



THE UNIVERSITY OF
WINNIPEG

gallery 1C03

Submission Form

The University of Winnipeg Faculty, Staff & Student Art Exhibition

**Submissions must be dropped off at Gallery 1C03
May 15, 16, or 17 between 10:00 a.m. & 6:00 p.m.**

This form must be submitted with artwork when it is dropped off at Gallery 1C03. Each participant may submit up to 3 works of art. Artist names, titles, media, and year of production will be included on wall labels next to each work. Please print clearly in pen or type.

Name: _____

Address: _____

Work: _____ Home: _____ Email: _____

Signature: _____

Please check one of the following:

Student (program: _____)

Staff (department: _____)

Faculty (department: _____)

Work #1	Work #2	Work #3
Title _____	Title _____	Title _____
Media _____	Media _____	Media _____
Year of Production _____	Year of Production _____	Year of Production _____
Overall dimensions (h x w x d) _____	Overall dimensions (h x w x d) _____	Overall dimensions (h x w x d) _____

As a public gallery, Gallery 1C03 does not facilitate commercial activity. Gallery 1C03 will not release artworks or participate in exchange of funds on behalf of participants. However, occasionally, members of the public inquire about an artist or wish to purchase a particular work. Please indicate below if you allow Gallery 1C03 to share your contact information in response to inquiries about the sale of your work.

Allow Gallery 1C03 to share my contact information in response to purchase inquiries.

Do not allow Gallery 1C03 to share my contact information with anyone.



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Entry Guidelines

The University of Winnipeg Faculty, Staff & Student Art Exhibition
May 25 – June 23, 2017

All current Faculty, Staff, and Students of The University of Winnipeg are invited to submit artwork for inclusion in this exhibition!

- Each participant may submit **up to 3 works of art** for the exhibition, although Gallery 1C03 is under no obligation to include all contributions from each artist. Space considerations will be taken into account for final selections and an effort will be made to include representation of work by all participants.
- All works of art must have been completed in the last 3 years.
- Works may be presented in any media that is safe to exhibit and for which Gallery 1C03 has the requisite ability to present (examples include painting, drawing, photography, digital media, video, sculpture, ceramics, etc).
- Gallery 1C03 will be responsible for all curatorial and installation decisions for the exhibition. Gallery 1C03 reserves the right to refuse artwork if it is deemed to be offensive (ie. racist, homophobic, etc).
- Works will be on display for the duration of the exhibition and may not be removed from Gallery 1C03 until the designated pick-up dates.
- Works must be submitted in “ready to exhibit” condition (framed or ready to display in a safe and professional manner in a public gallery with required hardware affixed). Professional framing is not necessary, but works must be presentable. Hanging wire is preferred for work that is framed.
- Works that are not ready to exhibit or deemed not presentable will not be accepted.
- **Every artwork entry must be accompanied by a completed submission form.**
- **Submissions can be dropped off at Gallery 1C03 on May 15, 16, and 17 between 10:00 a.m. and 6:00 p.m.**
- All participants and their family and friends are invited to the exhibition’s opening reception on Thursday, May 25 between 3:00 and 5:30 p.m.
- Gallery 1C03 cannot accept responsibility for any damage or loss. Every possible precaution will be taken to secure works, but there will be no insurance coverage for this exhibition. Jewellery and small objects will be exhibited in covered cases and a gallery attendant will be present during hours of operation.
- Gallery 1C03 is a public gallery and does not facilitate the sale or hire of artwork. Purchase enquiries will be directed to the artist.
- All artworks are to be picked up Monday, June 26 between 12:00 p.m. & 6:00 p.m. or Tuesday, June 27 between 10:00 a.m. & 6:00 p.m.

The signature on the submission form indicates that you have read and will adhere to these guidelines.