

# ADMISSION AND READMISSION

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The University welcomes applications from Canadian and International students. All new students must apply for and be granted admission to the University. Notification of acceptance is required before students may register in courses. Students are admitted to the University on the basis of high school standing or previous studies at another university or college.

## 1. Admission Process

All students who wish to study at the University for the first time must submit a completed Application for Admission form. This may be completed online or with a paper application submitted to Student Central. International applicants must submit an International Application form to International Admissions. After evaluation, applicants receive formal notification of the decision.

Students who attended United College prior to July 1, 1967 must apply for admission before they can register for a course.

Applicants for off-campus (UCN and Campus Manitoba) programs must follow the same application procedures and meet the same requirements as regular on-campus students.

### a. Student Number

A Student Number is assigned to each student upon application.

- The Student Number identifies student files in the Admissions and Records Offices, and appears on official documents, including the official Letter of Acceptance and all statements of examination results issued by the University.
- The Student Number should be quoted in all contacts with University offices.

### b. Application Fees

Each time an applicant applies to the University for admission or readmission, an application fee is required.

This fee, non-refundable and not applicable to tuition fees, must accompany the application for admission or be paid soon after making an application. As of Sept 1, 2011:

Canadian Citizens, Permanent Residents	\$80.00
International applicants	\$100.00
Application for Continuance	\$30.00

### c. Documentation Required

All documents submitted in support of an application must be originals. Student copies or uncertified photocopies are not acceptable. Replaceable documents submitted with an application become the property of the University and will not be returned.

The following supporting official documents must be submitted with a non-refundable application fee before any application will be considered:

- Official copy of the appropriate secondary school diploma showing all courses taken, grades achieved and proof of graduation.
- Current high school applicants who apply after June 10 are responsible for ensuring that an official transcript showing final grades and proof of graduation is submitted to the Admissions Office by early July.
- Official transcripts from all post-secondary institutions attended, whether or not the work was completed.
- Permanent Residents are required to provide proof of immigration status as well as the "Landed On" date.

Proof of citizenship is also required from all citizens who were born outside of Canada.

- Married persons whose academic credentials may be in their birth name or previous married name must submit a marriage certificate for each change. Changes of name for reasons other than marriage must also be substantiated by appropriate certification.
- International applicants whose primary language is not English must take a standardized English test (see *English Proficiency Requirement*) and have the test results submitted directly from the testing agency. Applicants must also submit a Statement of Missing Time detailing any time spent outside of educational studies.

Official translations, certified by an educational or embassy official, or made by a certified translator, are required for records that are not in English.

Misrepresentation, falsification of documents, or the withholding of requested information with respect to the application, can result in the cancellation of acceptance and registration or dismissal from the University.

#### d. Application Deadline Dates

The application and all required documentation must be received by the Admissions Office by the following dates:

##### Canadian Citizens and Permanent Residents

Spring Term (May-August)	March 31, 2012
Fall Term (September-December)	July 2, 2012
Winter Term (January-April)	December 1, 2012

##### Advanced Early Admission Deadline (Fall & Winter Terms): Faculties of Arts, Science, Business and Economics, Kinesiology

Current Grade 12 students whose applications are received by **December 1, 2012** will be considered for admission based on their final Grade 11 grades.

The applicants must ensure that they successfully complete grade 12 courses for high school graduation and meet regular status admission into the faculty of their choice.

##### Early Admission Consideration Deadline (Fall & Winter Terms)

Current Grade 12 students whose applications are received by **March 1, 2012** will be considered for Early Admission on the basis of their interim and final Grade 12 grades. The University of Winnipeg will request these marks directly from the high schools for all Canadian applicants.

##### International Students

It is recommended that the application and all required documentation be submitted to International Admissions at least three to four months prior to the start of the intended academic term. This provides enough time, in most cases, for the assessment process and, if accepted, the study permit application process to successfully occur and for international travel plans, course selection and registration and housing arrangements to be made. The recommended dates are:

Spring Term (May - August)	January 31, 2012
Fall Term (September - December)	March 1, 2012
Winter Term (January - April)	September 1, 2012

Further information can be obtained by contacting [international.admissions@uwinnipeg.ca](mailto:international.admissions@uwinnipeg.ca) or by visiting The University of Winnipeg representative offices around the world. The University of Winnipeg is represented worldwide by the Canadian University Application Centre. For a full listing of office locations please visit [www.canada123.org](http://www.canada123.org).

#### e. Acceptance

Acceptance in time to register cannot be guaranteed if the Application for Admission form and/or the required documents are received after the specified deadline date.

Students who do not register within one year of their acceptance will be required to re-apply. Students who are admitted to the University and register, then subsequently withdraw from the University before classes officially begin, must apply again.

#### f. Retention of Documents

The documents supplied to support an application for admission will be retained for one year from the date of acceptance. After this time period, the application form, transcripts and other materials related to the application will be destroyed. Irreplaceable documents will be returned to the applicant if requested.

#### g. Readmission

Students who have previously attended The University of Winnipeg and who fall into one of the following categories must apply for readmission by completing an Application for Continuance form. This applies to the following students:

- Students who have not been registered in courses at the University for one or more years; or
- Students who previously completed a degree program at the University and who wish to return to take further courses towards a second degree or for general interest.

Students who attended another university or college since their last registration at The University of Winnipeg must attach an official transcript to the continuance form for evaluation by the Admissions Office. Registration will not be permitted until the evaluation is done.

## 2. Admission into a Program of Study

Students are permitted to change their degree program during the course of their studies.

#### a. Enrolment Limits

Completion of the minimum requirements does not in itself guarantee admission to any course or program at the University. In those instances where the number of qualified applicants exceeds the number that, in the opinion of the University, can be accommodated, the University reserves the right to select from among the qualified applicants.

Applicants seeking admission to some limited enrolment programs (e.g. Education, Applied Biology/Chemistry/Environmental Studies or Joint Communications) are subject to a selection process. Students who are not accepted into these programs may apply to transfer the following year if they qualify academically and are still eligible to do so. International Students may not be eligible to enroll in all programs.

#### b. Admission to the Faculty of Education

Space in the Faculty of Education is limited and not all eligible applicants may be admitted.

- Students currently registered in a BA or BSc program may apply for admission to the Integrated BEd program with advanced standing.
- Successful applicants will need to submit and be cleared on a formal Criminal Record Search Certificate including a Vulnerable Sector Screening, and submit and be cleared on a formal Child Abuse Registry check before admission can be finalized. Applicants who have a criminal record should also be prepared to present an

official fingerprint search/disposition. Please see the Education section of the Calendar for more information.

- Students are admitted to the Integrated BEd or After-Degree programs for studies commencing in the Fall Term.
- Applicants to the Integrated BEd Program must meet Regular or Mature Status.
- International Students are not eligible to enroll.

### Expanded Admission Policy

The Faculty of Education has established a policy of expanded admission to aid in the recruitment of a group of education students who generally reflect the diversity of the population in Manitoba. Categories of expanded admission include: Aboriginal Peoples of Canada, Visible Persons, and Special Consideration. Please see the Education section of the course calendar for further information.

### Certified Teachers

Certified teachers are advised to have their documents reviewed by Manitoba Education and Youth prior to submitting their application for admission.

## 3. Student Admission Categories

A student admitted to the University will receive one of the following status designations:

**Regular Student:** meets Regular Status entrance requirements.

**Conditional Student:** has completed the high school courses for entrance requirements with an average between 50 and 64.99% (International Students are not eligible).

**Concurrent Student:** has registered in a specified number of first-year University of Winnipeg courses while completing entrance requirements at the University's Collegiate division.

**Accelerated Student:** has special admission to a partial first-year Arts and Science program while attending a Manitoba high school and simultaneously completing subjects necessary to meet regular entrance requirements.

**Mature Student:** meets Mature Status entrance requirements, and will turn 21 years of age during the calendar year in which he/she first registers. (International Students are not eligible).

**Mature Access Student:** meets Mature Access criteria and may enroll in two specified courses. Upon successful completion (minimum grade of C), the student will move to Mature status.

**Probationary Student:** has completed some university courses and does not meet the minimum performance standard (International Students are not eligible).

**Visiting Student** – has a letter of permission from another university to take courses at The University of Winnipeg.

**Graduated (Second-Degree Student)** – has obtained a first degree from The University of Winnipeg or another university.

**Students not Seeking University of Winnipeg Degrees** – may, if space is available, be permitted to register for one or more courses. Students in this category are subject to the same regulations and statutes regarding admission, attendance, progress and discipline as are regular students.

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## 4. Regular Status Admission Requirements

### a. Manitoba High School Applicants

#### Entrance Requirements for Admission to the Faculties of Arts, Science, Business and Economics, Kinesiology

Candidates must:

- Be a high school graduate with at least 30 Manitoba high school credits, or hold a Mature Status Diploma and have completed courses required for Regular Status Entry
- Have completed five credits at the Grade 12 level designated A, S or G level (of which three must be 40S)
- Present a minimum one credit of core (Focus) English 40 (A or S level) and one credit of Mathematics 40S (Pre-Calculus, Applied, or Consumer)
- Have an average of at least 65% on the best three 40S courses including both core (Focus) English 40 (A or S level) and Mathematics 40S, plus one other 40S credit from a different subject area

Students wishing to complete a BBA or Bachelor of Science are advised to check departmental high school prerequisites.

#### Entrance Requirements for Admission to the Faculty of Education

Candidates must:

- Be a high school graduate with at least 30 Manitoba high school credits, or hold a Mature Status Diploma and have completed courses required for Regular Status Entry
- Have completed five credits at the Grade 12 level, designated A, S or G
- Must present standing in EITHER two credits of English 40 (A or S level) plus one credit of Mathematics 40S (Pre-Calculus, Applied, or Consumer) OR one credit of English 40 (A or S level) plus Pre-Calculus Mathematics 40S

The average calculation must cover three different subject areas and include at least one of English 40 (A or S level, two credits), Pre-Calculus Mathematics 40S or Applied Mathematics 40S.

#### Approved Grade 12 Courses for Entrance to the Faculty of Education

Accounting Systems 40S  
Anglais 40S  
Art 40S  
Biology 40S  
Chemistry 40S

Chinese (Cantonese) 41G  
Chinese (Mandarin) 40S  
Computer Science 40S  
Cree/Ojibway/ Saulteaux 41G  
Dramatic Arts 40S

Economics 40S  
English 40 (A or S Level, two credits)  
Family Studies 40S  
Filipino 40S  
Français 40S

French 40S  
Geography 40S  
German 40S  
Hebrew 40S  
History Western Civilization 40S  
Italian 40S  
Japanese 40S  
Latin 40S

Law 40S  
Mathematics:  
Applied Mathematics 40S or Pre-  
Calculus Mathematics 40S  
Music 40S  
(One of: Band, Choral, Guitar,  
Strings, Private Music Option)  
Physics 40S

Polish 40S  
Portuguese 40S  
Psychology 40S  
Spanish 40S  
Ukrainian 40S  
World Issues 40S

**Notes:**

- In place of English 40 (A or S level, two credits), Français and French Immersion students may present Anglais 40S or English 40 (A or S level, one credit) PLUS Français 40S or French 40S.
- Essential/Consumer Mathematics 40S is not an approved course and cannot be used to calculate Education admission.
- Advanced Placement and International Baccalaureate courses will be used to calculate the Education admission and Entrance Scholarship averages.

**b. Out-of-Province Canadian High School Applicants**

Applications from outside Manitoba will be considered on an individual basis. Applicants who apply after the June 10 deadline are responsible for ensuring that an official transcript showing final grades and proof of graduation is submitted to the Admissions Office by early July.

Candidates must present standing in Grade 12 English and admission averages and required courses may vary by faculty. Normally students must meet at least the university admission requirements of the province of origin as follows:

**Alberta**

Grade 12 with a minimum average of 65% in English 30 and 4 (four) other 30-level subjects.

**British Columbia**

Grade 12 with a minimum 65% average including English 12 and 3 (three) approved courses. If optional provincial exams are written, the blended final average will be considered.

**New Brunswick**

New Brunswick Secondary School Diploma with five Grade 12 courses (including English) at the 120, 121, or 122 level and a minimum admissions average of 65%.

**Newfoundland**

Graduation requirements as set down by the Department of Education, and a 70% average in five 3000-level courses (10 credits) including English 3201.

**Northwest Territories**

Grade 12 with a minimum 65% average on English 30 and 4 (four) other 30-level subjects.

**Nova Scotia**

Five Academic Grade 12 subjects, including English with a overall minimum average of 70%.

**Nunavut**

Grade 12 with a minimum 65% average in English 30 and 4 (four) other 30-level subjects.

**Ontario**

Applicants require six Grade 12 (4U or 4M) courses (including English 4U) with a minimum average of 70%.

**Prince Edward Island**

Grade 12 (University Preparatory Program) with a minimum 70% average in English and 4 (four) academic electives.

**Quebec**

First year CEGEP (12 credits) with satisfactory standing (normally a GPA of 2.5 or better or 65% or better).

**Saskatchewan**

Grade 12 standing and a minimum 70% average in five subjects, including English A30 and B30.

**Yukon**

Grade 12 with a minimum 65% average including English 12 and 3 (three) approved courses.

**c. International Applicants**

International applicants will be considered for admission to the University on an individual basis. Meeting the minimum academic requirement does not guarantee admission. The University reserves the right to set a level of academic proficiency to determine acceptance.

Graduates from schools outside of Canada will be considered for admission if they:

- Are eligible for admission to a major university of their country of study
- Have successfully completed an international examined curriculum like G.C.E. or IB diploma.
- Have successfully completed the formal graduation requirements of a Canadian provincial department/ministry of education in an approved institution.

Academically admissible students who do not meet the English proficiency requirements may be admitted to the University on the condition that they successfully complete Academic Level 5 of the English Language Program, or successfully complete English 12 at the University of Winnipeg Collegiate (<http://collegiate.uwinnipeg.ca/>).

The following credentials will be used as a guideline to determine admissibility.

**International Applicants with Manitoba High School Documents**

International applicants applying for admission on the basis of Manitoba High School documents must meet Regular Status admission requirements as per Section 4a. Maximum one of the five credits may be a 41G language credit.

**International Applicants with Out-of-Province Canadian High School Documents**

International students applying for admission on the basis of Canadian High School documents from outside Manitoba must meet the admission requirements in Section 4b.

**International Baccalaureate (IB)**

Regular Status admission will be granted if applicants have obtained the International Baccalaureate diploma with three (3) courses at the Higher Level with an additional three (3) courses at the Standard Level, with an overall minimum score of 24. Credit will be granted for higher level courses with minimum scores of 4 in specific subject areas; see Section 7.f.

**American Curriculum**

Students completing Grade 12 (in the US or abroad) with a minimum high school average of C+ on a minimum of five academic subjects.

**British Curriculum (GCE & GCSE)**

The General Certificate of Education and Higher School Certificate are accepted as senior matriculation with standing in at least two (2) subjects at the Advanced/Principal (A) Level and three (3) at the Ordinary Level, with a C overall average, or four (4) subjects at the Advanced Subsidiary (AS) Level and three (3) at the Ordinary Level. No subject below a D grade will be accepted. A grade of E at the Ordinary Level and 7, 8, and 9 on School Certificates are not acceptable.

**West Indies/Caribbean (CSEC & CAPE)**

Caribbean Examinations Council, Caribbean Secondary Education Certificate (CSEC), Caribbean Examinations Council, Caribbean Advanced Proficiency Examination (CAPE). Similar requirements to GCE and GCSE standing.

**French Curriculum (& French Related Systems)** Diplôme du Baccalauréat Général/ Attestation & Relevé de notes (Academic Transcripts).

**Admission Requirements by Country**

Academic admission is generally that which is required for university entrance in the students' country of study. Please view the detailed Admission Requirements: Information by Country at <http://www.uwinnipeg.ca/index/intl-admis-list-index>.

**Albania:** Deftese Pjekurie (Graduation Certificate)

**Algeria:** Diplôme du Baccalauréat/ Attestation & Relevé de notes (Academic Transcripts)

**Argentina:** Bachiller/ Técnico Medio/ Perito & Certificado de Notas/Calificaciones (Academic Transcripts)

**Australia:** Year 12 Certificate of Achievement/ Victorian Certificate of Education (VCE)/ Higher School Certificate/ Senior Certificate

**Austria:** Reifeprüfungszeugnis/ Abschlusszeugnis/ Jahres- und Abschlussprüfungszeugnis

**Bahrain:** Secondary School General Certificate issued in English by the Ministry of Education Examination Directorate

**Bangladesh:** Higher Secondary Certificate/ Intermediate certificate & Mark Sheet/Result Card

**Barbados:** Caribbean Examinations Council Secondary Education Certificate (CECSEC) and Caribbean Advanced Proficiency Examination (CAPE)

**Belgium:** Certificate d'Enseignement Secondaire Supérieur & Diploma d'Aptitude a Acceder a l'Enseignement Supérieur

**Bermuda:** Caribbean Examinations Council Secondary Education Certificate (CECSEC) and Caribbean Advanced Proficiency Examination (CAPE)

**Bolivia:** Bachiller & Certificado de Notas/Calificaciones (Academic Transcripts)

**Botswana:** Botswana General Certificate of Secondary Education

**Brazil:** Certificado de Conclusão 2º Grau & Histórico Escolar (Academic Transcripts)

**Bulgaria:** Diploma za Sredno Obrazovanie

**Burkina Faso:** Diplôme du Baccalauréat/ Attestation & Relevé de notes (Academic Transcripts)

**Cameroon:** Diplôme du Baccalauréat/ Attestation/ General Certificate of Education & Relevé de notes (Academic Transcripts)

**Central African Republic:** Diplôme du Baccalauréat/ Attestation & Relevé de notes (Academic Transcripts)

**Chad:** Diplôme du Baccalauréat/ Attestation & Relevé de notes (Academic Transcripts)

**Chile:** Licencia de Educación Media/ Técnico Medio & Academic Transcripts

**China, People's Republic of:** Senior Middle School Diploma & Academic Transcripts

**Colombia:** Bachiller & Certificado de Notas/Calificaciones (Academic Transcripts)

**Commonwealth of Independent States (Russia):** Attestat o Srednem (Polnom) Obshchem Obrazovanii including Tabel

**Congo (Brazzaville):** Diplôme du Baccalauréat/ Attestation & Relevé de notes (Academic Transcripts)

**Costa Rica:** Bachiller en Educación Media/ Técnico Medio/ Diploma de Conclusión de Estudios de Educación Diversificada & Certificado de Notas/Calificaciones (Academic Transcripts)

**Cote d'Ivoire:** Diplôme du Baccalauréat/ Attestation & Relevé de notes (Academic Transcripts)

**Croatia:** Svjedodžba o mature & Academic Transcripts

**Cuba:** Bachiller, Certificado de Técnico & Certificado de Notas/Calificaciones (Academic Transcripts)

**Czech Republic:** Vysvedceni o Maturitni Zkousce (Maturity Certificate)

**Denmark:** Studentereksamensbevis/ Højere Forberedelseksamensbevis/ Højere Teknisk Eksamen/ Højere Handelseksamen, Svendebrev/ Uddelsebevis/ Afgangbevis

**Dominican Republic:** Bachiller & Certificado de Notas/Calificaciones (Academic Transcripts)

**Ecuador:** Certificado de Notas/Calificaciones (Academic transcripts)

**Egypt:** General Secondary Education Certificate

**El Salvador:** Bachiller/ Maestro & Certificado de Notas/Calificaciones (Academic Transcripts)

**England (See United Kingdom):** External examination results for the GCSE and GCE A-Level examinations

**Ethiopia:** Ethiopian Higher Education Exam (EHEE); prior to 2001 – Ethiopian General School Learning Certificate Exam (EGSLCE)

**Finland:** Ammatillinen perustutkintotodistus/ Betyg över yrkesinriktad grundexamen, Lukion päättötodistus/Avgangsbetyg från gymnasiet, Ylioppilastutkintotodistus/Studentexamenbetyg

**France (& French Related Systems):** Diplôme du Baccalauréat Général/ Attestation & Relevé de notes (Academic Transcripts)

**Gabon:** Diplôme du Baccalauréat/ Attestation & Relevé de notes (Academic Transcripts)

**Gambia:** Senior Secondary School Certificate Examination. Prior to 1991: West African School Certificate and General

**Gaza Strip:** General Secondary Education Certificate

**Germany:** Prüfungszeugnis / Abschlusszeugnis / Abschlussprüfungszeugnis & Jahreszeugnisse (Academic Transcripts), Zeugnis der Allgemeinen Hochschulreife (Abitur), Zeugnis der Fachhochschulreife

**Ghana:** Senior Secondary School Certificate Examination. Prior to 1991: West African School Certificate and General Certificate Advanced Level

**Greece:** Apolytirio Lykeiou (School Leaving Certificate)

**Guatemala:** Bachiller/ Maestra/ Perito/ Técnico & Certificado de Notas/Calificaciones (Academic Transcripts)

**Haiti:** Certificat de Fin d'Etudes; Secondaires Classiques; Première/Deuxième Partie; Diplôme d'Etudes Secondaires Première/Deuxième Partie & Relevé de notes (Academic Transcripts)

**Honduras:** Bachiller/ Maestra/ Perito/ Técnico & Certificado de Notas/Calificaciones (Academic Transcripts)

**Hong Kong:** Hong Kong Certificate of Education Examination (HKCEE) and Hong Kong Advanced Level Examination (HKALE). **Notes:** Grades A, B, C and D on Hong Kong Certificate of Education and Hong Kong Higher Level Certificate examinations are acceptable in place of G.C.E. Ordinary Level Passes

**Hungary:** Erettségi Bizonyítvány (Maturity Certificate)

**Iceland:** Studentsprof (Upper Secondary School Certificate)

**India:** Higher Secondary Certificate/ All India Senior School Certificate/ Intermediate Public Examination Certificate

**Indonesia:** Surat Tanda Tama Tamat Belajar Sekolah Menengah Atas/ Surat Tanda Tama Tamat Belajar Sekolah Menengah Umum

**Iran:** Pre-University Certificate; National Entrance Examination (Konkur)

**Iraq:** Baccalaureate Examination Certificate

**Ireland, Republic of:** Matriculation Examination/ Leaving Certificate

**Israel:** Bagrut (Matriculation Certificate)

**Italy:** Diploma di Maturita/ Diploma di Perito

**Japan:** Diploma of Graduation from an Upper Secondary School & Academic Transcripts

**Jamaica:** Caribbean Examinations Council Secondary Education Certificate (CECSEC) and Caribbean Advanced Proficiency Examination (CAPE)

**Jordan:** General Secondary Education Certificate

**Kenya:** Kenya Certificate of Secondary Education (KCSE). Prior to 1990: Kenya Certificate of Education and Advanced Certificate of Education.

**Korea, Republic of:** Immunge Kodung (High School Leaving Certificate) & Academic Transcripts

**Kuwait:** General Secondary Education Certificate

**Latvia:** Atestāts par Vispārējo Vidējo Izglītību/ Atestats par arodizglītību (Certificate of General Secondary Education)

**Laos:** Upper Secondary School Diploma & Academic Transcripts

**Lebanon:** Baccalauréat/ General Secondary Education Certificate & Academic Transcripts

**Lesotho:** Cambridge Overseas School Certificate

**Liberia:** Senior Secondary School Certificate Examination. Prior to 1991: West African School Certificate and General Certificate Advanced Level

**Libya:** General Secondary School Certificate

**Lithuania:** Brandos Atestatas/ Diplomas

**Macedonia:** Diploma za Polozhen Zavrshen Ispit & Academic Transcripts

**Malawi:** Malawi General Certificate of Education

**Malaysia:** Malaysian Certificate of Education/ Malaysian Higher School Certificate/ Unified Examination Certificate

**Mali:** Diplôme du Baccalauréat/ Attestation

**Malta:** Secondary Education Examination Certificate & Matriculation Examination Certificate

**Mauritius:** GCE O-Level and GCE A-Level examinations

**Mexico:** Bachillerato/ Técnico & Certificado de Notas/Calificaciones (Academic Transcripts)

**Mongolia:** Gerchilgee (School Leaving Certificate) & Academic Transcripts

**Morocco:** Diplôme du Baccalauréat, Attestation & Relevé de notes (Academic Transcripts)

**Mozambique:** Certificado de Habilitações & Academic Transcripts

**Myanmar (Formerly Burma):** Basic Education Standard X Examination (Matriculation) & Basic Education Standard VII and/or Mark Sheets (Academic Transcripts)

**Nepal:** Higher Secondary Education Board certificate (HSEB) or any other 10+2 certificate awarded by the Board

**New Zealand:** Universities Entrance/ Bursaries and Scholarships Examination/ National Certificate. **Note:** Prior to 1986: University Entrance Examination and Sixth Form Certificate/Higher School Certificate

**Nicaragua:** Bachiller/ Maestro/ Técnico Medio & Certificado de Notas/Calificaciones (Academic Transcripts)

**Niger:** Diplôme du Baccalauréat/ Attestation, & Relevé de notes (Academic Transcripts)

**Nigeria:** West African School Certificate and General Certificate Advanced Level (B average) or the West African Examinations Council Senior School Certificate.

**Note:** Senior Secondary Certificate results reported by individual schools cannot be used for an admissions decision. Please present results from the West African Examinations Council or the National Examination Council

**Norway:** Vitnemål Videregående Opplaering/ Vitnemål fra den Videregående Skolen/ Vitnemål fra Tekniske Skole/ Fagbrev. Prior to 1981: Examen Artium

**Pakistan:** Intermediate Examination Certificate, Higher Secondary Certificate (HSC) & Mark Sheet/Result Card

**Panama:** Bachiller/ Maestro/ Perito & Certificado de Notas/Calificaciones (Academic Transcripts)

**Paraguay:** Bachiller/ Técnico & Certificado de Notas/Calificaciones (Academic Transcripts)

**Peru:** Certificado Oficial de Educación Secundaria (Official Certificate of Secondary Education)

**Philippines:** 2 years of university or college

**Poland:** Swiadectwo Dojrzalosci or Swiadectwo Ukonczenia (Graduation Certificate)

**Portugal:** Diploma de Ensino Secundário

**Qatar:** General Secondary Education Certificate

**Romania:** Diploma de Bacalaureat

**Russia (Commonwealth of Independent States):** Attestat o Srednem (Polnom) Obshchem Obrazovanii including Tabel

**Saudi Arabia:** General Secondary Education Certificate (GSEC)

**Scotland (See United Kingdom):** Advanced and Ordinary level General Certificate of Education Examining Board Certificates

**Sénégal:** Diplôme du Baccalauréat/ Attestation & Relevé de notes (Academic Transcripts)

**Serbia:** Secondary School Leaving Certificate & Academic Transcripts

**Sierra Leon:** West African School Certificate, GCE O-Level and GCE A-Level. Prior to 1991: West African School Certificate and General Certificate Advanced Level.

**Singapore:** GCE O-Level and GCE A-Level examinations.

**Slovakia:** Vysvedcenie o Maturitnej Skuske (Maturity Certificate)

**Slovenia:** Matura (Maturitetno sprièevalo)/ Poklicna matura (Sprièevalo o poklicni maturi)/ Zakljuèni izpit & Academic Transcripts

**South Africa:** Senior Certificate/ Further Education and Training Certificate

**Spain:** Título de Bachiller/ Título de Técnico

**Sri Lanka:** General Certificate of Education, O-Level and A-Level

**Swaziland:** General Certificate of Education, Ordinary Level

**Sweden:** Avgångsbetyg från Gymnasiet/ Slutbetyg från Gymnasiet/ Teknikerexamen/ Slutbetyg från Grundskolan

**Switzerland:** Maturitätszeugnis/Certificat de Maturité/Attestato di Maturita

**Syria:** General Secondary Education Certificate

**Taiwan:** High School Leaving Certificate and High School Graduation Diploma

**Tanzania:** Certificate of Secondary Education and Advanced Certificate of Secondary Education.

**Thailand:** Academic Transcripts/ Mathayam Suksa VI

**Trinidad:** Caribbean Examinations Council Secondary Education Certificate (CECSEC) and Caribbean Advanced Proficiency Examination (CAPE)

**Tunisia:** Diplôme du Baccalauréat/ Attestation & Relevé de notes (Academic Transcripts)

**Turkey:** Lise Diplomasi/ Meslek Lise Diplomasi / Lise Bitirme Diplomasi

**Uganda:** Uganda Advanced Certificate of Education and Uganda Certificate of Education

**Ukraine:** Attestat pro povnu zagalnu seredniu osvitu (certificate of completed general secondary education)

**United Arab Emirates:** General Secondary Education Certificate Examinations

**United Kingdom:** Advanced and Ordinary level General Certificate of Education Examining Board Certificates

**United States of America** Complete Grade 12 with a minimum of 5 Grade 12 level academic subjects

**Uruguay** Bachiller & Certificado de Notas/Calificaciones (Academic Transcripts)

**Venezuela** Bachiller/ Técnico Medio & Certificado de Notas/Calificaciones (Academic Transcripts)

**Vietnam (Post 1975)** Bang Tot Nghiep Pho Thong Trung Hoc/ Bang Tu Thai/ Chung Chi Tu Thai

**Wales (See United Kingdom)** Advanced and Ordinary level General Certificate of Education Examining Board Certificates

**Zambia:** Zambian School Certificate

**Zimbabwe:** GCE O-Level and GCE A-Level examinations

#### **International Transfer Students**

International students transferring to the University must have successfully completed a minimum of 30 credit hours of university level work or, if transferring from the University of Manitoba or Brandon University, 15 credit hours. A minimum 2.5 GPA (C+) is required. Meeting the minimum academic requirement does not guarantee admission. The University reserves the right to set a level of academic proficiency to determine acceptance. International Students transferring from the University of Manitoba or Brandon University will be considered, for admissions assessment purposes, to be Manitoba students.

#### **d. Early Admission**

##### **Manitoba High School Applicants**

Manitoba high school applicants who apply for admission **by March 1** will be considered for early admission for the following academic year based on interim grades.

Consideration for early admission to the Faculties of Arts, Science, Education, Business and Economics, or Kinesiology on the basis of interim grades, will be given to those students who have an average of 70% with no interim grade less than 65%.

Applicants to the BEd program, currently completing High School, will be considered for early admission subject to receipt of final grades. The number of applicants may be such that those with the minimum admission requirements will be unlikely to secure admission. The effective cutoff average may be considerably higher than the minimum and varies from year to year.

Manitoba high school applicants must do the following:

- meet the requirements for Regular Status Admission as outlined in Section 4a; and
- have an average of at least 70% on the best three 40S subjects including at least one of: English 40 (A or S, 2 credits), Applied Mathematics 40S or Pre-Calculus Mathematics 40S.

##### **Out-of-Province High School Applicants**

Meet the requirements for Regular Status Admission as outlined in Section 4b. Consideration for Early Admission will be given to those students who have an average of 70% with no interim grade less than 65%.

#### **International Applicants**

An interim average of 75% and no interim grade less than 65% in the five Grade 12 credits (including English) will be used to determine eligibility for admission.

Students who meet the above conditions will be granted Regular Interim admission by early May and will be permitted to register for 2012-2013 Fall and Winter Term courses in June. Offers of early admission will be withdrawn if graduation requirements are not met.

#### **e. General Education Development Tests (GED)**

Regular Status admission will be granted if applicants have obtained Grade 12 equivalency through the GED tests and three 40S courses including Core English 40 (A or S, one credit) and one credit of Mathematics 40S (Pre-Calculus, Applied, or Consumer). Not applicable to International Students.

#### **f. Mature Student High School Diploma**

Regular Status admission will be granted to students 19 years of age and over who complete the Mature Student Graduation Requirements, including five credits at the Grade 12 level which meet the criteria for Regular Status entry.

#### **g. Manitoba Community College Students**

Regular Status admission will be granted if applicants have completed one year of a two-year Diploma program (minimum C average required).

#### **h. International Baccalaureate Students**

Regular Status admission will be granted if applicants have obtained the International Baccalaureate diploma with: 3 (three) courses at the higher level; an additional 3 (three) courses at the standard level; and an overall minimum score of 24. Credit will be granted for higher level courses with minimum scores of 4 in specific subject areas; see Section 7.f.

#### **5. Special Admission Requirements**

Students who are not eligible for Regular Status admission may apply for Special admission to the University subject to the following conditions.

##### **a. Mature Status**

Students are admitted with a probationary status. To be eligible, a student must:

- be a Canadian citizen or Permanent Resident;
- turn at least 21 years of age during the calendar year in which the student is registering for university courses for the first time; and
- meet at least one of the **Conditions** listed below.

Mature Status Students must meet all department prerequisites when registering for courses unless special permission is obtained from the Department Chair. Departmental prerequisites are specified in the *Registration* section of this Calendar.

##### **Conditions for Acceptance as a Mature Status Student**

A student must satisfy one of the following conditions:

- Graduation from High School but without the specific subject requirements for Regular Status admission;
- Standing in at least three approved 40S courses, or their equivalent, obtained within the last three years but without High School graduation;
- Qualification for Junior Matriculation standing prior to 1964;
- Completion of the equivalent of one semester of work, minimum 2.0 GPA (C) at another post-secondary institution, e.g. technical college, Bible School, or Bible College;

- Completion of a certificate/diploma program of not less than approximately one semester's work (at least three full course credits) offered by a continuing education department;
- Minimum grade of C on every course attempted on Mature Status at another university;
- Completion of the GED (General Education Development) tests. (Students wishing to complete the General Education Development Tests are advised to contact The Independent Study Program by telephoning 1-800-465-9915, faxing (204) 325-1719, or by writing to The Independent Study Program, 555 Main Street, Winkler Manitoba R6W 1C4); or
- A written assessment of prior learning that indicates preparedness for university studies.

For more information contact the Prior Learning Assessment Coordinator at 786-9257.

#### b. Mature Access Status

If you do not meet the requirements for Mature Status you may be considered for Mature Access Status. International students are not eligible for admission under this category.

Applicants will qualify for **Mature Access Status** if they meet the following criteria:

- Canadian citizen or permanent resident of Canada;
- Age 21 or over, or will turn 21 during the calendar year in which they register for University courses for the first time;
- Did not graduate from High School and have never previously attended university or college; or
- Submit a letter specifying educational goals and proposed time frame for accomplishing those goals, and a summary of life experience to date ( prior learning- informal and formal) (500 word limit).

Academic Advising is mandatory at entry to Mature Access and at transition to Mature Status.

Upon admission, students must enroll in the following two courses: Introduction to University (3 credit hours) and Academic Writing (normally 6 credit hours). Upon successful completion of these two courses (grade of C or above in both courses), the student's status will be changed to Mature. Students will then be subject to the normal requirements of Mature status, and will be eligible to enroll in courses in Arts, Science, or Business and Economics. Mature status application to the Faculty of Education is a separate process. All course and program prerequisites will apply.

#### c. Accelerated Status

This is admission to a partial first-year Arts, Science, or Business and Economics degree program while simultaneously completing the high school subjects necessary to meet Regular Status admission requirements. To be eligible a student must have earned at least 22 credits in three calendar years or less and have completed at least one credit at the 40S or 41G level. Under some circumstances, students who have completed fewer than 22 credits may also be considered for admission at the discretion of the Registrar.

Accelerated students must complete an Accelerated Application Form.

#### d. Concurrent Status

This is admission to a partial first-year Arts, Science, Business and Economics, or Kinesiology degree program while simultaneously completing, in the University of Winnipeg's Collegiate Division, the subjects necessary to

meet Regular Status admission requirements. Concurrent Status is granted for the Fall, Winter and Spring Terms.

To be eligible a student will have achieved the minimum standing specified in one of the following categories:

- Regular High School Program: completion of the regular (Grades 9-12) high school program but with fewer than three high school credits needing completion in order to fulfill Regular Status admission requirements.
- Industrial Vocational and Business Education: completion of the Industrial Vocational or Business programs with fewer than three 40S courses.
- General Education Development Tests (GED): Grade 12 equivalency standing on the basis of General Education Development Tests but without credit in three 40S courses.

#### Program Conditions

- Each application for admission will be considered individually.
- Regular Status admission requirements of the University must be met within the first year of study.
- No degree credit will be advanced for courses completed until Regular Status admission requirements have been met.

#### e. Home School Status

Applicants who have been home-schooled will be considered for admission to the University of Winnipeg on an individual basis. Proof of completion of Grade 12 or equivalent is required as well as the submission of a portfolio.

### 6. English Proficiency Requirement

The language of instruction at the University of Winnipeg is English. That means you must have a level of ability in English that allows you to participate in all aspects of university study, including lectures, reading, writing, and discussion.

If English is not your first/primary language, you must show you are ready to study here by meeting one of the following requirements.

Except where exempted by country (see <http://www.uwinnipeg.ca/index/intl-english-exempt-countries>), no student will be admitted until this requirement has been met, at the discretion of the Admissions Office.

#### a. English Language Proficiency Options

- A minimum TOEFL (Test of English as a Foreign Language) score of 550 (paper based) or 213 (computer-based) or 80 (internet-based) with a minimum 19 in listening, reading and writing;
- CanTEST: Average score of 4.5 in Listening and Reading; a score of 4.0 in Writing. Applicants with a 3.5 in Writing may be admitted, depending on their proposed program of study, and provided they register in Academic Writing Extended (ESL);
- A minimum IELTS (International English Language Testing System) score of 6.5 based on Module A, B or C (the General Training Module is not acceptable);
- A score of C on the Cambridge Certificate of Proficiency in English (CPE) exam;
- A minimum score of 80% on the Michigan English Language Assessment Battery (MELAB);
- A minimum score of 60 on the Canadian Academic English Language Assessment (CAEL);

- Achieve a minimum of score of 58 in the Pearson Test of English (Academic).
- Successful completion of Academic Level 5, in The University of Winnipeg's English Language Program;
- The University Preparation (UPREP) Program for Newcomers in the English Language Program (minimum C+ in Academic Writing 1 and 2); or
- Successful completion of AEPUCE (Academic English Program for University and College Entrance) offered through the University of Manitoba and Red River College.

Tests taken more than two years prior to application will not be considered.

#### b. English Language Proficiency Requirement Waiver

Under certain circumstances you may request a waiver of the English language proficiency requirement. You will need to provide supporting documentation to show that you meet one of the options below:

1. Ten consecutive years of residency in Canada that may include years of study in Canada. The period of residency will be the time lapsed between the "Landed On" date on the "Record of Landing" document and July 1 of the year of application;
2. Three years of full-time education in English at the secondary (high school) or post secondary level, or any combination of three years of secondary and post-secondary education. Supporting documents must accompany this application.
3. Graduation from a Manitoba high school with at least one Senior 4 Core (Focus) English credit with a minimum grade of 70%.
4. Graduation from a Canadian high school (outside Manitoba) with at least one Grade 12 English with a minimum grade of 70%.
5. Achieved a grade of four or greater on the International Baccalaureate Higher Level English course, or a grade of four or greater on the Advanced Placement English examination (Language Composition; Literature and Composition)
6. Verify conditions equivalent to 1 or 2 listed above in a country where English is the primary language.
7. On the recommendation of an Admissions Officer of the University of Winnipeg, write an English language waiver test at the English Language Centre.

Further information on English testing

TOEFL <http://www.ets.org/toefl>

IELTS <http://www.ielts.org/>

MELAB <http://www.cambridgemichigan.org/melab>

CPE/CPA <http://www.cambridgeesol.org/>

CanTEST sittings (Canadian Test of English for Scholars and Trainees) are scheduled throughout the year. For information on CanTest availability, visit <http://www.uwinnipeg.ca/index/official-cantest>.

Application for an English language waiver may be made to the Admissions Office, and will be assessed on a case-by-case basis.

## 7. Transfer of Credit

### a. General Information

Students who have been pursuing post-secondary studies at another institution may apply for admission to the University, seeking to complete the work for a first Bachelor's degree; such applicants must be students in good

standing at the former institution. Students seeking a second Bachelor's degree should refer to *Degree and Major Requirements*. Students transferring from non-accredited universities or colleges will be admitted on the basis of their high school credentials as the University does not normally grant credit for work completed at these institutions.

Applicants seeking admission with transfer credit are advised that the courses transferred, together with those they subsequently take at The University of Winnipeg, must meet the general and specific requirements of the faculty and department in which they choose to major. Applicants should not assume that they will complete the degree with a number of credit hours equal to the difference between total hours required for the degree and transferred hours.

Students must fulfill all the program and residence requirements specified for the degree and major being sought; see *Degree and Major Requirements* for details. Students must also attain a minimum 2.0 GPA (C average) on the courses taken at The University of Winnipeg which are to be used towards qualification for graduation.

### Transfer Credit Designations

Transfer credit is designated as:

- **Assigned credit:** where there is a University of Winnipeg equivalent.
- **Elective credit:** credits for completed work, which, although similar in content, is not equivalent to an existing University of Winnipeg course. Such courses may be acceptable to a department as fulfilling subject requirements for a general or honours degree in that department, or, for fulfilling specific degree (e.g. Humanities, Social Science, Science) requirements.
- **General elective credit:** courses which are judged to be transferable but do not fulfill specific degree or departmental requirements. General elective credit is counted toward the total number of hours required for the degree.

Individual departments may require students to repeat prerequisite courses if the grade is a D. The repeated courses will show on the student's permanent record, but double credit will not be granted.

### b. Transfer from Fully-Accredited Institutions of Higher Learning

Applicants who have attended another university or post-secondary institution are required to submit official transcripts of all work previously completed. Transcripts must be submitted along with the Application for Admission or as soon as final results are available.

Students applying to transfer from a university or college outside Canada are requested to send a copy of the Calendar or Course Syllabus of the institution showing details of all courses taken. This assistance will speed the processing of the application. In some cases, detailed course outlines will be required before transfer credit can be evaluated. It is the student's responsibility to provide certified English translations of all official transcripts and course descriptions which are in languages other than English.

For students returning after an absence, transcripts for work completed at another university or post-secondary institution during the absence will be evaluated for transfer credit in the course of consideration for readmission.

Transfer credit will be granted in compliance with the University of Winnipeg's residence requirements and only for courses which apply to the student's proposed degree program.

Students are eligible to receive up to a maximum of 60 credit hours of transfer towards a University of Winnipeg degree program. All failed courses that are eligible for credit will also be transferred (in addition to the 60 credit hours successfully completed).

Students will be assigned a letter grade of A+, A, A-, B+, B, C+, C, D, F for each course transferred from another Canadian or North American university. The University of Winnipeg does not have a standardized numerical grade conversion scale for each letter grade it awards. A grade of S (Standing) is normally assigned for course work completed at international universities and colleges. (Note: The total credit hours earned in "Standing" courses are counted towards the degree but are not included in the GPA calculation.)

Courses completed in a previous undergraduate degree may be utilized to satisfy particular course requirements of a program at The University of Winnipeg; courses taken as extra to the first degree may also be approved for credit.

University of Winnipeg equivalency is assessed by the department offering courses in the same academic discipline.

**Note:** Some departments may have limitations on course work taken beyond a specific time period.

#### **c. Transfer from Non-Accredited Universities or Colleges**

Students transferring from non-accredited universities or colleges (these include technical institutes and colleges of applied arts and technology) may be eligible to receive credit on transfer if they can demonstrate that courses of university standard and depth have been completed, and that the proficiency reached is of the level required by the University. Transfer credit is subject to the following conditions:

- Students are eligible to receive up to a maximum of 60 credit hours of transfer towards a University of Winnipeg Degree program.
- Students must have satisfactorily completed a minimum of one year (30 credit hours) of study with a cumulative grade point average of 2.50 (C+) or higher.
- Transfer credit will be granted according to the appropriateness of the courses for the degree program being sought and only for courses in which the student has received a grade of C or higher.
- Students will receive a grade of S (Standing) for each course transferred. The specific grade earned does not transfer.
- An official transcript and detailed course outlines must be submitted to the Admissions Office for assessment.

#### **d. Transfer from Canadian or U.S. Bible Colleges**

#### **f. International Baccalaureate Program**

Credit or advanced standing is granted in specific subject areas for Higher Level courses provided a minimum score of 4 has been attained. An official copy of the International Baccalaureate results must be forwarded to the Admissions Office, or a request may be submitted to IB to enable the University to access official results electronically. Accepting credit is voluntary and students may elect to decline the credit or advanced standing. For complete details contact the Admissions Office.

Applicants who have attended a bible college, which is a Member Institution or has Candidate status with the Association for Biblical Higher Education (ABHE), may be eligible for transfer credit subject to the following conditions:

- Students are eligible to receive up to a maximum of 60 credit hours of transfer towards a University of Winnipeg Degree program.
- No credit will be granted for courses of a church/professional or clearly doctrinaire nature.
- Transfer credit will be granted according to the appropriateness of the courses for the degree program being sought and only for courses in which the student has received a grade of C or higher.
- Students will receive a grade of S (Standing) for each course transferred. The specific grade earned does not transfer.
- Students must have satisfactorily completed a minimum of one year (30 credit hours) of study with a cumulative grade point average of 2.5 (C+) or higher.
- An official transcript and detailed course outlines must be submitted to the Admissions Office for assessment.

**Note:** If the bible college did not hold accreditation at the time that the course work was being done, no transfer credit evaluation will be considered.

#### **e. Transfer from B.C. Colleges and other Western Canadian Colleges**

Applicants who have attended a B.C. or other Western Canadian college may be eligible for transfer credit subject to the following conditions:

- Students who have not graduated from high school must have completed a minimum of 24 credit hours of university level work, with an overall 2.0 or C average, before Regular Status admission will be granted.
- Students who have met high school admission requirements are not required to complete 24 credit hours of university level work in order to be eligible for transfer credit.
- Department evaluations will overrule transfer guide recommendations.

IB Examination	University of Winnipeg recognition
Biology	transfer credit for BIOL-1115/3 and BIOL-1116/3
Chemistry	transfer credit for CHEM-1111/3 and CHEM-1112/3
Economics	advanced standing for first year Economics - A student who then completes ECON-2101/3 (Intermediate Micro Economics) and ECON-2102/3 (Intermediate Macro Economics) with a minimum grade of C+ will retroactively receive transfer credit for ECON-1102/3 (Intro Micro Economics) and ECON-1103/3 (Intro Macro Economics).
English	transfer credit for ENGL-1001/6
French (Higher)	transfer credit for FREN-ELECT/6 (French elective 1000 level)
French (Standard)	transfer credit for FREN-1001/6
Geography	transfer credit for GEOG-1102/3 and GEOG-1103/3
German	transfer credit for GERM-1001/6
History	transfer credit for HIST-2XXX/6 (the actual course credit varies)
Mathematics	transfer credit for MATH-1101/6
Philosophy	transfer credit for PHIL-1001/6
Physics	transfer credit for PHYS-ELECT/6 (First year Physics elective)
Spanish	transfer credit for SPAN-1001/6
Theory of Knowledge	advanced standing for first year Philosophy

**g. Advanced Placement Program (College Board)**

Credit or advanced standing is granted in specific subject areas on the basis of Advanced Placement (College Board) examinations provided a minimum score of 3 has been attained (in some cases a score of 4 is required). An official mark statement from the College Board must be forwarded to the Admissions Office. Students may elect to decline the credit or advanced standing. For complete details contact the Admissions Office.

AP Examination	University of Winnipeg recognition
Biology	transfer credit for BIOL-1115/3 and BIOL-1116/3 (minimum grade of 4.0)
Calculus AB	transfer credit for MATH-1103/3 (minimum grade of 4.0)
Calculus BC	transfer credit for MATH-1103/3 (minimum grade of 4.0)
Chemistry	transfer credit for CHEM-1111/3 and CHEM-1112/3 (minimum grade of 4.0)
Computer Science A or AB	transfer credit for ACS-1903/3 (minimum grade 4.0)
Economics	transfer credit for ECON-1102/3 (minimum grade of 4.0) transfer credit for ECON-1103 (minimum grade of 4.0)
English Lang/Comp	no transfer credit but exempted from University Writing requirement with minimum grade of 4.0
English Lit/Comp	transfer credit for ENGL-1001/6 (minimum grade of 4.0)
French Language or Literature	transfer credit for FREN-ELECT/6 French Elective 1000 level (minimum grade of 4.0)
Geography	transfer credit for GEOG-1102/3 and GEOG-1103/3 (minimum grade of 4.0)
German	transfer credit for GERM-1001/6 (minimum grade of 4.0)
History	transfer credit for HIST-ELECT/6 History elective 1000 level (minimum grade of 3.0)
Art History	transfer credit for HIST-2800/6 (minimum grade of 4.0)
Physics B or C	advanced standing for first year Physics (minimum grade of 4.0)
Psychology	individual assessment for advanced standing
Politics	individual assessment for advanced standing
Spanish	transfer credit for SPAN-1001/6 (minimum grade of 4.0)

**h. Joint Programs with Red River College (RRC)**

Cooperative agreements exist between the University and RRC through which students may obtain a diploma and a degree. Regarding joint program requirements, see entries for Administrative Studies, Biology, Chemistry, Communications, Developmental Studies, Disability Studies, Education, Environmental Studies and Geography.

**i. Joint Program with University College of the North (UCN)**

Students who hold the Natural Resources Management Diploma from University College of the North, will be permitted to meet requirements for the 4-year BSc Degree with a major in Environmental Studies by completing a further 90 credit hours. These additional courses must be

chosen to satisfy the curriculum and residence requirements of the University. Please consult the Director of the Environmental Studies Major. See Section 7 **Transfer of Credit** regarding transfer credit eligibility.

**8. Forfeit of Previous Credit – Statute of Limitations**

Students who have not registered at any university or degree-granting college for at least three years may choose whether to retain or forfeit previous credits.

A request to forfeit credit must be made in writing to the Admissions Office. The status on admission or re-entry will be determined by pre-university qualifications and **current** University of Winnipeg admission requirements.

Forfeit of credit will not be granted after a student has graduated from The University of Winnipeg. Students who forfeit credits under the Three-Year Statute of Limitations must fulfill the University degree requirements which are in place when they resume their studies. Students are limited to one opportunity to forfeit credit during their academic career.

**a. Transfer Students**

Applicants must submit an official university transcript at the time of application even if they do not wish to receive any transfer credit. If the forfeit is granted, a comment will be entered on the student's University of Winnipeg academic record to indicate the student has elected to receive no transfer credits.

**b. University of Winnipeg Students**

The courses completed and the grades previously earned are not removed from the academic record.

A special FC (Forfeit Credit) designator appears beside each course along with a notation that states the student has been permitted to re-start a University program.

The GPA and total number of credit hours passed/failed is reset to zero on the academic record.

**9. Requirements for Admission to Professional Programs**

The University of Winnipeg provides courses as part of its pre-professional offerings which may qualify students for admission to professional programs offered at the University of Manitoba and other institutions throughout Canada. Pre-professional Programs provided by The University of Winnipeg include:

- Pre-Architecture
- Pre-Chiropractic
- Pre-Dental Hygiene
- Pre-Dentistry
- Pre-Engineering
- Pre-Journalism
- Pre-Law
- Pre-Medicine
- Pre-Occupational Therapy
- Pre-Optometry
- Pre-Pharmacy
- Pre-Medical Rehabilitation: Physical Therapy
- Pre-Medical Rehabilitation: Respiratory Therapy
- Pre-Medical Technology (Medical Laboratory Technologist, Radiation Therapist, Radiological Technologist)
- Pre-Social Work
- Pre-Veterinary Medicine

Professional school admission requirements which can be completed at The University of Winnipeg can be viewed at [www.uwinnipeg.ca/index/programs-factsheets](http://www.uwinnipeg.ca/index/programs-factsheets). Specific enquiries should be directed to the institution concerned for complete requirements.

**Written English and Mathematics Requirements (University of Manitoba)**

All applicants to the University of Manitoba are required to complete a minimum of 3 credit hours of Written English and 3 credit hours of Mathematics as part of their degree program. Applicants who have completed a Baccalaureate Degree are exempted from these requirements.

**Courses that can be taken at The University of Winnipeg to meet the above requirements:**

- In order to satisfy the University of Manitoba Written English requirement, a University of Winnipeg course must include the following criteria: there must be a minimum of 3000 words of writing, over a minimum of two papers; and the evaluation of the papers must include written feedback on the quality of the writing as well as the content.
- All Mathematics and Statistics courses at the 1000 level or higher offered at The University of Winnipeg will meet the University of Manitoba's Mathematics Requirement.

**Note:** A listing of Approved Written English courses and Approved Mathematics courses can be found in the University of Manitoba General Calendar, *General Academic Regulations & Policy*.

Some of the pre-professional programs have incorporated the Written English Requirement and the Mathematics Requirement into the first 30 or 60 credit hours of study. Others identify specific courses within their programs which will meet these requirements.

**10. Course Auditors**

This applies to non-University of Winnipeg students only. Course auditors do not receive credit for courses completed. Any Canadian citizen or Permanent Resident may attend courses at The University of Winnipeg as an auditor provided they receive written permission from the instructor to audit the course which is submitted with an Application to Audit form. Supporting documentation for normal degree-program admission will not be required.

**Find up-to-date information on Registration, Fees and Awards and Financial Aid under "Student" at [www.uwinnipeg.ca](http://www.uwinnipeg.ca)**