

# Continuance Term Application Form

Continuance Terms are available to students requiring additional time beyond the normal time to completion for their degree.

Students enrolled in programs with a Thesis/Practicum/Comprehensive Exam stream and who have completed all coursework should apply for a Thesis/Practicum/Comprehensive Exam Writing Term prior to applying for a Continuance Term.

**Note:** The *maximum* time limit (including Thesis/Practicum/Comprehensive Exam Writing and Continuance Terms) to complete a **1-year** program is **9 terms** (3 years), to complete a **2-year** program is **15 terms** (5 years), and to complete the **MMFT program** is **21 terms** (7 years).

Enrolment in a Continuance Term requires payment of all applicable fees (see Graduate Studies Calendar or website for fees).

To request a Continuance Term, first register for any applicable courses, then submit the completed application form, including all signatures, to [graduateadmissions@uwinnipeg.ca](mailto:graduateadmissions@uwinnipeg.ca) by the dates listed in Section 1.

▲ **Note:** Forms not returned by the listed deadlines will incur applicable late fees.

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## Section 1. Student Information

Full name: \_\_\_\_\_ Student Number: \_\_\_\_\_

Address: \_\_\_\_\_  
Street Address City, Province Postal Code

Email: \_\_\_\_\_ Phone: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
MM/DD/YYYY

Degree and program for which the Continuance Term is requested:

Degree: \_\_\_\_\_ Program: \_\_\_\_\_

Have you previously activated your Thesis/Practicum/Comprehensive Exam Writing term?

Yes  No  N/A

Term(s) for which student is requesting a Continuance Term:

	<b>Submission Deadline</b>	<b>Payment Deadline</b>
<input type="checkbox"/> Fall 20_____ September 1 – December 31	August 17	Same as Fall term
<input type="checkbox"/> Winter 20_____ January 1 – April 30	December 17	Same as Winter term
<input type="checkbox"/> Spring/Summer 20_____ May 1 – August 31	April 17	May 15

**▲ Note:** Upon approval you will be registered over term(s) as identified above, commencing on the first day of the term. If multiple terms are approved, only fees pertaining to the current term will be required in accordance with the fee deadlines for that term. If additional terms are required, approval must be granted prior to the dates listed above.

**I declare that I have answered all questions correctly. I understand that late submissions of this form will incur applicable late fees, and understand that misinformation may invalidate this request for a Continuance Term.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
MM/DD/YYYY

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## Section 2. Graduate Program Approval

The above named student has permission of the \_\_\_\_\_  
program to take the above Continuance Term(s) to complete their degree requirements.

GPC Chair (or designate): \_\_\_\_\_ Date: \_\_\_\_\_  
Signature MM/DD/YYYY

**Please return the completed and signed form to**  
[graduateadmissions@uwinnipeg.ca](mailto:graduateadmissions@uwinnipeg.ca)

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## Section 3. Graduate Studies Office Approval

Graduate Studies Approval Date: \_\_\_\_\_

Signature: \_\_\_\_\_