



THE UNIVERSITY OF WINNIPEG

You of W

where you matter most

Division of Continuing Education



Timetable

Fall 2010, Winter and Spring 2011



WHO WE ARE

The Division of Continuing Education is a learning institution full of life. Our success has been driven by the ability to create and sustain a dynamic culture based on our most valuable resource...you. Our lifelong learning approach gives you hands-on training opportunities to expand your own horizons. We offer more than 600 full-time and part-time programs, courses and seminars in a full range of program areas.

WE ARE MOVING

The Division of Continuing Education is moving to our permanent home, the Buhler Centre at 460 Portage Avenue in the fall of 2010. Together with the Faculty of Business and Economics and Plug In Institute of Contemporary Art we will be located in the new state-of-the-art, eco-friendly, building at one of downtown's most significant corners.

"The corner of Portage and Colony will be an important focal point downtown, blending education, arts, business and the community into one highly visible and accessible place: the Buhler Centre."

- Lloyd Axworthy,
President and Vice Chancellor of
the University of Winnipeg



Full-Time Programs

Move your career beyond the want ads

In today's competitive job market, employers are seeking highly skilled employees with industry-focused training and the practical skills sets that make them indispensable to an organization. Our full-time programs are evolving continually to keep pace with industry and deliver the knowledge you need to succeed in it.

FULL-TIME PROGRAMS OFFER STUDENTS AN OPPORTUNITY TO:

- Earn an industry-recognized credential in less than a year
- Enhance a university degree or college diploma
- Validate informal learning acquired through work experience

Aboriginal Information Communications and Technology Diploma – January 2011

Educational Assistant Diploma – September 2010, January 2011, May 2011

Human Resource Management Diploma – October 2010

Indigenous Police Preparation Diploma – September 2010

Internet Systems Specialist Diploma – October 2010

Project Management Diploma – September 2010

Public Relations & Marketing Diploma – September 2010

Information Technology Program Area

The Information Technology Area is always changing and evolving, so please refer to dce.uwinnipeg.ca for the detailed listing of courses, times, dates and outlines.

At DCEIT we offer a variety of Certificate and Diploma Programs as well as many industry recognized courses to choose from. You can take a fully accredited program or upgrade your skills on any area of your choosing. Our courses are designed to get you in, get you trained and get you on track to the job of your dreams.

Web Design Certificate

Topics covered include:

Photoshop
Design Principles
XHTML
DHTML
XML
Javascript
Flash & Actionscript
Dreamweaver

Web Development Certificate

Topics covered include:

XHTML
DHTML
XML
Flash
Apache Web Server
Perl
PHP
MySQL

Information Assurance and Security Certificate

Topics covered include:

Information Security Management
Cryptography and Encryption
Safeguards and Countermeasures
Incident Response

Business Systems Analyst Diploma

Topics covered include:

Business Analysis
Systems Analysis
Joint Solution Development
Information Security Management
Object-Oriented Analysis
Effective Oral Communication
Effective Written Communication
Project Management
Business Fundamentals
Ethics in IT

Internet Site Administration Diploma


Topics covered include:

Cisco CCNA Levels 1 & 2 
Windows Administration
Unix Administration
Information Security Management
Cryptography and Encryption
Safeguards and Countermeasures
Incident Response
XHTML
Apache Web Server
Perl
PHP
MySQL

Network Security Diploma (UPDATED)

This program is now offered as a joint program with Winnipeg Technical College (WTC). Some of the courses are offered through the WTC Campus.

Topics covered include:

Cisco CCNA Levels 1, 2, 3 & 4 
Windows Administration
Unix Administration
Information Security Management
Cryptography and Encryption
Safeguards and Countermeasures
Incident Response
IP Telephony and Voice-over IP Firewalls/VPNs
Wireless Implementation, Administration and Security
Project Management for IT Professionals
Digital Forensics
Ethics in IT
Ethical Hacking


WINNIPEG TECHNICAL COLLEGE

Serious Games Certificate

Topics covered include:

Introduction to Game Based Learning
Introduction to Game Design
Elements of Game play
Introduction to Learning Management Systems
Learning Theory for the Game Environment
Learning Delivery Techniques
Introduction to Level Design
Repurposing of Existing Games for Education
Introduction to Development of Serious Games
Practicum: Level Design
Prototyping of a Serious Game
Introduction to Game Engines
Prototyping of a Serious Game
Introduction to Game Engines

Did You Know?

We can create a learning plan that suits your individual schedule, courses start throughout the year and new courses are always being added.

Give us a call to find out more at **982.1156**.

Information Technology Program Area

Additional Courses & Technology Edge Seminars

One day can make a difference. DCEIT Technology Edge Seminars offer in-depth training, tightly focused on specific subjects. Lasting anywhere from one to six days and open to everyone, each seminar is an affordable way to add to your knowledge and skills with a minimum investment of time and money. Led by industry experts, each seminar is designed to give the learner a specific skill set and the ability to accomplish specific tasks. From AJAX to Writing for the Web, Technology Edge Seminars are hands-on, interactive and highly effective. Whether you are upgrading your skills or rounding out your knowledge in a diploma or certificate program, DCEIT Technology Edge Seminars will give you high-demand skills that are portable and marketable.

Please refer to our website for updates and additions at dce.UWinnipegCourses.ca

Ajax	MS Office Certification
Effective Web Communications	Facebook Privacy: Protecting your Personal Information
Pay-Per-Click Marketing	Data Disaster Prevention Series (as seen on CTV ConsumerWatch)
Search Engine Optimization	

New topics are being offered all the time.

Full-Time Programs

Internet Systems Specialist Diploma

Start Date - October 2010

The full-time Internet Systems Specialist Diploma (ISSD) provides a year-long exposure to a wide variety of Internet related technologies including front end client-side (XHTML, CSS, Javascript, Flash, Photoshop), back-end programming and databases (PHP, Perl, ASP.net, Java, MySQL), as well as the topics that tie them all together (Linux, Windows, Apache, TCP/IP, security, and more). The course is capped off with a cumulative e-commerce project and a month-long work experience placement with one of many participating companies and businesses.

Aboriginal Information & Communications Technology Diploma

Start Date - January 2011

The Aboriginal Information Communications and Technology Diploma (AICTD) program will prepare individuals of Métis, First Nation, or Inuit descent to be successful in pursuing entry level positions within the Information Technology sector. The program combines solid technical skills with the highly sought after business skills required to be a key member of any team. The combination of both parts will make for a highly skilled and valuable individual ready to contribute on many facets and levels of an organization's needs. This program will focus on the academic preparation, communication skills, business acumen, ability to work within various projects, and a solid technical know-how.

For additional information please visit our website at dce.UWinnipegCourses.ca or call one of our IT Programs staff members for assistance at **982.1156**.

Indigenous Police Preparation

Indigenous Police Preparation Diploma - Full-Time Program

Course Name	Instructor	Days	Times	Date	Cost
Indigenous Police Preparation Diploma	Various	Mon-Fri	9:00-4:00pm	Sep 2010-Apr 2011	\$7,988

For registration information please call 982-1812

Community Programs Area

Frontiers in Neuroscience: A Lecture Series

FALL 2010

Register for individual courses at \$25 each or \$200 for the entire series.

Course #	Course Name	Instructor	Days	Times	Date	Cost
DMISC 23033	Frontiers in Neuroscience: A Lecture Series	Various	10 Thu	6:30-8:30pm	Sep 23-Dec 2	

Please see website www.dce.UWinnipeg.ca for a list of specific courses.

Mindfulness Based Stress Reduction

Course #	Course Name	Instructor	Days	Times	Date	Cost
DMISC 23035 1001	Mindfulness Based Stress Reduction	D. MacDonald/ M. McIntyre	9 Thu/ 1 Sat	6:30-9:30pm 8:30-4:30pm	Sep 09-Nov 04 & Oct 23	\$250

NEW - Writing Your Memoirs

Course #	Course Name	Instructor	Days	Times	Date	Cost
D55 21057 1001	Writing Your Memoirs	D. Kristjansson	8 Thu	10:00-12:00pm	Feb 03-Mar 31	\$125

Introduction to University

SUMMER 2010

Course #	Course Name	Instructor	Days	Times	Date	Cost
DMISC 16476 1003	Introduction to University	D. Kristjansson	6 Tue/Thu	3:00-6:00pm	Jul 20-Aug 26	\$375

FALL 2010

DMISC 16476 1004	Introduction to University	D. Frederickson	12 Wed	5:30-8:30pm	Sep 08-Nov 24	\$375
DMISC 16476 1006	Introduction to University	D. Frederickson	12 Mon/Wed	2:30-3:45pm	Sep 08-Dec 01	\$375
DMISC 16476 1007	Introduction to University	D. Frederickson	On-line	On-line	Sep 09-Dec 02	\$425

WINTER 2011

DMISC 16476 1008	Introduction to University	D. Frederickson	12 Tues	5:30-8:30pm	Jan 11-Apr 05	\$375
DMISC 16476 1009	Introduction to University	D. Frederickson	12 Tue/Thurs	11:30-12:45pm	Jan 06-Apr 05	\$375
DMISC 16476 1011	Introduction to University*	D. Frederickson	12 Thurs	5:30-8:30pm	Jan 06-Apr 05	\$375

SPRING 2011

DMISC 16476 1101	Introduction to University	D. Frederickson	6 Tue/Thu	5:30-8:30pm	May 03-Jun 09	\$375
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*Offered at Winnipeg Technical College 1551 Pembina Hwy.

6 Community Programs Area

55 Plus

FALL 2010	Course Name	Instructor	Days	Times	Date	Cost
D55 21421 1001	Well Being for Seniors	B. Trunzo/L.Berube	12 Mon	10:30-12:00pm	Sep 13-Dec 06	\$89
D55 21048 1001	History in our Lifetime	D. Stone	8 Mon	12:30-2:20pm	Sep 13-Nov 08	\$66
D55 20132 1001	Fall Speakers Series	Various	10 Tue	10:00-12:00pm	Sep 14-Nov 16	\$79
	World Review	Y. East	3 Tue	10:00-12:00pm	Sep 14-28	
	Politics and People: Why are Canadians Tuning Out	J. Grace	1 Tue	10:00-12:00pm	Oct 05	
	Confronting Today's Challenges and Making this a Better World	H. Pawley	1 Tue	10:00-12:00pm	Oct 12	
	Environmental Policy: Why Economics Matter	L. DeRiviere	1 Tue	10:00-12:00pm	Oct 19	
	Governing Cities and Communities in a Global Age	C. Leo	1 Tue	10:00-12:00pm	Oct 26	
	Richard M. Nixon	G. Burbank	1 Tue	10:00-12:00pm	Nov 02	
	Ecology, Evolution and French 19th Century Art	S. Keshavjee	1 Tue	10:00-12:00pm	Nov 09	
	The Gothic Cathedrals: Forms, Décor and Function	C. Labreque	1 Tue	10:00-12:00pm	Nov 16	
D55 21049 1001	Forgotten Gems of the Silver Screen	S. Minuk	12 Tue	12:30-3:20pm	Sep 14-Nov 30	\$89
D55 21017 1001	Aging Smart: The Science & Practice of Brain Fitness	I. Bilan	8 Wed	10:00-12:00pm	Sep 15-Nov 03	\$66
D55 21043 1001	Jazz as an Evolving Art Form	V. Simosko	12 Wed	12:30-2:20pm	Sep 15-Dec 01	\$89
D55 21050 1001	Italy & the Ancient Mediterranean	B. Gold	12 Thu	10:00-12:00pm	Sep 16-Dec 09	\$89
D55 21051 1001	From Paris to St. Petersburg	R. Young	12 Thu	12:30-2:20pm	Sep 16-Dec 09	\$89
D55 21052 1001	Walking the Ways of Wisdom	K. Toole	12 Fri	10:00-12:00pm	Sep 17-Dec 03	\$89
D55 21038 1001	Shakespeare's Comic World	P. Pauls	12 Fri	12:30-2:20pm	Sep 17-Dec 03	\$89
WINTER 2011						
D55 21053 1001	Opera 101	D. Anderson	12 Mon	10:00-12:00pm	Jan 10-Apr 04	\$89
D55 21422 1001	Well Being for Seniors 2	B. Trunzo/L.Berube	12 Mon	10:30-12:00pm	Jan 10-Apr 04	\$89
D55 21040 1001	Winter Speakers Series	Various	9 Tue	10:00-12:00pm	Feb 01-Apr 5	\$72
	Patient Navigation: The Ethical Undercurrents	WRHA Ethics Services	1 Tue	10:00-12:00pm	Feb 01	
	Setting the Compass Together: Navigating the System for and with the Patient	L. Granke/J. Van Dyck	1 Tue	10:00-12:00pm	Feb 08	
	Mapping Oncology Health Care: What is Patient Navigation and How Does It Relate to Ethics?	A. Pedersen	1 Tue	10:00-12:00pm	Feb 15	
	A World of Risk: Why Do So Many Continue to Die?	D. Blair	1 Tue	10:00-12:00pm	Mar 01	
	Water: A Resource at Risk	J. Lehr	1 Tue	10:00-12:00pm	Mar 08	
	Homes for People at Risk: A Remarkable Example of Research that Matters	J. Distasio	1 Tue	10:00-12:00pm	Mar 15	
	World Review	Y. East	3 Tue	10:00-12:00pm	Mar 22-Apr 5	
D55 21054 1001	From Dickens to Trollope: Society & Literature	C. Kear	12 Wed	10:00-12:00pm	Jan 12-Apr 06	\$89
D55 21058 1001	The Palestinian-Israeli Conflict	P. St. John	8 Wed	12:30-2:20pm	Jan 19-Mar 16	\$66
D55 21057 1001	Writing Your Memoirs	D. Kristjansson	8 Thu	10:00-12:00pm	Feb 3-Mar 31	\$125
D55 20155 1001	History of Manitoba	R. Robinson	12 Thu	12:30-2:20pm	Jan 13-Apr 07	\$89
D55 21056 1001	Makers of the Modern Mind	B.Hammond/ L.Lockhart	12 Fri	10:00-12:00pm	Jan 14-Apr 08	\$89

No classes Reading Week: February 21-25, 2011

Educational Assistant Diploma Program

EADP Part-Time Program

FALL 2010

Course #	Course Name	Instructor	Days	Times	Date	Cost
Courses						
DEA 16440 1002	Cross Cultural Awareness LRSD	B. Wolfe	10 Mon	6:00-9:00pm	Sep 13-Nov 29	\$280
DEA 15125 1002	Introduction to EADP SOSD	P. Baker	5 Tue	6:00-9:00pm	Sep 07-Oct 05	\$140
DEA 15154 1003	Working Effectively with Violent and Aggressive Students (WEVAS®) PTSD	T. Holroyd	5 Wed	6:00-9:00pm	Sep 08-Oct 06	\$140
DEA 15153 1002	Developing Capable People: Educators and Parents	L. Bleeks	10 Thu	6:00-9:00pm	Sep 09-Nov 25	\$300
DEA 15126 1002	Observation Skills and Record Keeping SOSD	P. Baker	5 Tue	6:00-9:00pm	Oct 12-Nov 09	\$140
DEA 15148 1001	Remedial Math PTSD	J. Schellenberg	5 Wed	6:00-9:00pm	Oct 20-Nov 17	\$140
Workshops						
DEA 15219 1004	Nonviolent Crisis Intervention (NVCi®)	R. Gillies	1 Fri/Sat	6:00-10:00pm/ 8:00-4:00pm	Sep 17&18	\$150
DEA 16364 1001	Art Therapy	T. Dyck	1 Sat	9:00-4:00pm	Oct 30	\$75
DEA 16187 1001	Adolescent Development	B. Wolfe	1 Sat	9:00-4:00pm	Nov 20	\$75
DEA 16190 1001	Learning Styles: Children and Adults	D. Wellman	1 Sat	9:00-4:00pm	Dec 04	\$75

EADP Part-Time Program

WINTER 2011

Course #	Course Name	Instructor	Days	Times	Date	Cost
Courses						
DEA 16439 1003	Working with Challenging Behaviours LRSD	J. Davidson	10 Mon	6:00-9:00pm	Jan 10-Mar 21	\$280
DEA 15128 1004	Working with Exceptional Children SOSD	P. Baker	10 Tue	6:00-9:00pm	Jan 04-Mar 15	\$280
DEA 15138 1004	Human Development	B. Wolfe	10 Wed	6:00-9:00pm	Jan 05-Mar 09	\$280
DEA 15139 1002	Learning Disabilities 1	D. Wellman	5 Thu	6:00-9:00pm	Jan 06-Feb 03	\$140
DEA 15141 1002	Learning Disabilities 2	D. Wellman	5 Thu	6:00-9:00pm	Feb 10-Mar 10	\$140
Workshops						
DEA 25095 1003	Supporting the Child with FAS/FAE	B. Wolfe	1 Sat	9:00-4:00pm	Jan 22	\$75
DEA 15912 1002	Reading Strategies	D. Wellman	1 Sat	9:00-4:00pm	Feb 26	\$75
DEA 16300 1001	Dealing with Anger	J. Davidson	1 Sat	9:00-4:00pm	Mar 19	\$75

EADP Part-Time Program

SPRING 2011

Course #	Course Name	Instructor	Days	Times	Date	Cost
Courses						
DEA 15127 1003	Helping Children Learn in a School Setting PTSD	P. Baker	10 Mon	6:00-9:00pm	Apr 04-Jun 13	\$280
DEA 25142 1003	Supporting the ADHD Child	B. Wolfe	5 Tues	6:00-9:00pm	Apr 05-May 03	\$140
DEA 15143 1001	Developing Reading Skills	D. Wellman	5 Wed	6:00-9:00pm	Apr 06-May 04	\$140
DEA 16472 1003	Language and Learning LRSD	E. Braun	10 Thu	6:00-9:00pm	Apr 07-Jun 09	\$280
DEA 15149 1001	Remedial Math Senior I	TBA	5 Tue	6:00-9:00pm	May 10-Jun 07	\$140
DEA 15154 1005	Working Effectively with Violent and Aggressive Students (WEVAS®) SOSD	T. Holroyd	5 Wed	6:00-9:00pm	May 11-Jun 08	\$140
Workshops						
DEA 15219 1005	Nonviolent Crisis Intervention (NVCi®)	R. Gillies	1 Fri/Sat	6:00-10:00pm/ 8:00-4:00pm	Apr 08 & 09	\$150
DEA 25090 1002	Supporting the Child with Autism Spectrum Disorder	B. Wolfe	2 Sat	9:00-4:00pm	Apr 30 & May 07	\$150
DEA 16193 1001	Supporting Deaf and Hard of Hearing Students	B. Eliuk	1 Sat	9:00-4:00pm	May 28	\$75
DEA 15444 1001	Make and Take Word Games	D. Wellman	1 Sat	9:00-4:00pm	Jun 11	\$75

LRSD Louis Riel School Division - Classes held at Louis Riel Arts & Technology 5 deBourmont Ave.

PTSD Pembina Trails School Division - Classes are held at Administration office 181 Henlow Bay

SOSD Seven Oaks School Division - Classes are held at Edmund Partridge Community School 1874 Main St.

Educational Assistant Diploma Program

EADP Full-Time Program

Course Name	Instructor	Days	Times	Date	Cost
Educational Assistant Diploma Program**	Various	Mon-Fri	9:00-4:00pm	Sep 2010-Jan 2011	\$4,000
Educational Assistant Diploma Program**	Various	Mon-Fri	9:00-4:00pm	Jan 2011-May 2011	\$4,000
Educational Assistant Diploma Program	Various	Mon-Fri	9:00-4:00pm	May 2011-Aug 2011	\$3,670

**Program includes a 4 week practicum

For registration information please call 982-1811

International Languages Program

International Languages Program*

FALL 2010

Course Name	Instructor	Days	Times	Date	Cost	
DIL-16129 1001	French Placement Test	L. Dorge	1 Wed	5:30-7:30pm	Aug 25	\$0
DIL-16129 1002	French Placement Test	L. Dorge	1 Sat	1:00-3:00pm	Aug 28	\$0
DIL-16130 1001	Spanish Placement Test	L. Dorge	1 Wed	5:30-7:30pm	Aug 25	\$0
DIL 16130 1002	Spanish Placement Test	L. Dorge	1 Sat	1:00-3:00pm	Aug 28	\$0
DIL-15216 1001	Arabic Level I	A. Khatib	12 Tue	6:00 - 9:00pm	Sep 14-Nov 30	\$250
DIL-15218 1001	Arabic Level II	R. Azzahrawi	12 Thu	6:00 - 9:00pm	Sep 16-Dec 09	\$250
DIL-15269 1002	French Level I	P. Gautron	12 Tue	6:00 - 9:00pm	Sep 14-Nov 30	\$250
DIL-15275 1002	French Level II	P. Gautron	12 Wed	6:00 - 9:00pm	Sep 15-Dec 01	\$250
DIL-15276 1002	French Level III	A. Arpin	12 Mon	6:00 - 9:00pm	Sep 13-Dec 06	\$250
DIL-15277 1002	French Level IV	S. Kaptegaine	12 Tue	6:00 - 9:00pm	Sep 14-Nov 30	\$250
DIL-16133 1001	French Level V	A. Arpin	12 Thu	6:00 - 9:00pm	Sep 16-Dec 09	\$250
DIL-15028 1001	German Level I	M. Unrau	12 Mon	6:00 - 9:00pm	Sep 13-Dec 06	\$250
DIL-15032 1001	German Level II	M. Unrau	12 Wed	6:00 - 9:00pm	Sep 15-Dec 01	\$250
DIL 45232 1001	Hindi I	R. Menzies	12 Tue	6:00 - 9:00pm	Sep 14-Nov 30	\$250
DIL-15163 1001	Italian Level I	S. Cedolini	12 Wed	6:00 - 9:00pm	Sep 15-Dec 01	\$250
DIL-15164 1001	Italian Level II	S. Cedolini	12 Thu	6:00 - 9:00pm	Sep 16-Dec 09	\$250
DIL-15198 1001	Japanese Level I	J. Bailey	12 Mon	6:00 - 9:00pm	Sep 13-Dec 06	\$250
DIL-15200 1001	Japanese Level II	J. Bailey	12 Tue	6:00 - 9:00pm	Sep 14-Nov 30	\$250
DIL-15213 1001	Korean I	Y. Kang-Bohr	12 Tue	6:00 - 9:00pm	Sep 14-Nov 30	\$250
DIL 45230 1001	Korean IV	Y. Kang-Bohr	12 Mon	6:00 - 9:00pm	Sep 13-Dec 06	\$250
DIL-15209 1001	Mandarin Level I	Y. Shao	12 Mon	6:00 - 9:00pm	Sep 13-Dec 06	\$250
DIL-15210 1001	Mandarin Level II	Y. Shao	12 Wed	6:00 - 9:00pm	Sep 15-Dec 01	\$250
DIL-15205 1001	Portuguese Level I	C. Mota	12 Tue	6:00 - 9:00pm	Sep 14-Nov 30	\$250
DIL- 15207 1001	Portuguese Level III	C. Mota	12 Wed	6:00 - 9:00pm	Sep 15-Dec 01	\$250
DIL-15195 1001	Russian Level I	T. Krylov	12 Wed	6:00 - 9:00pm	Sep 15-Dec 01	\$250
DIL 15196 1002	Russian Level III	T. Krylov	12 Mon	6:00 - 9:00pm	Sep 13-Dec 06	\$250
DIL-15035 1002	Spanish Level I	E. Spencer	12 Mon	6:00 - 9:00pm	Sep 13-Dec 06	\$250
DIL-15129 1002	Spanish Level II	P. Gautron	12 Thu	6:00 - 9:00pm	Sep 16-Dec 09	\$250
DIL-15130 1001	Spanish III	J. Herrera	12 Wed	6:00 - 9:00pm	Sep 15-Dec 01	\$250
DIL-16127 1002	Private Tutorial (Phone 982-1811)	TBA	10 hours	Flexible	Flexible	\$450

*Courses with insufficient enrollment will be cancelled 1 week prior to the course start date. Register early!

Professional Studies Program Area

CERTIFICATE AND DIPLOMA PROGRAMS

Full-Time Programs

Course Name	Days
Project Management Diploma	September 2010 - July 2011
Public Relations Diploma	September 2010 - September 2011
Human Resource Management Diploma	October 2010 - August 2011

To inquire about any of our full-time programs please contact Colleen Little at 204.982.1165

Daytime Courses - Fast-Track Your Program

SUMMER 2010

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15228 1003	Essential Skills for Managers	Y. Thompson	5 Wed	9:00-4:30pm	Jun 23-Jul 28	\$450
DPS 16403 1002	Workplace Health and Safety	J. Trann	4 Mon	9:00-4:00pm	Jul 05-26	\$265
DPS 15182 1001	Accounting Fundamentals	R. Shura	10 Thu	9:00-12:00pm	Jul 15-Sep 23	\$400
DPS 16385 1004	Working with Difficult Colleagues	G. MacIntyre	1 Fri	9:00-4:30pm	Jul 16	\$195
DPS 16505 1002	Grievances and Discipline Handling	T. Cole	1 Tue	9:00-4:30pm	Aug 17	\$195
DPS 15248 1003	Labour-Management Relations	L. Bettencourt	8 Wed	9:00-4:00pm	Aug 18-Oct 06	\$400
DPS 16436 1002	Human Resource Legislation	I. Restall	6 Fri	9:00-12:00pm	Aug 20-Sep 24	\$250
DPS 15119 1003	Effective Written Communication	K. Hasselriis	7 Mon	9:00-3:00pm	Aug 23-Oct 18	\$450
DPS 15252 1003	Compensation and Benefits	C. Schinkel	8 Tue	9:00-4:00pm	Aug 24-Oct 19	\$400

Daytime Courses - Fast-Track Your Program

FALL 2010

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15185 1003	Financial Management for Non-Financial Managers	R. Shura	6 Thu	9:00-4:00pm	Sep 30-Nov 04	\$400
DPS 15246 1001	Training and Development	TBA	6 Wed	9:00-4:00pm	Oct 20-Dec 01	\$400
DPS 15866 1001	Collective Bargaining	B. Lockie	7 Tue	9:00-4:00pm	Nov 18-Jan 20	\$400
DPS 15251 1004	Recruitment and Selection	M. Manary	6 Mon	9:00-4:00pm	Nov 22-Jan 17	\$400
DPS 15187 1003	Project Management 1: Fundamentals	J. Henry	7 Tue/1 Thu	9:00-4:00pm	Dec 07-Feb 03	\$450

Management Certificate

FALL 2010

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179 1002	Learning Techniques/Info Session	A. Wilson/ K. Hasselriis	1 Wed	5:30-9:00pm	Sep 08	\$50
DPS 15119 1004	Effective Written Communication	J. Vogan	12 Mon	6:00-9:00pm	Sep 13-Dec 06	\$450
DPS 15228 1004	Essential Skills for Managers	G. MacIntyre	12 Mon	6:00-9:00pm	Sep 13-Dec 06	\$450
DPS 15117 1007	Effective Oral Communication	G. Hunter	12 Mon	6:00-9:00pm	Sep 13-Dec 06	\$450
DPS 15117 1008	Effective Oral Communication	D. Kristjansson	12 Tue	6:00-9:00pm	Sep 14-Nov 30	\$450
DPS 16149 1003	Business Fundamentals	L. Gervino	12 Tue	6:00-9:00pm	Sep 14-Nov 30	\$400
DPS 15187 1004	Project Management 1: Fundamentals	J. Henry	12 Tue	6:00-9:00pm	Sep 14-Nov 30	\$450
DPS 15121 1003	Organizational Behaviour	N. Iafolla	12 Wed	6:00-9:00pm	Sep 15-Dec 01	\$400
DPS 15119 1005	Effective Written Communication	K. Hasselriis	12 Wed	6:00-9:00pm	Sep 15-Dec 01	\$450
DPS 15117 1009	Effective Oral Communication	L. Crawford	12 Wed	6:00-9:00pm	Sep 15-Dec 01	\$450
DPS 16220 1001	Leadership Development	M. Hollingsworth	11 Thu	6:00-9:15pm	Sep 16-Dec 02	\$495
DPS 15486 1002	Managing Conflict	M. Labun	12 Thu	6:00-9:00pm	Sep 16-Dec 09	\$425
DPS 15119 1006	Effective Written Communication	M. Antaya	7 Sat	9:00-3:00pm	Sep 18-Nov 06	\$450

Professional Studies Program Area

Human Resource Management Diploma

FALL 2010

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179	Learning Techniques/Info Session (refer to Management area for schedule)					
DPS 15117	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119	Effective Written Communication (refer to Management area for schedule)					
DPS 15246 1002	Training and Development	I. Friesen-Hughes	12 Mon	6:00-9:00pm	Sep 13-Dec 06	\$400
DPS 15228 1004	Essential Skills for Managers	G. MacIntyre	12 Mon	6:00-9:00pm	Sep 13-Dec 06	\$450
DPS 16149 1003	Business Fundamentals	L. Gervino	12 Tue	6:00-9:00pm	Sep 14-Nov 30	\$400
DPS 15187 1004	Project Management 1: Fundamentals	J. Henry	12 Tue	6:00-9:00pm	Sep 14-Nov 30	\$450
DPS 15121 1003	Organizational Behaviour	N. Iafolla	12 Wed	6:00-9:00pm	Sep 15-Dec 01	\$400
DPS 16220 1001	Leadership Development	M. Hollingsworth	11 Thu	6:00-9:15pm	Sep 16-Dec 02	\$495
DPS 15252 1004	Compensation and Benefits	T. Cole	12 Thu	6:00-9:00pm	Sep 16-Dec 09	\$400
DPS 15486 1002	Managing Conflict	M. Labun	12 Thu	6:00-9:00pm	Sep 16-Dec 09	\$425

Manitoba Arts and Cultural Management Certificate

FALL 2010

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15117	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119	Effective Written Communication (refer to Management area for schedule)					
DPS 15228 1004	Essential Skills for Managers	G. MacIntyre	12 Mon	6:00-9:00pm	Sep 13-Dec 06	\$450
DPS 16069 1001	Intro to Arts and Cultural Management	N. Colledge	12 Tue	6:00-9:00pm	Sep 14-Nov 30	\$400
	Sponsorship Marketing: Developing Corporate Partnerships*	K. Darby	1 Fri/1 Sat	9:00-5:00pm	Oct 01 & 02	\$225
	The Art of Collaboration: Success through Synergy*	S. Hemphill	3 Thu	9:00-4:00pm	Nov 16, 23, 30	\$260

*For more information and course registration please call ACI Manitoba 204.927.2787

Marketing Management Diploma

FALL 2010

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179	Learning Techniques/Info Session (refer to Management area for schedule)					
DPS 15117	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119	Effective Written Communication (refer to Management area for schedule)					
DPS 16149 1003	Business Fundamentals	L. Gervino	12 Tue	6:00-9:00pm	Sep 14-Nov 30	\$400
DPS 15187 1004	Project Management 1: Fundamentals	J. Henry	12 Tue	6:00-9:00pm	Sep 14-Nov 30	\$450
DPS 16329 1001	Marketing Math	R. Shura	6 Thu	6:00-9:00pm	Sep 16-Oct 21	\$250

Project Management Diploma

FALL 2010

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179	Learning Techniques/Info Session (refer to Management area for schedule)					
DPS 15117	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119	Effective Written Communication (refer to Management area for schedule)					
DPS 15228 1004	Essential Skills for Managers	G. MacIntyre	12 Mon	6:00-9:00pm	Sep 13-Dec 06	\$450
DPS 15187 1004	Project Management 1: Fundamentals	J. Henry	12 Tue	6:00-9:00pm	Sep 14-Nov 30	\$450
DPS 15121 1003	Organizational Behaviour	N. Iafolla	12 Wed	6:00-9:00pm	Sep 15-Dec 01	\$400
DPS 16220 1001	Leadership Development	M. Hollingsworth	11 Thu	6:00-9:15pm	Sep 16-Dec 02	\$495

Professional Studies Program Area

Public Relations Diploma

FALL 2010

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179	Learning Techniques/Info Session (refer to Management area for schedule)					
DPS 15117	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119	Effective Written Communication (refer to Management area for schedule)					
DPS 15187 1004	Project Management 1: Fundamentals	J. Henry	12 Tue	6:00-9:00pm	Sep 14-Nov 30	\$450
DPS 16084 1001	Public Relations Fundamentals 1	C. Radimer	6 Sat	9:00-4:00pm	Sep 18-Oct 30	\$400
DPS 16095 1001	Writing for Public Relations 1	TBA	TBA	TBA	TBA	\$400

Advanced Diploma in Leadership in Early Childhood Care and Education Program

FALL 2010

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179	Learning Techniques/Info Session (refer to Management area for schedule)					
DPS 15117	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119	Effective Written Communication (refer to Management area for schedule)					
DEV 3100 050	The Child, Family and Social Policy	D. Mayer	14 Tue	5:30-8:30pm	Sep 14-Dec 13	TBA*
DPS 15228 1004	Essential Skills for Managers	G. MacIntyre	12 Mon	6:00-9:00pm	Sep 13-Dec 06	\$450
DPS 16149 1003	Business Fundamentals	L. Gervino	12 Tue	6:00-9:00pm	Sep 14-Nov 30	\$400
DPS 15121 1003	Organizational Behaviour	N. Iafolla	12 Wed	6:00-9:00pm	Sep 15-Dec 01	\$400
DPS 16220 1001	Leadership Development	M. Hollingsworth	11 Thu	6:00-9:15pm	Sep 16-Dec 02	\$495
DPS 15486 1002	Managing Conflict	M. Labun	12 Thu	6:00-9:00pm	Sep 16-Dec 09	\$425

*For registration information and breakdown of fees please call 204.786.9767

Professional Edge Seminars

FALL 2010

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 59026 1001	University Writing and Research	E. Challis	1 Fri	9:00-4:30pm	Sep 24	\$195
DPS 59012 1001	Cross-Cultural Awareness	E. Challis	1 Sat	9:00-4:30pm	Oct 02	\$195
DPS 59016 1001	Creating a Respectful Workplace	D. Kristjansson	1 Wed	9:00-5:00pm	Oct 06	\$195
DPS 15338 1001	Performance Management	P. Hirst	1 Tue	9:00-5:00pm	Oct 12	\$350
DPS 16394 1003	Problem Solving and Decision Making	L. Lindberg	1 Fri	9:00-4:30pm	Oct 15	\$195
DPS 15339 1003	Coaching for Development	P. Hirst	1 Mon	9:00-5:00pm	Oct 18	\$195
DPS 15190 1001	Mastering Reports and Proposals	K. Hasselriis	1 Tue	9:00-5:00pm	Oct 26	\$195
DPS 16385 1003	Working with Difficult Colleagues	G. MacIntyre	1 Fri	9:00-4:30pm	Oct 29	\$195
DPS 59011 1002	Brain Friendly Ways to Manage	I. Bilan	1 Tue	9:00-5:00pm	Nov 02	\$195
DPS 59003 1002	Managing Projects for Better Results	L. Lindberg	2 Fri	9:00-4:30pm	Nov 05 & 12	\$350
DPS 15315 1004	Negotiation and Influencing Skills	P. Hirst	2 Mon	9:00-5:00pm	Nov 15 & 22	\$350
DPS 15301 1001	Behaviour Description Interviewing	E. Challis	2 Fri	9:00-12:30pm	Nov 19 & 26	\$195
DPS 15192 1003	Creative Thinking for Problem Solving	D. Kristjansson	1 Wed	9:00-5:00pm	Dec 01	\$195
DPS 15306 1002	Establishing & Monitoring a Budget	R. Shura	1 Sat	9:00-4:30pm	Dec 04	\$195
DPS 15316 1001	Effective Feedback Skills and Strategies	G. MacIntyre	1 Sat	9:00-4:30pm	Dec 11	\$195

Where Do I Find Course Scheduling?

For complete and up-to-date course scheduling, fees and course information, visit dce.UWinnipegCourses.ca.

Professional Studies Program Area

PROFESSIONAL DESIGNATIONS

Canadian Payroll Association (CPA)

FALL 2010

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 16400 1002	CPA: Payroll Compliance Legislation	S. Paterson	14 Tue	6:00-9:00pm	Sep 07-Dec 07	\$742
DPS 16432 1001	CPA: Payroll Fundamentals II	S. Paterson	14 Thu	6:00-9:00pm	Sep 09-Dec 16	\$742

A CPA Annual Membership fee of \$165 is required to register for CPA courses. For more information and course registration please go to www.payroll.ca

Canadian Risk Management (CRM) Program

FALL 2010

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15518 1001	Risk Assessment	V. Barber	12 Tue	6:00-9:00pm	Sep 14-Nov 30	\$450

For more information on CRM designation go to www.rims.org

SCHULICH EXECUTIVE EDUCATION CENTRE PROGRAMS

FALL 2010

Course #	Course Name	Instructor	Days	Times	Date	Cost
DSCHU 15619 1001	Masters Certificate in Project Management	Various	18 Various	8:30-5:00pm	Oct 21-Mar 19	\$7,995
DSCHU 51013 1001	Prince2 Project Management Certification (Foundation & Practitioner)	J. Grabb	1 Mon-Fri	8:30-4:30pm	Nov 01-Nov 05	\$3,495
DSCHU 51014 1001	Prince2 Foundation Certificate	J. Grabb	1 Mon-Wed	8:30-4:30pm	Nov 01-Nov 03	\$2,295
DSCHU 51015 1001	Prince2 Practitioner Certificate	J. Grabb	1 Thu/1 Fri	8:30-4:30pm	Nov 04-Nov 05	\$1,795
DSCHU 16332 1001	Masters Certificate in Business Analysis	Various	18 Various	8:30-5:00pm	Nov 17-Apr 09	\$7,800

WINNIPEG TRANSITION CENTRE

The Career and Employment Coach Certificate (CECC) Program

SUMMER/FALL 2010

Course Name	Days	Times	Date	Cost
Job Search Coach	1 Thu/1 Fri	8:30-4:00pm	Jul 22 & 23	\$300
Interview Skills Coach	1 Mon/1 Tue	8:30-4:00pm	Aug 23 & 24	\$300
Resume Development Coach	1 Thu/1 Fri	8:30-4:00pm	Sep 16 & 17	\$300
Career Planning Coach	1 Mon/1 Tue	8:30-4:00pm	Oct 18 & 19	\$315
Job Search Coach	1 Mon/1 Tue	8:30-4:00pm	Nov 15 & 16	\$300
Interview Skills Coach	1 Thu/1 Fri	8:30-4:00pm	Dec 16 & 17	\$300

For more information and course registration please call 204.338.3899

Practical Workshop Facilitation Skills Certificate (PWFSC) Program

SUMMER/FALL 2010

Course Name	Days	Times	Date	Cost
Practical Workshop Facilitation Skills	1 Mon-Fri	8:30-4:30pm	Jul 12-Jul 16	\$725
Practical Workshop Facilitation Skills	1 Mon-Fri	8:30-4:30pm	Oct 04-Oct 08	\$725

For more information and course registration please call 204.338.3899

Professional Studies Program Area

CERTIFICATE AND DIPLOMA PROGRAMS

Management Certificate

WINTER 2011

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179 1003	Learning Techniques/Info Session	A. Wilson/ K. Hasselriis	1 Wed	5:30-9:00pm	Jan 05	\$50
DPS 15119 1007	Effective Written Communication	K. Hasselriis	11 Mon	6:00-9:15pm	Jan 10-Mar 28	\$450
DPS 15117 1010	Effective Oral Communication	G. Hunter	11 Mon	6:00-9:15pm	Jan 10-Mar 28	\$450
DPS 16149 1004	Business Fundamentals	L. Gervino	11 Mon	6:00-9:15pm	Jan 10-Mar 28	\$400
DPS 15245 1003	Principles of Human Resource Management	T. Cole	11 Mon	6:00-9:15pm	Jan 10-Apr 04	\$400
DPS 15117 1011	Effective Oral Communication	D. Kristjansson	12 Tue	6:00-9:00pm	Jan 11-Mar 29	\$450
DPS 15119 1008	Effective Written Communication	J. Vogan	11 Wed	6:00-9:15pm	Jan 12-Mar 23	\$450
DPS 15228 1005	Essential Skills for Managers	L. Lindberg	12 Wed	6:00-9:00pm	Jan 12-Mar 30	\$450
DPS 15117 1012	Effective Oral Communication	L. Crawford	12 Wed	6:00-9:00pm	Jan 12-Mar 30	\$450
DPS 15185 1004	Financial Management for Non-Financial Managers	R. Shura	12 Wed	6:00-9:00pm	Jan 12-Mar 30	\$400
DPS 15121 1004	Organizational Behaviour	C. Harrison	12 Thu	6:00-9:00pm	Jan 13-Mar 31	\$400
DPS 15182 1002	Accounting Fundamentals	R. Harms	12 Thu	6:00-9:00pm	Jan 13-Mar 31	\$400

Human Resource Management Diploma

WINTER 2011

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179	Learning Techniques/Info Session (refer to Management area for schedule)					
DPS 15117	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119	Effective Written Communication (refer to Management area for schedule)					
DPS 15245 1003	Principles of Human Resource Management	T. Cole	11 Mon	6:00-9:15pm	Jan 10-Apr 04	\$400
DPS 16149 1004	Business Fundamentals	L. Gervino	11 Mon	6:00-9:15pm	Jan 10-Mar 28	\$400
DPS 15228 1005	Essential Skills for Managers	L. Lindberg	12 Wed	6:00-9:00pm	Jan 12-Mar 30	\$450
DPS 16436 1003	Human Resource Legislation	I. Restall	6 Wed	6:00-9:00pm	Jan 12-Feb 16	\$250
DPS 15185 1004	Financial Management for Non-Financial Managers	R. Shura	12 Wed	6:00-9:00pm	Jan 12-Mar 30	\$400
DPS 15121 1004	Organizational Behaviour	C. Harrison	12 Thu	6:00-9:00pm	Jan 13-Mar 31	\$400
DPS 15251 1005	Recruitment and Selection	D. Furlan	12 Thu	6:00-9:00pm	Jan 13-Mar 31	\$400
DPS 16403 1003	Workplace Health and Safety	TBA	6 Wed	6:00-9:00pm	Feb 23-Mar 30	\$265

Manitoba Arts and Cultural Management Certificate

WINTER 2011

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15117	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119	Effective Written Communication (refer to Management area for schedule)					
DPS 16076 1001	Policy and Leadership in the Canadian Cultural Sector	P. Bovey	12 Mon	6:00-9:00pm	Jan 10-Apr 04	\$400
DPS 15228 1005	Essential Skills for Managers	L. Lindberg	12 Wed	6:00-9:00pm	Jan 12-Mar 30	\$450
DPS 15185 1004	Financial Management for Non-Financial Managers	R. Shura	12 Wed	6:00-9:00pm	Jan 12-Mar 30	\$400
	Cultural Human Resources Management*	M. Malyk	2 Wed	9:00-5:00pm	Feb 02 & 09	\$225
	Festival and Event Management Masterclass*	P. Gudgin	2 days	9:00-4:00pm	TBA	\$375

*For more information and course registration please call ACI Manitoba 204.927.2787

Marketing Management Diploma

WINTER 2011

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179	Learning Techniques/Info Session (refer to Management area for schedule)					
DPS 15117	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119	Effective Written Communication (refer to Management area for schedule)					
DPS 16149 1004	Business Fundamentals	L. Gervino	11 Mon	6:00-9:15pm	Jan 10-Mar 28	\$400
DPS 15185 1004	Financial Management for Non-Financial Managers	R. Shura	12 Wed	6:00-9:00pm	Jan 12-Mar 30	\$400
DPS 15357 1002	Strategic Marketing & Planning	M. Hollingsworth	12 Thu	6:00-9:00pm	Jan 13-Mar 31	\$400

Professional Studies Program Area

Project Management Diploma

WINTER 2011

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179	Learning Techniques/Info Session (refer to Management area for schedule)					
DPS 15117	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119	Effective Written Communication (refer to Management area for schedule)					
DPS 15228 1005	Essential Skills for Managers	L. Lindberg	12 Wed	6:00-9:00pm	Jan 12-Mar 30	\$450
DPS 15185 1004	Financial Management for Non-Financial Managers	R. Shura	12 Wed	6:00-9:00pm	Jan 12-Mar 30	\$400
DPS 15121 1004	Organizational Behaviour	C. Harrison	12 Thu	6:00-9:00pm	Jan 13-Mar 31	\$400

Public Relations Diploma

WINTER 2011

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179	Learning Techniques/Info Session (refer to Management area for schedule)					
DPS 15117	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119	Effective Written Communication (refer to Management area for schedule)					
DPS 16085 1002	Public Relations Fundamentals II	C. Radimer	6 Sat	9:00-4:00pm	Feb 12-Mar 19	\$400

Advanced Diploma in Leadership in Early Childhood Care and Education Program

WINTER 2011

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179	Learning Techniques/Info Session (refer to Management area for schedule)					
DPS 15117	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119	Effective Written Communication (refer to Management area for schedule)					
DEV 3630 001	Advanced Internship**	D. Mayer	TBA	TBA	Jan 05-Apr 21	TBA*
DEV 3610 050	Topics ECCE Leadership**	D. Mayer	14 Mon	6:00-9:00pm	Jan 05-Apr 21	TBA*
DPS 15245 1003	Principles of Human Resource Management	T. Cole	11 Mon	6:00-9:15pm	Jan 10-Apr 04	\$400
DPS 16149 1004	Business Fundamentals	L. Gervino	11 Mon	6:00-9:15pm	Jan 10-Mar 28	\$400
DPS 15228 1005	Essential Skills for Managers	L. Lindberg	12 Wed	6:00-9:00pm	Jan 12-Mar 30	\$450
DPS 15185 1004	Financial Management for Non-Financial Managers	R. Shura	12 Wed	6:00-9:00pm	Jan 12-Mar 30	\$400
DPS 15121 1004	Organizational Behaviour	C. Harrison	12 Thu	6:00-9:00pm	Jan 13-Mar 31	\$400

* For registration information and breakdown of fees please call 204.786.9767

** DEV 3630 001 Advanced Internship is a field practicum, which is completed concurrently with DEV 3610 050 Topics ECCE Leadership

Professional Edge Seminars

WINTER 2011

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 59026 1002	University Writing and Research	E. Challis	1 Sat	9:00-4:30pm	Jan 15	\$195
DPS 15317 1002	Enhancing Communication in the Workplace	L. Kornelsen	1 Sat	9:00-4:30pm	Jan 22	\$195
DPS 16204 1002	Cultural Awareness: An Aboriginal Perspective	A. Chartrand	1 Mon	9:00-4:30pm	Jan 24	\$195
DPS 16424 1001	Developing Personal Resilience	D. Latimer	1 Wed	9:00-5:00pm	Jan 26	\$195
DPS 15194 1002	Managing Your Priorities	M. Antaya	1 Fri	9:00-4:30pm	Jan 28	\$195
DPS 16505 1001	Grievances and Discipline Handling	T. Cole	1 Wed	9:00-5:00pm	Feb 02	\$195
DPS 15485 1001	Work/Life Balance	D. Kristjansson	1 Sat	9:00-4:30pm	Feb 05	\$195
DPS 16423 1001	The Art of Influence	M. Cuma	1 Thu	9:00-5:00pm	Feb 10	\$195
DPS 59005 1001	Establishing Effective Employee Relations	D. Furlan	1 Wed	9:00-5:00pm	Feb 16	\$195
DPS 15188 1001	Excellence in Customer Relations	E. Calisto-Tavares	1 Thu	9:00-5:00pm	Mar 03	\$195
DPS 59014 1001	Coaching New Employees	D. Kristjansson	1 Wed	9:00-5:00pm	Mar 09	\$195
DPS 15907 1001	Presenting to Challenging Audiences	L. Kornelsen	1 Sat	9:00-4:30pm	Mar 12	\$195
DPS 59017 1002	Transformational Leadership	G. MacIntyre	1 Thu	9:00-5:00pm	Mar 17	\$195
DPS 15201 1001	Strategic Planning	J. Henry	1 Fri	9:00-4:30pm	Mar 25	\$195
DPS 15311 1001	Managing & Resolving Conflict in the Workplace	L. Kornelsen	1 Sat	9:00-4:30pm	Mar 26	\$195

Professional Studies Program Area

PROFESSIONAL DESIGNATIONS

Canadian Payroll Association (CPA)

WINTER 2011

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 51015 1001	CPA: Payroll Management Practices	S. Paterson	13 Tue	6:00-9:15pm	Jan 04-Mar 29	\$742

A CPA Annual Membership fee of \$165 is required to register for CPA courses. For more information and course registration please go to www.payroll.ca

Canadian Risk Management (CRM) Program

WINTER 2011

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15576 1001	Risk Control	R. Matthews	12 Tue	6:00-9:00pm	Jan 11-Mar 29	\$450

For more information on CRM designation go to www.rims.org

SCHULICH EXECUTIVE EDUCATION CENTRE PROGRAMS

WINTER 2011

Course #	Course Name	Instructor	Days	Times	Date	Cost
DSCHU 15619 1003	Masters Certificate in Project Management (Thompson)	Various	18 Various	8:30-5:00pm	Jan 31-May 30	\$8,900
DSCHU 15619 1002	Masters Certificate in Project Management (Winnipeg)	Various	18 Various	8:30-5:00pm	Feb 02-May 28	\$7,995
DSCHU 51013 1002	Prince2 Project Management Certification (Foundation & Practitioner)	J. Grabb	1 Mon-Fri	8:30-4:30pm	Mar 07-11	\$3,495
DSCHU 51014 1002	Prince2 Foundation Certificate	J. Grabb	1 Mon-Wed	8:30-4:30pm	Mar 07-09	\$2,295
DSCHU 51015 1002	Prince2 Practitioner Certificate	J. Grabb	1 Thu/1 Fri	8:30-4:30pm	Mar 10-11	\$1,795

WINNIPEG TRANSITION CENTRE

WINTER 2011

The Career and Employment Coach Certificate (CECC) Program

Course Name	Days	Times	Date	Cost
Resume Development Coach	1 Mon/1 Tue	8:30-4:00pm	Jan 24 & 25	\$300
Practical Workshop Facilitation Skills	1 Mon-Fri	8:30-4:30pm	Feb 07-11	\$725
Career Planning Coach	1 Mon/1 Tue	8:30-4:00pm	Feb 21 & 22	\$315
Job Search Coach	1 Mon/1 Tue	8:30-4:00pm	Mar 28 & 29	\$300

For more information and course registration please call 204.338.3899

Practical Workshop Facilitation Skills Certificate (PWFSC) Program

WINTER 2011

Course Name	Days	Times	Date	Cost
Practical Workshop Facilitation Skills	1 Mon-Fri	8:30-4:30pm	Feb 7-11	\$725

For more information and course registration please call 204.338.3899

Professional Studies Program Area

CERTIFICATE AND DIPLOMA PROGRAMS

Marketing Management Diploma

SPRING 2011

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179	Learning Techniques/Info Session (refer to Management area for schedule)					
DPS 15117	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119	Effective Written Communication (refer to Management area for schedule)					
DPS 16331 1101	Web Marketing Communications	J. Henry	12 Tue	6:00-9:00pm	Apr 12-Jun 28	\$400
DPS 15350 1101	Marketing Fundamentals	L. Gervino	12 Wed	6:00-9:00pm	Apr 13-Jun 29	\$400
DPS 16149 1101	Business Fundamentals	L. Gervino	12 Thu	6:00-9:00pm	Apr 14-Jun 30	\$400

Management Certificate

SPRING 2011

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179 1101	Learning Techniques/Info Session	A. Wilson/ K. Hasselriis	1 Wed	5:30-9:00pm	Apr 06	\$50
DPS 15119 1101	Effective Written Communication	J. Vogan	11 Mon	6:00-9:15pm	Apr 11-Jun 27	\$450
DPS 16220 1101	Leadership Development	M. Hollingsworth	11 Mon	6:00-9:15pm	Apr 11-Jun 27	\$495
DPS 15187 1101	Project Management 1: Fundamentals	L. Howard	11 Mon	6:00-9:15pm	Apr 11-Jun 27	\$450
DPS 15117 1102	Effective Oral Communication	D. Kristjansson	12 Tue	6:00-9:00pm	Apr 12-Jun 28	\$450
DPS 15121 1101	Organizational Behaviour	N. Iafolla	12 Wed	6:00-9:00pm	Apr 13-Jun 29	\$400
DPS 15119 1102	Effective Written Communication	K. Hasselriis	11 Wed	6:00-9:15pm	Apr 13-Jun 22	\$450
DPS 15117 1103	Effective Oral Communication	L. Crawford	12 Wed	6:00-9:00pm	Apr 13-Jun 29	\$450
DPS 15486 1101	Managing Conflict	R. Schmidt	12 Wed	6:00-9:00pm	Apr 13-Jun 29	\$425
DPS 15350 1101	Marketing Fundamentals	L. Gervino	12 Wed	6:00-9:00pm	Apr 13-Jun 29	\$400
DPS 15228 1101	Essential Skills for Managers	G. MacIntyre	12 Thu	6:00-9:00pm	Apr 14-Jun 30	\$450
DPS 16149 1101	Business Fundamentals	L. Gervino	12 Thu	6:00-9:00pm	Apr 14-Jun 30	\$400
DPS 15245 1101	Principles of Human Resource Management	L. Vincent	6 Sat	9:00-4:00pm	Apr 16-May 21	\$400
DPS 15117 1101	Effective Oral Communication	G. Hunter	5 Mon/6 Wed	6:00-9:15pm	May 09-Jun 16	\$450

Human Resource Management Diploma

SPRING 2011

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179	Learning Techniques/Info Session (refer to Management area for schedule)					
DPS 15117	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119	Effective Written Communication (refer to Management area for schedule)					
DPS 15246 1101	Training and Development	I. Friesen-Hughes	11 Mon	6:00-9:15pm	Apr 11-Jun 27	\$400
DPS 16220 1101	Leadership Development	M. Hollingsworth	11 Mon	6:00-9:15pm	Apr 11-Jun 27	\$495
DPS 15187 1101	Project Management 1: Fundamentals	L. Howard	11 Mon	6:00-9:15pm	Apr 11-Jun 27	\$450
DPS 15252 1101	Compensation and Benefits	C. Schinkel	12 Tue	6:00-9:00pm	Apr 12-Jun 28	\$400
DPS 15121 1101	Organizational Behaviour	N. Iafolla	12 Wed	6:00-9:00pm	Apr 13-Jun 29	\$400
DPS 15486 1101	Managing Conflict	R. Schmidt	12 Wed	6:00-9:00pm	Apr 13-Jun 29	\$425
DPS 15228 1101	Essential Skills for Managers	G. MacIntyre	12 Thu	6:00-9:00pm	Apr 14-Jun 30	\$450
DPS 15248 1101	Labour-Management Relations	L. Bettencourt	12 Thu	6:00-9:00pm	Apr 14-Jun 30	\$400
DPS 16149 1101	Business Fundamentals	L. Gervino	12 Thu	6:00-9:00pm	Apr 14-Jun 30	\$400
DPS 15245 1101	Principles of Human Resource Management	L. Vincent	6 Sat	9:00-4:00pm	Apr 16-May 21	\$400

Project Management Diploma

SPRING 2011

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179	Learning Techniques/Info Session (refer to Management area for schedule)					
DPS 15117	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119	Effective Written Communication (refer to Management area for schedule)					
DPS 16220 1101	Leadership Development	M. Hollingsworth	11 Mon	6:00-9:15pm	Apr 11-Jun 27	\$495
DPS 15187 1101	Project Management 1: Fundamentals	L. Howard	11 Mon	6:00-9:15pm	Apr 11-Jun 27	\$450
DPS 15121 1101	Organizational Behaviour	N. Iafolla	12 Wed	6:00-9:00pm	Apr 13-Jun 29	\$400
DPS 15486 1101	Managing Conflict	R. Schmidt	12 Wed	6:00-9:00pm	Apr 13-Jun 29	\$425

Professional Studies Program Area

Public Relations Diploma

SPRING 2011

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179	Learning Techniques/Info Session (refer to Management area for schedule)					
DPS 15117	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119	Effective Written Communication (refer to Management area for schedule)					
DPS 15187 1101	Project Management 1: Fundamentals	L. Howard	11 Mon	6:00-9:15pm	Apr 11-Jun 27	\$450
DPS 16086 1101	Media Relations for Public Relations	L. Peters	12 Tue	6:00-9:00pm	Apr 12-Jun 28	\$400
DPS 15350 1101	Marketing Fundamentals	L. Gervino	12 Wed	6:00-9:00pm	Apr 13-Jun 29	\$400

Advanced Diploma in Leadership in Early Childhood Care and Education Program

SPRING 2011

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15179	Learning Techniques/Info Session (refer to Management area for schedule)					
DPS 15117	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119	Effective Written Communication (refer to Management area for schedule)					
DPS 16220 1101	Leadership Development	M. Hollingsworth	11 Mon	6:00-9:15pm	Apr 11-Jun 27	\$495
DPS 15121 1101	Organizational Behaviour	N. Iafolla	12 Wed	6:00-9:00pm	Apr 13-Jun 29	\$400
DPS 15486 1101	Managing Conflict	R. Schmidt	12 Wed	6:00-9:00pm	Apr 13-Jun 29	\$425
DPS 15228 1101	Essential Skills for Managers	G. MacIntyre	12 Thu	6:00-9:00pm	Apr 14-Jun 30	\$450
DPS 15248 1101	Labour-Management Relations	L. Bettencourt	12 Thu	6:00-9:00pm	Apr 14-Jun 30	\$400
DPS 16149 1101	Business Fundamentals	L. Gervino	12 Thu	6:00-9:00pm	Apr 14-Jun 30	\$400
DPS 15245 1101	Principles of Human Resource Management	L. Vincent	6 Sat	9:00-4:00pm	Apr 16-May 21	\$400

Manitoba Arts and Cultural Management Certificate

SPRING 2011

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15117	Effective Oral Communication (refer to Management area for schedule)					
DPS 15119	Effective Written Communication (refer to Management area for schedule)					
DPS 51014 1101	Leading and Managing In Arts and Culture Organizations	P. Bovey	11 Mon	6:00-9:15pm	Apr 11-Jun 27	\$400
DPS 15228 1101	Essential Skills for Managers	G. MacIntyre	12 Thu	6:00-9:00pm	Apr 14-Jun 30	\$450
DPS 16075 1101	Producing for Film	L. Jarvis	6 Tue/6 Thu	6:00-9:00pm	May 03-Jun 09	\$400

Professional Edge Seminars

SPRING 2011

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 59016 1101	Creating a Respectful Workplace	D. Kristjansson	1 Fri	9:00-4:30pm	Apr 15	\$195
DPS 16385 1101	Working with Difficult Colleagues	G. MacIntyre	1 Tue	9:00-5:00pm	Apr 19	\$195
DPS 16394 1101	Problem Solving and Decision Making	L. Lindberg	1 Sat	9:00-4:30pm	Apr 23	\$195
DPS 16232 1101	Effective Grant Proposal Writing	N. Colledge	1 Sat	9:00-4:30pm	Apr 30	\$195
DPS 59011 1101	Brain Friendly Ways to Manage	I. Bilan	1 Tue	9:00-5:00pm	May 03	\$195
DPS 15192 1101	Creative Thinking for Problem Solving	D. Kristjansson	1 Fri	9:00-4:30pm	May 13	\$195
DPS 15313 1101	Managing in a Changing Environment	L. Lindberg	1 Wed	9:00-5:00pm	May 18	\$195
DPS 15306 1101	Establishing & Monitoring a Budget	R. Shura	1 Sat	9:00-4:30pm	May 21	\$195
DPS 15339 1101	Coaching for Development	G. MacIntyre	1 Fri	9:00-4:30pm	May 27	\$195
DPS 15952 1101	Mastering Policies & Procedures Manuals	K. Hasselriis	1 Thu/1 Fri	9:00-5:00pm	Jun 02 & 03	\$350
DPS 15315 1101	Negotiation and Influencing Skills	P. Hirst	2 Mon	9:00-5:00pm	Jun 06 & 13	\$350
DPS 59003 1101	Managing Projects for Better Results	L. Lindberg	2 Wed	9:00-5:00pm	Jun 08 & 15	\$350
DPS 15485 1101	Work/Life Balance	D. Kristjansson	1 Fri	9:00-4:30pm	Jun 17	\$195
DPS 59026 1101	University Writing and Research	E. Challis	1 Mon	9:00-5:00pm	Jul 11	\$195

Professional Studies Program Area

PROFESSIONAL DESIGNATIONS

Canadian Payroll Association (CPA)

SPRING 2011

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 16431 1101	CPA: Payroll Fundamentals I	S. Paterson	13 Tue	6:00-9:15pm	Apr 05-Jun 28	\$742
DPS 51011 1101	CPA: Payroll Management Processes	S. Paterson	13 Thu	6:00-9:15pm	Apr 07-Jun 30	\$742

A CPA Annual Membership fee of \$165 is required to register for CPA courses. For more information and course registration please go to www.payroll.ca

Canadian Risk Management (CRM) Program

SPRING 2011

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15825 1101	Risk Financing	D. Hamilton	12 Tue	6:00-9:00pm	Apr 12-Jun 28	\$450

For more information on CRM designation go to www.rims.org

WINNIPEG TRANSITION CENTRE

The Career and Employment Coach Certificate (CECC) Program

SPRING 2011

Course Name	Days	Times	Date	Cost
Interview Skills Coach	1 Mon/1 Tue	8:30-4:00pm	Apr 18 & 19	\$300
Resume Development Coach	1 Mon/1 Tue	8:30-4:00pm	May 23 & 24	\$300
Career Planning Coach	1 Mon/1 Tue	8:30-4:00pm	Jun 27 & 28	\$315

For more information and course registration please call 204.338.3899

CERTIFICATE AND DIPLOMA PROGRAMS

Daytime Courses - Fast-Track Your Program

SUMMER 2011

Course #	Course Name	Instructor	Days	Times	Date	Cost
DPS 15117 1104	Effective Oral Communication	G. Hunter	1 Mon-Fri	9:00-5:00pm	Jul 04-Jul 08	\$450
DPS 15228 1102	Essential Skills for Managers	G. MacIntyre	1 Mon-Fri	9:00-5:00pm	Jul 04-Jul 08	\$450

WINNIPEG TRANSITION CENTRE

The Career and Employment Coach Certificate (CECC) Program

SUMMER 2011

Course Name	Days	Times	Date	Cost
Job Search Coach	1 Mon/1 Tue	8:30-4:00pm	Jul 25 & 26	\$300
Interview Skills Coach	1 Mon/1 Tue	8:30-4:00pm	Aug 29 & 30	\$300

For more information and course registration please call 204.338.3899

Practical Workshop Facilitation Skills Certificate (PWFSC) Program

SUMMER 2011

Course Name	Days	Times	Date	Cost
Practical Workshop Facilitation Skills	1 Mon-Fri	8:30-4:30pm	Jul 18-22	\$725

For more information and course registration please call 204.338.3899

Registration Form

The University of Winnipeg • Division of Continuing Education
Tel: 204.982.6633 • Fax: 204.944.0115 • www.dce.UWinnipeg.ca

Personal Information New student Returning student Returning student with change of information Alumni

Last Name First Name Preferred

Employer Name

Mailing Address City Province PC

Contact Phone (1) Contact Phone (1) FAX

E-mail Address Date of Birth Student #

Certificate Student No Yes (please specify) What form of communication is preferred? E-mail Postal

If you are of Aboriginal ancestry, please specify: First Nations (status) First Nations (non-status) Inuit Métis Other

The Aboriginal Student Services Centre (ASSC) offers service, events and information on sources of funding that may be of interest to you.
By declaring your status, you will help in the development of new services and events for Aboriginal students.

Courses Requested

Course # Start Date Course Name Fees

Course #	Start Date	Course Name	Fees
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Note: Courses are subject to change or cancellation. Fees are subject to change without notice.

Discount, if applicable

Total Tuition

Method of Payment

Cash

No cash accepted after 4:00pm
or on Saturdays

Interac

Cheque or Money Order

Made payable to the University of Winnipeg

Invoice Company

Attach written authorization on company letterhead or an official
purchase order, including company mailing address and contact person

Visa **MasterCard**

Card No.

Expiry Date

For Internal Use

Processed by

Receipt #

Sponsorship #

Three Easy Ways to Register:

By Mail

Mail in the completed registration form with
Cheque or Money Order, Visa, MasterCard or
Invoice Authorization

By Fax or Phone:

Provide by phone or fax the completed
registration form with Visa, MasterCard or Invoice
Authorization (fax only)

In Person:

Our regular office hours are:
Monday to Thursday 8:30am - 7pm
Friday 8:30am - 4:30pm
Saturday 9am - 1pm
No cash accepted after 4pm or on Saturdays

Tuition Fees:

Tuition Fees must be paid at the time of registration. You can register anytime,
but it is best if you register at least seven days before the course starts to ensure
a space - our courses fill up quickly. The University of Winnipeg and University of
Winnipeg DCE Alumni are eligible for a 10% fee discount on part-time courses.

Refund Policy:

For courses:

The full tuition fee will be reimbursed up to one week prior to start of a course.
The tuition fee less an administrative fee of 25% will be reimbursed prior to the
start of the second class.
No refunds will be granted after this point.

For seminars/workshops:

The full tuition fee will be reimbursed upto one week prior to start of the seminar/
workshop. No refunds will be granted after this point.
(Does not apply to Schulich Programs)

Note:

Information collected here will be
used by the University for registration
and communication purposes
(including phone messages).
It is collected in compliance
with Freedom of Information and
Protection of Privacy Act (FIPPA).



THE UNIVERSITY OF WINNIPEG

DIVISION OF CONTINUING EDUCATION

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Division of Continuing Education



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