grievances and Discipline Handling	T. Cole	1 Sat	9:00-4:30pm	Feb 20	\$195
DPS 16385 0903	Working with Difficult Colleagues	G. Macintyre	1 Mon	9:00-5:00pm	Feb 22	\$195
DPS 15339 0902	Coaching for Development	P. Hirst	1 Wed	9:00-5:00pm	Feb 24	\$195
DPS 15485 0901	Work/Life Balance	D. Kristjansson	1 Sat	9:00-4:30pm	Feb 27	\$195
DPS 16423 0901	The Art of Influence	D. Latimer	1 Thu	9:00-5:00pm	Mar 11	\$195
DPS 15311 0901	Managing & Resolving Conflict in the Workplace	L. Kornelsen	1 Sat	9:00-4:30pm	Mar 13	\$195
DPS 15313 0902	Managing in a Changing Environment	L. Lindberg	1 Tue	9:00-5:00pm	Mar 30	\$195

Entering the field of human resource management has been my dream for a long time. The HR full-time program made that dream come true. In addition, the internship component of the program proved to be an excellent opportunity to get back into the workforce as a professional.

*Peter Okaka, Full time student  
Human Resource Management Diploma*



# Professional Studies Program Area

## PROFESSIONAL DESIGNATIONS

### Canadian Risk Management Program\*

**WINTER 2010**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15576 0901	Risk Control	R. Matthews	12 Tue	6:00-9:00pm	Jan 12-Mar 30	\$450

\*For more information on CRM designation go to [www.rims.org](http://www.rims.org)

## SCHULICH EXECUTIVE EDUCATION CENTRE PROGRAMS

Course #	Course Name	Instructor	Days	Times	Date	Cost
DSCHU 15619 0902	Masters Certificate in Project Management	Various	18 Various	8:30am-5:00pm	Jan 18-Jun 05	\$7,800
DSCHU 51013	Prince2 Project Management Certification (Foundation & Practitioner)	TBA	1 Mon-Fri	8:30am-4:30pm	TBA	\$3,495

## CERTIFICATE AND DIPLOMA PROGRAMS

### Management Certificate

**SPRING 2010**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179 1001	Learning Techniques/Info Session	K. Hasselriis/ A. Wilson	1 Thu	5:30-9:00pm	Apr 01	\$50
DPS 15117 1001	Effective Oral Communication	G. Hunter	6 Mon/6 Thu	6:00-9:00pm	May 03-Jun 14	\$450
DPS 15117 1002	Effective Oral Communication	D. Kristjansson	11 Tue	6:00-9:15pm	Apr 06-Jun 15	\$450
DPS 15117 1003	Effective Oral Communication	L. Crawford	11 Wed	6:00-9:15pm	Apr 07-Jun 16	\$450
DPS 15119 1001	Effective Written Communication	J. Vogan	11 Tue	6:00-9:15pm	Apr 06-Jun 15	\$450
DPS 15119 1002	Effective Written Communication	K. Hasselriis	11 Thu	6:00-9:15pm	Apr 08-Jun 17	\$450
DPS 16149 1001	Business Fundamentals	L. Gervino	11 Mon	6:00-9:15pm	Apr 05-Jun 21	\$400
DPS 15245 1001	Principles of Human Resource Management	L. Vincent	10 Tue/1 Sat	6:00-9:15pm	Apr 13-Jun 15	\$400
DPS 15187 1001	Project Management 1: Fundamentals	L. Howard	11 Tue	6:00-9:15pm	Apr 06-Jun 15	\$450
DPS 15228 1001	Essential Skills for Managers	L. Lindberg	11 Wed	6:00-9:15pm	Apr 07-Jun 16	\$450
DPS 15486 1001	Managing Conflict	R. Schmidt	11 Wed	6:00-9:15pm	Apr 07-Jun 16	\$450
DPS 15121 1001	Organizational Behaviour	N. Iafolla	11 Wed	6:00-9:15pm	Apr 07-Jun 16	\$400
DPS 15185 1001	Financial Management for Non-Financial Managers	R. Shura	11 Thu	6:00-9:15pm	Apr 08-Jun 17	\$400

### Human Resource Management Diploma

**SPRING 2010**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179 10	Learning Techniques/Info Session (refer to Management area for schedule)					
DPS 15117 10	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119 10	Effective Written Communication (refer to Management area for schedule)					
DPS 16149 1001	Business Fundamentals	L. Gervino	11 Mon	6:00-9:15pm	Apr 05-Jun 21	\$400
DPS 15251 1001	Recruitment and Selection	T. Cole	11 Mon	6:00-9:15pm	Apr 05-Jun 21	\$400
DPS 15245 1001	Principles of Human Resource Management	L. Vincent	10 Tue/1 Sat	6:00-9:15pm	Apr 13-Jun 15	\$400
DPS 15228 1001	Essential Skills for Managers	L. Lindberg	11 Wed	6:00-9:15pm	Apr 07-Jun 16	\$450
DPS 15248 1001	Labour-Management Relations	L. Bettencourt	11 Wed	6:00-9:15pm	Apr 07-Jun 16	\$400
DPS 15486 1001	Managing Conflict	R. Schmidt	11 Wed	6:00-9:15pm	Apr 07-Jun 16	\$450
DPS 15121 1001	Organizational Behaviour	N. Iafolla	11 Wed	6:00-9:15pm	Apr 07-Jun 16	\$400
DPS 15185 1001	Financial Management for Non-Financial Managers	R. Shura	11 Thu	6:00-9:15pm	Apr 08-Jun 17	\$400
DPS 16436 1001	Human Resource Legislation	I. Restall	6 Thu	6:00-9:00pm	Apr 08-May 13	\$250
DPS 16403 1001	Workplace Health and Safety	Y. Thompson	6 Thu	6:00-9:00pm	May 20-Jun 24	\$265

# Professional Studies Program Area

## Marketing Management Diploma

**SPRING 2010**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179 10	Learning Techniques/Info Session (refer to Management area for schedule)					
DPS 15117 10	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119 10	Effective Written Communication (refer to Management area for schedule)					
DPS 16149 1001	Business Fundamentals	L. Gervino	11 Mon	6:00-9:15pm	Apr 05-Jun 21	\$400
DPS 15357 1001	Strategic Marketing & Planning	M. Hollingsworth	11 Mon	6:00-9:15pm	Apr 05-Jun 21	\$400
DPS 15187 1001	Project Management 1: Fundamentals	L. Howard	11 Tue	6:00-9:15pm	Apr 06-Jun 15	\$450
DPS 16331 1001	Web Marketing Communications	J. Henry	11 Wed	6:00-9:15pm	Apr 07-Jun 16	\$400
DPS 15185 1001	Financial Management for Non-Financial Managers	R. Shura	11 Thu	6:00-9:15pm	Apr 08-Jun 17	\$400

## Project Management Diploma

**SPRING 2010**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179 10	Learning Techniques/Info Session (refer to Management area for schedule)					
DPS 15117 10	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119 10	Effective Written Communication (refer to Management area for schedule)					
DPS 15187 1001	Project Management 1: Fundamentals	L. Howard	11 Tue	6:00-9:15pm	Apr 06-Jun 15	\$450
DPS 15228 1001	Essential Skills for Managers	L. Lindberg	11 Wed	6:00-9:15pm	Apr 07-Jun 16	\$450
DPS 15121 1001	Organizational Behaviour	N. Iafolla	11 Wed	6:00-9:15pm	Apr 07-Jun 16	\$400
DPS 15185 1001	Financial Management for Non-Financial Managers	R. Shura	11 Thu	6:00-9:15pm	Apr 08-Jun 17	\$400

## Public Relations Diploma

**SPRING 2010**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179 10	Learning Techniques/Info Session (refer to Management area for schedule)					
DPS 15117 10	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119 10	Effective Written Communication (refer to Management area for schedule)					
DPS 15187 1001	Project Management 1: Fundamental	L. Howard	11 Tue	6:00-9:15pm	Apr 06-Jun 15	\$450
DPS 16331 1001	Web Marketing Communications	J. Henry	11 Wed	6:00-9:15pm	Apr 07-Jun 16	\$400
DPS 15354 1001	Case Studies and Issues in Public Relations	C. Radimer	11 Thu	6:00-9:15pm	Apr 08-Jun 17	\$400
DPS 16085 1001	Public Relations Fundamentals II	C. Radimer	6 Sat	9:00-4:00pm	Apr 10-May 15	\$400



THE UNIVERSITY OF WINNIPEG

## Business<sup>2</sup> Education Designed for SUCCESS

UWinnipeg's Faculty of Business & Economics combines business and liberal arts in a student-focused, multidisciplinary learning environment.

The UWinnipeg business program is also unique in that it allows students to enter directly into the Faculty of Business & Economics in their first year of study.

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### AREAS OF SPECIALIZATION

- Economics
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- Finance
- Human Resources
- Marketing
- International Business
- Organizational Behaviour

For further information, please contact The Faculty of Business and Economics at 786-9990, or [businessandconomics@uwinnipeg.ca](mailto:businessandconomics@uwinnipeg.ca)



# Professional Studies Program Area

## Advanced Diploma in Leadership in Early Childhood Care and Education Program

**SPRING 2010**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179 10	Learning Techniques/Info Session (refer to Management area for schedule)					
DPS 15117 10	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119 10	Effective Written Communication (refer to Management area for schedule)					
DPS 16149 1001	Business Fundamentals	L. Gervino	11 Mon	6:00-9:15pm	Apr 05-Jun 21	\$400
DPS 15245 1001	Principles of Human Resource Management	L. Vincent	10 Tue/1 Sat	6:00-9:15pm	Apr 13-Jun 15	\$400
DPS 15228 1001	Essential Skills for Managers	L. Lindberg	11 Wed	6:00-9:15pm	Apr 07-Jun 16	\$450
DPS 15121 1001	Organizational Behaviour	N. Iafolla	11 Wed	6:00-9:15pm	Apr 07-Jun 16	\$400
DPS 15248 1001	Labour-Management Relations	L. Bettencourt	11 Wed	6:00-9:15pm	Apr 07-Jun 16	\$400
DPS 15486 1001	Managing Conflict	R. Schmidt	11 Wed	6:00-9:15pm	Apr 07-Jun 16	\$450
DPS 15185 1001	Financial Management for Non-Financial Managers	R. Shura	11 Thu	6:00-9:15pm	Apr 08-Jun 17	\$400

## Arts and Cultural Management Certificate

**SPRING 2010**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15117 10	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119 10	Effective Written Communication (refer to Management area for schedule)					
DPS 15228 1001	Essential Skills for Managers	L. Lindberg	11 Wed	6:00-9:15pm	Apr 07-Jun 16	\$450
DPS 15185 1001	Financial Management for Non-Financial Managers	R. Shura	11 Thu	6:00-9:15pm	Apr 08-Jun 17	\$400
DPS 16075 1001	Producing for Film	L. Jarvis	6 Tue/6 Thu	6:00-9:00pm	May 04- Jun 10	\$400
DPS 51014 1001	Leading and Managing in Arts and Culture Organizations	TBA	TBA	TBA	TBA	\$400



## THE UNIVERSITY OF WINNIPEG

### Is a University degree in your future? You're closer than you think

You may apply UWDCE credits toward your UWinnipeg Degree if you:

- Have successfully completed a UWDCE certificate or diploma program
- Are currently enrolled in a UWDCE program or a UWinnipeg degree program
- Completed some UWinnipeg degree courses in the past but did not complete your degree
- Want to combine the practical learning of a UWDC certificate or diploma with an academic degree

UWDCE programs offer a unique opportunity to earn credits toward your University of Winnipeg degree while you acquire the kinds of hands-on, practical training only a diploma or certificate program can offer. It's the best of both worlds. Give us a call today at **204.982.6633** to find out how UWDCE can help you finish your degree.



**You** of **W**  
where you matter most

# Professional Studies Program Area

## Professional Edge Seminars

**SPRING 2010**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15192 1001	Creative Thinking for Problem Solving	D. Kristjansson	1 Fri	9:00-4:30pm	Apr 16	\$195
DPS 16288 1001	Board Governance	P. Bovey	2 Fri	9:00-4:30pm	Apr 23 & 30	\$350
DPS 15306 1001	Establishing & Monitoring a Budget	R. Shura	1 Sat	9:00-4:30pm	Apr 24	\$195
DPS 16232 1001	Effective Grant Proposal Writing	N. Colledge	1 Sat	9:00-4:30pm	May 01	\$195
DPS 59003 1001	Managing Projects for Better Results	L. Lindberg	2 Wed	9:00-5:00pm	May 05 & 12	\$350
DPS 16427 1001	Organizational Policy Development	P. Bovey	1 Thu	9:00-5:00pm	May 06	\$195
DPS 59011 1001	Brain Friendly Ways to Manage	I. Bilan	1 Fri	9:00-4:30pm	May 07	\$195
DPS 16394 1001	Problem Solving and Decision Making	L. Lindberg	1 Wed	9:00-5:00pm	May 19	\$195
DPS 59017 1001	Transformational Leadership	G. Macintyre	1 Tue	9:00-5:00pm	Jun 01	\$195
DPS 15315 1001	Negotiation and Influencing Skills	P. Hirst	2 Wed	9:00-5:00pm	Jun 02 & 09	\$350
DPS 15317 1001	Enhancing Communication in the Workplace	L. Kornelsen	1 Sat	9:00-4:30pm	Jun 05	\$195
DPS 15339 1001	Coaching for Development	G. Macintyre	1 Fri	9:00-4:30pm	Jun 11	\$195
DPS 15952 1001	Mastering Policies & Procedures Manuals	K. Hasselriis	1 Tue/1 Wed	9:00-5:00pm	Jun 15 & 16	\$350

## PROFESSIONAL DESIGNATIONS

### Canadian Risk Management Program\*

**SPRING 2010**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15825 1001	Risk Financing	D. Hamilton	11 Tue	6:00-9:15pm	Apr 06-Jun 15	\$450

\*For more information on CRM designation go to [www.rims.org](http://www.rims.org)

### Canadian Payroll Association (CPA)\*

**SPRING 2010**

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 16431 1001	CPA: Payroll Fundamentals I	S. Paterson	12 Mon	6:00-9:30pm	Apr 05-Jun 28	\$742
DPS 51011 1001	CPA: Payroll Management Processes	S. Paterson	12 Wed	6:00-9:30pm	Apr 07-Jun 23	\$742

\*A CPA Annual Membership fee of \$165 is required to register for CPA courses. For more information and course registration please go to [www.payroll.ca](http://www.payroll.ca)

## Fast-Track Your Program

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15117 1004	Effective Oral Communication	G. Hunter	1 Mon-Fri	9:00-5:00pm	Jul 12-16	\$450

The University was recommended to me by my fellow employees who had already graduated. I like the flexibility of the courses and the time schedule. One of the most important things I have learned is how to deal with people in different situations. This program will open up doors in the future.

**Terry Heide,**  
Senior Operator, Manitoba Hydro  
Management Certificate



# Registration Form

The University of Winnipeg • Division of Continuing Education  
Tel: 204.982.6633 • Fax: 204.944.0115 • www.dce.uwinnipeg.ca

## Personal Information

New student    Returning student    Returning student with change of information    Alumni

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Preferred \_\_\_\_\_

Employer Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ Province \_\_\_\_\_ PC \_\_\_\_\_

Contact Phone (1) \_\_\_\_\_ Contact Phone (1) \_\_\_\_\_ FAX \_\_\_\_\_

E-mail Address \_\_\_\_\_ Date of Birth \_\_\_\_\_ Student # \_\_\_\_\_

Certificate Student    No    Yes (please specify)   What form of communication is preferred?    E-mail    Postal

If you are of Aboriginal ancestry, please specify:    First Nations (status)    First Nations (non-status)    Inuit    Métis    Other

The Aboriginal Student Services Centre (ASSC) offers service, events and information on sources of funding that may be of interest to you. By declaring your status, you will help in the development of new services and events for Aboriginal students.

## Courses Requested

Course #   Start Date   Course Name   Fees

Course #	Start Date	Course Name	Fees

**Note:** Courses are subject to change or cancellation. Fees are subject to change without notice.

Discount, if applicable

**Total Tuition**

## Method of Payment

**Cash**

No cash accepted after 4:00pm or on Saturdays

**Interac**

**Cheque or Money Order**

Made payable to the University of Winnipeg

**Invoice Company**

Attach written authorization on company letterhead or an official purchase order, including company mailing address and contact person

**Visa**

**MasterCard**

Card No. \_\_\_\_\_

Expiry Date \_\_\_\_\_

### For Internal Use

Processed by \_\_\_\_\_

Receipt # \_\_\_\_\_

Sponsorship # \_\_\_\_\_

### Three Easy Ways to Register:

#### By Mail

Mail in the completed registration form with Cheque or Money Order, Visa, MasterCard or Invoice Authorization

#### By Fax or Phone:

Provide by phone or fax the completed registration form with Visa, MasterCard or Invoice Authorization (fax only)

#### In Person:

Our regular office hours are:  
Monday to Thursday 8:30am - 7pm  
Friday 8:30am - 4:30pm  
Saturday 9am - 1pm  
No cash accepted after 4pm or on Saturdays

### Tuition Fees:

Tuition Fees must be paid at the time of registration. You can register anytime, but it is best if you register at least seven days before the course starts to ensure a space - our courses fill up quickly. The University of Winnipeg and University of Winnipeg DCE Alumni are eligible for a 10% fee discount on part-time courses.

### Refund Policy:

#### For courses:

The full tuition fee will be reimbursed up to one week prior to start of a course. The tuition fee less an administrative fee of 25% will be reimbursed prior to the start of the second class. No refunds will be granted after this point.

#### For seminars/workshops:

The full tuition fee will be reimbursed up to one week prior to start of the seminar/workshop. No refunds will be granted after this point. (Does not apply to Schulich Programs)

### Note:

Information collected here will be used by the University for registration and communication purposes (including phone messages). It is collected in compliance with Freedom of Information and Protection of Privacy Act (FIPPA).



THE UNIVERSITY OF WINNIPEG

## In Touch With U

The University of Winnipeg's Division of Continuing Education wants to keep in touch with you. Visit us online, chat with us on Twitter, leave a comment on Facebook, or just pick up the phone and give us a call.

Ask us about our courses, tell us what you would like to see us offer in the future, or just say hello.

**We want to keep in touch with you:**

[dce.UWinnipegCourses.ca](http://dce.UWinnipegCourses.ca)

[dce.UWinnipegCourses.ca/Twitter](https://twitter.com/dce.UWinnipegCourses.ca)

[dce.UWinnipegCourses.ca/Facebook](https://facebook.com/dce.UWinnipegCourses.ca)

**204.982.6633**



**You** of **W**  
where **you** matter most

Division of Continuing Education



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